



MUNICIPAL PLANNING COMMISSION MINUTES

October 27, 2023
Town of Claresholm – Council Chambers

Attendees: Jeff Kerr – Member-at-Large (Vice-Chairperson)
Doug Priestley - Member-at-Large
Kieth Carlson – Council Member
Kandice Meister – Council Member
Brad Schlossberger – Mayor (Chairperson)

Staff: Tara Vandervalk – Development Services Manager
Tracy Stewart – Development Assistant

Public: Gavin Scott - ORRSC

9:01 a.m.	Call to Order /Adoption of Agenda	Motion to adopt the Agenda by Councilor Meister
		Seconded by Councilor Carlson
		CARRIED

	Adoption of Minutes	Motion to adopt the Meeting Minutes by Doug Priestley
	• August 25, 2023	
		Seconded by Jeff Kerr
		CARRIED

Item 1: ACTION	SUBDIVISION APPLICATION	Motion to approve with conditions by Councilor Carlson
	File: D2023.060	
	Applicant: Brown Okamura & Associates for Shane & Katrina Carlson	
	Owner: Town of Claresholm & Shane & Katrina Carlson	Seconded by Jeff Kerr
	Address: 5705 5 Street E & 426 Patterson Heights Blvd.	CARRIED
	Legal: Lot 1, Block 128, Plan 1811272 & Block 127, Plan 147N	
	Regarding: Subdivision	
	CONDITIONS(s):	



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1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Town of Claresholm.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Town of Claresholm which shall be registered concurrently with the final plan against the title(s) being created.
3. That the 0.17 acres of Lot 1 Block 128 Plan 1811272 be consolidated with the Block 127 Plan 147N (C of T 141190679) in a manner such that the resulting Certificate of Title could not be subdivided without the approval of the Subdivision Authority.

Item 2: ACTION

SUBDIVISION APPLICATION

File: D2023.059
Applicant: Michael Thompson for 25122028
Alberta Ltd./T of C
Owner: Town of Claresholm
Address: N/A
Legal: Lots 15-21, Block B, Plan 147N &
Lot 57 Block B, Plan 1122576
Regarding: Subdivision

Motion to approve with
conditions by
Councillor Meister

Seconded by
Doug Priestley

CARRIED

CONDITIONS(s):

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Town of Claresholm.
 2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Town of Claresholm which shall be registered concurrently with the final plan against the title(s) being created.
 3. That Certificate of Title 231 252 906 be consolidated with the adjacent 0.33 acres (0.13 ha) of Plan 1112576 Block B Lot 57 (as shown on GeoVerra (AB) Limited Partnership Tentative Plan 23-03403-001-SUB-TENT) in a manner such that the resulting Certificate of Title could not be subdivided without the approval of the Subdivision Authority.
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Item 3: INFORMATION Approved Developments List

Taken for information

Item 4: ACTION

In Camera: Advice from Officials – FOIP Section 24

Motion to go In Camera
at 9:15 a.m.
By Jeff Kerr

Seconded by
Councilor Meister

Motion to come out of In
Camera at 9:34 a.m.
By Councilor Carlson

Seconded by
Councilor Meister

Motion to refer Land Use
Bylaw Amendments to
Council for review by
Councilor Meister

Seconded by Jeff Kerr

9:35 a.m.

Motion to adjourn by
Doug Priestley
CARRIED
