



# MUNICIPAL PLANNING COMMISSION MINUTES

**March 17, 2023**  
**Town of Claresholm – Council Chambers**

**Attendees:** Brad Schlossberger - Council Member (Chairperson)  
Doug Priestley - Member-at-Large  
Kieth Carlson – Council Member (via Zoom)  
Jeff Kerr – Member-at-Large (Vice Chairperson)

**Staff:** Tara VanDellen – Development Services Manager  
Brian Webber – Bylaw Enforcement Officer  
Tracy Stewart – Development Assistant

**Regrets:** Chelsae Petrovic – Mayor

<b>9:00 a.m.</b>	<b>Call to Order /Adoption of Agenda</b>	<b>Motion to adopt the Agenda by Doug Priestley</b>
		<b>Seconded by Jeff Kerr</b>
		<b>CARRIED</b>

<b>Adoption of Minutes</b>	<b>Motion to adopt the Meeting Minutes by Jeff Kerr</b>
<ul style="list-style-type: none"> <li>• February 10, 2023</li> </ul>	
	<b>Seconded by Doug Priestley</b>
	<b>CARRIED</b>

<b>Item 1: ACTION</b>	<b>HOME OCCUPATION</b>	<b>Motion to approve with conditions by Councilor Carlson</b>
	File: D2023.009	
	Applicant: Delaney Berg	
	Owner: Fabian Berg	
	Address: 5111 4 Street W	
	Legal: Block 67, Plan 147N	<b>Seconded by Jeff Kerr</b>
	Regarding: Home Occupation 2 – home office for general contractor	<b>CARRIED</b>

<b>Item 2: ACTION</b>	<b>HOME OCCUPATION</b>	<b>Motion to approve with conditions by Jeff Kerr</b>
	File: D2023.015	
	Applicant: Lori-Ann McNeelands	
	Owner: Lori-Ann McNeelands	



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March 17, 2023

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Address: 405 51 Avenue E  
Legal: Lots 10 & 11, Block 133, Plan  
7959GV  
Regarding: Home Occupation 2 – waxing salon

**Seconded by  
Doug Priestley**

**CARRIED**

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**Item 3:**

**In Camera – Advice from officials, FOIP Section 24**

**Motion to go in camera at  
9:06 am by Doug Priestley**

**Seconded by Jeff Kerr**

**Motion to come out of in  
camera at 9:40 am by  
Councilor Carlson**

**Seconded by Jeff Kerr**

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**9:40 a.m.**

**Motion to adjourn by  
Doug Priestley**

**CARRIED**

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