



# MUNICIPAL PLANNING COMMISSION MINUTES

**April 21, 2023**

**Town of Claresholm – Council Chambers**

**Attendees:** Brad Schlossberger - Council Member (Chairperson)  
Doug Priestley - Member-at-Large  
Kieth Carlson – Council Member  
Jeff Kerr – Member-at-Large (Vice Chairperson)  
Kandice Meister – Council Member

**Staff:** Tara VanDellen – Development Services Manager  
Abe Tinney - CAO  
Brian Webber – Bylaw Enforcement Officer  
Tracy Stewart – Development Assistant

**Public:** Gavin Scott - ORRSC

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**8:55 a.m.**

**Call to Order /Adoption of Agenda**

**Motion to adopt the  
Agenda by  
Jeff Kerr**

**Seconded by  
Doug Priestley**

**CARRIED**

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**Adoption of Minutes**

- March 17, 2023

**Motion to adopt the  
Meeting Minutes by  
Doug Priestley**

**Seconded by  
Councillor Carlson**

**CARRIED**

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**Item 1: ACTION**

**SUBDIVISION**

File: D2023.011  
Applicant: Halma Thompson Land Surveys Ltd.  
Legal: Block 4, Plan 7610058  
Regarding: Subdivision

**Motion to approve with  
conditions by  
Doug Priestley**

**Seconded by  
Councillor Carlson**

**CARRIED**

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**Item 2: ACTION**

**HOME OCCUPATION**

File: D2023.024  
Applicant: Leslie Baker  
Owner: Warren Baker  
Address: 4515 2 Street W  
Legal: Lots 6-7, Block 9, Plan 147N  
Regarding: Home Occupation 2 – Reiki  
Treatment

**Motion to approve with the amended conditions that approved hours of operations are to be compliant with the Town of Claresholm’s Community Standards Bylaw by Jeff Kerr**

**Seconded by  
Councilor Meister**

**CARRIED**

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**Item 3:**

**In Camera – Advice from officials, FOIP Section 24**

**Motion to go in camera at 9:15 am by Jeff Kerr**

**Seconded by Doug Priestley**

**Motion to come out of in camera at 9:34 am by Councilor Meister**

**Seconded by Jeff Kerr**

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**Motion to refer Livestock Bylaw to Council for review by Jeff Kerr**

**Seconded by Doug Priestley**

**9:34 a.m.**

**Motion to adjourn by  
Jeff Kerr**

**CARRIED**

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