



TOWN OF CLARESHOLM JOB POSTING Temporary Full Time Gardener

The Town of Claresholm has a temporary, full-time, opportunity for an experienced creative individual interested in becoming a member of the Town of Claresholm team as a **GARDENER**.

DUTIES:

Reporting to the Director of Infrastructure, the Gardener position is responsible for participating in all aspects of horticultural maintenance and development; ensuring municipal grounds are kept in a safe, well-maintained and aesthetically pleasing state. All duties must be performed in accordance with the Occupational Health and Safety Act, municipal policies, procedures and practices.

QUALIFICATIONS:

- Education, or experience, in horticulture and gardening. (preferred but not necessary)
- Alberta Class 5 driver's license in good standing and must provide consent to acquire a current, Alberta drivers abstract
- Must provide a criminal record check
- Good communication skills
- Demonstrated ability to work effectively with coworkers, community service groups and the public and work well with minimum supervision
- General knowledge of the Occupational Health and Safety Act
- Hours worked to fulfill the duties and responsibilities of this position are 7 am – 4 pm Monday through Friday from Monday, May 6th, 2024 – Friday, August 30th, 2024, and could possibly be extended.

This is a non-union, temporary position.

Wage rate is \$20.50/hr.

APPLICATION:

Please submit cover letter and resume to:

Town of Claresholm

lisa@claresholm.ca (Subject: Gardener)

Attention: Lisa Chilton, Human Resources Administrator

Fax: 403.625.3869

Box 1000; 111 – 55 Ave West

Claresholm, AB T0L 0T0

Deadline: March 22nd, 2024 at 4:00 p.m. or until a suitable candidate is found.