

March 27, 2024

RECEIVED

APR 03 2024

Town of Claresholm

PO Box 1000
111 – 55 Avenue West
Claresholm, Alberta T0L 0T0

To: Mayor and Council,

Community Futures Alberta Southwest has an opening on our Board for a director residing in the Town of Claresholm. We are looking for nominations to fill this position.

Community Futures is a non-profit, federally funded organization with a mandate for business and community economic development. The organization works with all levels of government, as well as community stakeholders, to provide new or existing businesses the tools and resources they need to succeed.

Board members may be recommended for vacant positions by municipal governments and Chambers or Economic Development Committees to represent specific geographic areas. Upon receiving a recommendation, the Board reviews the candidates and selects one from the list provided that best fits their needs. Current Board members may also recommend new board members for consideration.

Board members are expected to attend monthly meetings and to participate in discussions at the board table. There are generally eleven monthly meetings and one planning session each fiscal year. The term of office for a Board member is 3 years. The maximum number of terms is 3.

There is no financial remuneration for sitting on the Board, however, expenses are compensated for any activities approved by the Board of Directors.

There is a comprehensive Conflict of Interest policy and a Privacy policy that have been adopted for the Board of Directors and the Staff of the CFABSW. All Directors and Staff have signed oaths of compliance on these policies.

Please forward any nominations to Susan Koots, Board Chair, at the CF Office in Fort Macleod. (contact information below)

Thank you in advance for your consideration.



Tony Walker, General Manager
Community Futures Alberta Southwest
Box 1270, 436 24th Street,
Fort Macleod, AB T0L 0Z0



Application for
Community Futures Alberta Southwest
Board of Directors

This application form provides background information on those who wish to serve on the Community Futures Alberta Southwest Board of Directors.

Name: _____

Address: (civic and box #) _____

Telephone Number: (daytime) _____ (evening) _____

Community Futures has been supporting small business development and rural economic diversification in Alberta for about 30 years. We are a community driven, non-profit organization with 27 offices in rural areas throughout Alberta. Each office is staffed by local business professionals and guided by a volunteer Board of Directors.

In other words, we live where you live, and reap the benefits of a strong local economy created by business entrepreneurs just like you!

We also run a number of specialized business programs and actively work with community and business leaders to foster rural economic growth.

We are funded by the Government of Canada through PrairiesCan. There are a total of 269 Community Futures offices across the country.

Why are you interested in serving on this Board?

Some of the skills that Board Members should have include:
Owning/operating/working in a retail or service based business, accounting, legal, banking, agriculture, municipal gov't, etc.

Please describe how your skills will fit with Community Futures Requirements

Background Information: (Education, Work, Volunteer Positions, Previous Board or Committee Experience, Business Development Experience, etc.)

Personal Goals and Objectives: (That might fit with the mandate of Community Futures Organizations)
