



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 24, 2023

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys, Director of Corporate Services: Blair Bullock

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:01 p.m. by Deputy Mayor Schlossberger.

AGENDA: Moved by Councillor Cutler for unanimous consent to add the following to the Agenda:

DELEGATION: Mary-Ann Toone
RE: Bat Boxes

CARRIED UNANIMOUSLY

Moved by Councillor Meister that the Agenda be accepted as amended.

CARRIED

MINUTES: REGULAR MEETING – APRIL 11, 2023

Moved by Councillor Zimmer that the Regular Meeting Minutes of April 11, 2023 be accepted as presented.

CARRIED

DELEGATION: Mary-Ann Toone
RE: Bat Boxes

Mary-Ann Toone is a Grade 9 student at WCCHS and entered a provincial contest with her proposal regarding bat boxes and placed in the top 10. This means that she has received funding in order to place bat boxes in the Claresholm area. Phase one of her proposal is to place bat boxes and signage about them in the Frog Creek Wetlands. She is asking for permission and assistance from the Town to place them.

ACTION ITEMS:

1. BYLAW #1760 – 2023 Property Tax Rate Bylaw
RE: 1st Reading

Moved by Councillor Kettles that Bylaw #1760, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2023 taxation year, receive 1st Reading.

CARRIED

2. REQUEST FOR DECISION: 2023 Final Budget

MOTION #23-062 Moved by Councillor Zimmer to approve the Final 2023 Budget as presented.

CARRIED

3. REQUEST FOR DECISION: Financial Plans

MOTION #23-063 Moved by Councillor Cutler to adopt the 3 Year Financial Plan for 2024 through 2026 as presented.

CARRIED

MOTION #23-064 Moved by Councillor Meister to adopt the 5 Year Capital Plan for 2024 through 2028 as presented.

CARRIED

4. CORRES: National Police Federation
RE: An Open Letter to Premier Smith & Keep AB RCMP TeleTownhall

Received for information.

5. CORRES: Federation of Canadian Municipalities
RE: FCM Analysis – Federal Budget 2023

Received for information.

**6. CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs
RE: Intermunicipal Collaboration Framework (ICF) Agreements**

Received for information.

**7. CORRES: Hon. Devin Dresshen, Minister of Transportation & Economic Corridors
RE: Alberta Municipal Water/Wastewater Partnership**

Received for information.

**8. CORRES: Alberta Municipal Affairs
RE: Recall Petition Updates**

Received for information.

**9. CORRES: Alberta Municipalities
RE: Update on RCMP Retroactive Salary Costs**

MOTION #23-065

Moved by Councillor Meister to support the Federation of Canadian Municipalities (FCM) in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe, and to convey this support in writing to MP John Barlow.

CARRIED

**10. CORRES: Mayor Debora Dueck, Town of Tofield
RE: Exemption of Newspaper from EPR Program Revisions**

Received for information.

**11. CORRES: Reeve Maryanne Sandberg, MD of Willow Creek
RE: Intermunicipal Funding Agreement**

Received for information.

**12. CORRES: Porcupine Hills Classic Cruisers
RE: 31st Annual Show 'n' Shine – August 13, 2023**

MOTION #23-066

Moved by Councillor Cutler to allow the Porcupine Hills Classic Cruisers to utilize Centennial Park ball diamonds on Sunday, August 13, 2023 for the purpose of their 31st annual show and shine.

CARRIED

13. REQUEST FOR DECISION: Letter of Support – CFEP Grant (Centennial Park)

MOTION #23-067

Moved by Councillor Carlson to write a letter of support towards the Claresholm Lion's Club application to the Community Facility Enhancement Program for the purpose of constructing a new playground at Centennial Park, and provide the matching funds of \$83,344 plus \$19,244 in-kind donation (total \$102,588).

CARRIED

14. REQUEST FOR DECISION: Letter of Support – CFEP Grant (Fire Hall)

MOTION #23-068

Moved by Councillor Zimmer to write a letter of support towards the Claresholm Fire Fighters Foundation's application to the Community Facility Enhancement Program for the purpose of the Fire Hall addition and renovation, and provide confirmation of the matching funds for the project as per the grant application.

CARRIED

15. REQUEST FOR DECISION: 45th Avenue Water Main Replacement

MOTION #23-069

Moved by Councillor Meister to award the 45th Avenue Water Main Replacement project to Shawne Excavating and Trucking in the amount of \$210,789 as recommended by WSP Engineering.

CARRIED

16. REQUEST FOR DECISION: Westlynn Drive Storm Trunk

MOTION #23-070

Moved by Councillor Kettles to award the Westlynn Storm Trunk Outfall project to McNally Contractors (2011) Ltd in the amount of \$502,780.86 as recommended by Associated Engineering.

CARRIED

17. REQUEST FOR DECISION: Annexation Application (Report) & Agreement

MOTION #23-071

Gavin Scott, Planner from the Oldman River Regional Services Commission (ORRSC) was present to provide more information to Council.

Moved by Councillor Cutler to accept the Annexation Report as presented for submission to the Alberta Land and Property Rights Tribunal.

CARRIED

MOTION #23-072 Moved by Councillor Carlson to proceed with the accuracy application for annexation and enter into the tax agreement for 15 years for the lands within the annexation area as presented in the Annexation Report.

CARRIED

18. FINANCIAL REPORT: Statement of Operations March 31, 2023

Moved by Councillor Carlson to accept the Consolidated Statement of Operations for the month ended March 31, 2023 as presented.

CARRIED

19. INFORMATION BRIEF: Greater Metro Hockey League

MOTION #23-073 Moved by Councillor Kettles to disband the Internal Council Committee, the Greater Metro Hockey League Exploratory Committee, effective April 24, 2023.

CARRIED

20. INFORMATION BRIEF: CAO Report

Received for information.

21. INFORMATION BRIEF: Council Committee Reports

Received for information.

22. INFORMATION BRIEF: Council Resolution Status

Received for information.

23. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:02 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 8:02 p.m.

Deputy Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney