



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 25, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – SEPTEMBER 11, 2017

Moved by Councillor Ford that the Regular Meeting Minutes September 11, 2017 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs**
RE: Minister's Awards in Excellence in Public Library Service

Received for information.

2. **CORRES: Chinook Country Tourist Association**
RE: Southwest Service & Tourism Awards

Received for information.

3. **CORRES: Claresholm Kinsmen & Claresholm Kinettes**
RE: Kin Path Project

Received for information.

4. **CORRES: Claresholm Arts Society**
RE: Letter of Support

MOTION #17-102 Moved by Councillor Cutler to write a letter of support for the Claresholm Arts Society's application to the Community Foundation of Lethbridge and Southwestern Alberta for the purpose of mounting pipes in the Claresholm Community Centre for theatrical lights.

CARRIED

5. **CORRES: Claresholm Arts Society**
RE: Request for Fireworks

MOTION #17-103 Moved by Councillor Dixon to have the fireworks intended for Fair Days 2017 during the Winter Festival to be held on February 10, 2018.

CARRIED

6. **CORRES: Claresholm Local Press & Claresholm & District Chamber of Commerce**
RE: Hall Rental for Candidates Forum

MOTION #17-104 Moved by Councillor Dixon to deny the request from the Claresholm Local Press and the Claresholm & District Chamber of Commerce to cover the cost of rental of the Claresholm Community Centre for the Candidates Forum to be held on October 4, 2017 in the amount of \$400.

CARRIED

7. **REQUEST FOR DECISION: Livingstone Range School Division Lease Agreement**

Referred to administration.

8. **REQUEST FOR DECISION: Claresholm Child Care Society Lease Agreement**

Referred to administration.

9. **REQUEST FOR DECISION: Municipal Election Institutional Vote**

Referred to the Administrative Services Committee.

10. FINANCIAL REPORT: Statement of Operations – August 31, 2017

MOTION #17-105

Moved by Councillor O’Neill to accept the Consolidated Statement of Operations for the month ended August 31, 2017 as presented.

CARRIED

11. INFORMATION BRIEF: MD of Willow Creek Development Agreement

Received for information.

12. INFORMATION BRIEF: Claresholm Waterworks System Application Renewal

Received for information.

13. INFORMATION BRIEF: CAO Report

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor McAlonan to adopt the information items as presented.

CARRIED

16. IN CAMERA: Land; Personnel

Moved by Councillor Cutler that this meeting go In Camera at 7:50 p.m.

CARRIED

Moved by Councillor Cutler that this meeting come out of In Camera at 8:30 p.m.

CARRIED

ADJOURNMENT: Moved by Councillor Ford that the meeting adjourn at 8:31 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson