



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**SEPTEMBER 24, 2018**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

**AGENDA:** Moved by Councillor Schulze that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – SEPTEMBER 10, 2018**

Moved by Councillor Zimmer that the Regular Meeting Minutes of September 10, 2018 be accepted as presented.

**CARRIED**

**PUBLIC HEARING:** **BYLAW #1651 – Cannabis Retail Stores**

Moved by Councillor Carlson to adjourn the regular meeting to hold the Public Hearing at 7:01 p.m.

**CARRIED**

Moved by Councillor Zimmer to open the Public Hearing regarding Bylaw #1651 at 7:01 p.m.

**CARRIED**

Gavin Scott, Planner from the Oldman River Regional Services Commission, presented Bylaw #1651, being a bylaw setting out land uses for the Town of Claresholm, for the purpose of amending the Land Use Bylaw to accommodate cannabis related uses in the bylaw in accordance with Federal and Provincial legislation.

Administration is recommending to add an effective date of October 17, 2018 to the bylaw.

Mayor MacPherson opened the floor for individuals to speak to the proposed Bylaw.

Questions were raised on the purpose behind the bylaw from both the public and members of Council.

No further comments were received from the public or Council regarding Bylaw #1651.

Moved by Councillor Schlossberger to close the Public Hearing at 7:09 p.m.

**CARRIED**

Moved by Councillor Moore to reconvene to the regular meeting at 7:09 p.m.

**CARRIED**

**DELEGATION:** **SPARTA HOUSE – Carrie Ann Dahl, Executive Director**

Councillor Schulze had requested that Carrie Ann Dahl, Executive Director of Sparta House (formerly Prairie Winds Clubhouse) come to speak to Council regarding what the facility does. Councillor Schulze has been attending their board meetings on an interim basis at the board's request. Carrie Ann provided a long list of services that Sparta House provides in the community.

**ACTION ITEMS:**

**1. BYLAW #1651 – Cannabis Retail Stores**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Zimmer to amend Bylaw #1651 regarding Cannabis Retail Stores to include an effective date of October 17, 2018.

**CARRIED**

Moved by Councillor Schulze to give Bylaw #1651 regarding Cannabis Retail Stores 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Schlossberger to give Bylaw #1651, regarding Cannabis Retail Stores, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**2. BYLAW #1653 – Tax Penalty Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Schulze to give Bylaw #1653, the Tax Penalty Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1653, the Tax Penalty Bylaw, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**3. DELEGATION RESPONSE: Claresholm & District FCSS  
RE: Community Needs Assessment**

Received for information.

**4. CORRES: FortisAlberta Inc.  
RE: Alberta Community Resilience Program (ACRP) Update**

Received for information.

**5. CORRES: Kaz's Service  
RE: Celebration BBQ October 13, 2018**

Received for information.

**6. CORRES: Porcupine Hills Early Childhood Coalition (PHECC) Board  
RE: Invitation to Re-opening of Soft Play September 27, 2018**

Received for information.

**7. CORRES: Royal Canadian Legion Branch No. 41  
RE: Poppy Fund Request October 26, 2018**

Received for information.

**8. CORRES: Royal Canadian Legion Branch No. 41  
RE: Veteran's Banquet Request November 4, 2018**

Received for information.

**9. CORRES: Royal Canadian Legion Branch No. 41  
RE: Remembrance Day Service November 11, 2018**

Received for information.

**10. CORRES: Jaden Holle  
RE: Miss Rodeo Canada**

Received for information.

**11. REQUEST FOR DECISION: FortisAlberta Franchise Fee Agreement**

MOTION #18-154

Moved by Councillor Carlson to maintain the franchise fee percentage at 4% for 2019 as per Clause 5(a) of the Electric Distribution System Franchise Agreement with Fortis Alberta Inc.

**CARRIED**

**12. INFORMATION BRIEF: Land Inquiry – Skating Rink on Municipal Property**

Received for information.

**13. INFORMATION BRIEF: Community Standards and Smoking Bylaws**

Received for information.

**14. INFORMATION BRIEF: "Planning for Growth" Area Structure Plan Open House**

Received for information.

**15. INFORMATION BRIEF: Multi-Use Community Building Update**

Received for information.

**16. INFORMATION BRIEF: CAO Report**

Received for information.

**17. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**18. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Zimmer to accept the information items as presented.

**CARRIED**

**19. IN CAMERA:**

- a. **INTERGOVERNMENTAL RELATIONS – FOIP Section 21**
- b. **INTERGOVERNMENTAL RELATIONS – FOIP Section 21**
- c. **CONFIDENTIAL EVALUATIONS – FOIP Section 19.1**

Moved by Councillor Moore to go In Camera at 8:01 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 8:01 p.m.

Moved by Councillor Schlossberger to come out of In Camera at 8:52 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:52 p.m.

- a. **INTERGOVERNMENTAL RELATIONS – FOIP Section 21**

MOTION #18-155 Moved by Councillor Zimmer to enter into an intermunicipal contract with the Town of Granum to provide Granum with Financial Management services and support on a contract basis.

**CARRIED**

- c. **CONFIDENTIAL EVALUATIONS – FOIP Section 19.1**

MOTION #18-156 Moved by Councillor Moore to appoint Terry Mahoney to the Claresholm Public Library Board.

**CARRIED**

MOTION #18-157 Moved by Councillor Schulze to appoint Terry Mahoney to the Claresholm and District Museum Board.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:54 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor noted that recording ceased at 8:54 p.m.

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Mayor – Doug MacPherson

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Chief Administrative Officer – Marian Carlson