



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
SEPTEMBER 11, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O'Neill.

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel

AGENDA: Moved by Councillor Ford that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – AUGUST 14, 2017**

Moved by Councillor Fieguth that the Regular Meeting Minutes August 14, 2017 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **CORRES: Alberta Volunteer Awards**
RE: 2017 Starts of Alberta Volunteer Awards

Received for information.

2. **CORRES: Debbie Lozeman, Terry Fox Run Organizer**
RE: Annual Terry Fox Run September 17, 2017

Received for information.

3. **CORRES: Bobbie-Jo Penner**
RE: Parking at the Claresholm Curling Rink

MOTION #17-091 Moved by Councillor Cutler to allow Bobbie-Jo Penner to use the vacant grass area to the north of the Claresholm Curling Rink for guests to park recreational vehicles as they attend her wedding on May 12, 2018.

CARRIED

4. **CORRES: Magan Braun**
RE: Skyline Crescent Block Party

MOTION #17-092 Moved by Councillor Ford to allow local residents on Skyline Crescent to close their street on September 16, 2017 from 4:00 to 8:00 p.m. for a block party, and for the Town to provide barricades for this event.

CARRIED

5. **CORRES: Claresholm Bantam Football Association**
RE: Request for Sponsorship

MOTION #17-093 Moved by Councillor Fieguth to support the Claresholm Bantam Football Association with a sponsorship of \$300 for the 2017 season.

CARRIED

6. **CORRES: Kinsmen Club of Claresholm**
RE: Request for Donation to Charity Golf Tournament

MOTION #17-094 Moved by Councillor McAlonan to support the Kinsmen Club of Claresholm's Charity Golf Tournament on September 23, 2017 with a gold sponsorship of \$400 and a door prize valued at no more than \$100.

CARRIED

7. **REQUEST FOR DECISION: Fortis Franchise Fee**

MOTION #17-095 Moved by Councillor Fieguth to maintain the franchise fee percentage at 4% for 2018 as per Clause 5(a) of the Electric Distribution System Franchise Agreement with Fortis Alberta Inc. This decision is to emphasize the Town's commitment to economic development and to attract businesses by keeping franchise fees low.

CARRIED

8. **REQUEST FOR DECISION: Parks & Recreation Master Plan**

MOTION #17-096 Moved by Councillor Fieguth to adopt the Parks & Recreation 2017 Master Plan as presented.

CARRIED

9. REQUEST FOR DECISION: 8th Street West / Westlynn Drive Walking Path

MOTION #17-097 Moved by Councillor McAlonan to take \$50,000 out of the Parks and Pathways capital reserve fund, and further to direct Administration to work with the Claresholm Kinsmen and Claresholm Kinettes to facilitate the construction of the 8th Street West / Westlynn Drive Walking Path Extension in 2017, and further that the amount of pathway constructed this year will be as much as the combined funding of the Town of Claresholm and the Kin Clubs will allow for.

CARRIED

10. REQUEST FOR DECISION: Outdoor Fitness Parks In-Kind Donation

MOTION #17-098 Moved by Councillor Cutler to direct Administration to provide a letter, or letters, of support to the Claresholm and District Chamber of Commerce, or directly to granting bodies, to confirm use of land for installation of the parks and in-kind financial support to a maximum of \$14,070 which includes land, labour and equipment for installation, as presented for the two (2) Outdoor Fitness Parks.

CARRIED

11. REQUEST FOR DECISION: Meeting With Hon. Shaye Anderson, Minister of Municipal Affairs

MOTION #17-099 Moved by Councillor Ford to send the draft letter to the Hon. Shaye Anderson, Minister of Municipal Affairs as presented regarding the Multi-use Community Building and Town Hall.

CARRIED

12. REQUEST FOR DECISION: Economic Development Marketing Plan

Received for information.

13. REQUEST FOR DECISION: Municipal Election Advance Vote

MOTION #17-100 Moved by Councillor O'Neill to hold the advance vote for the 2017 municipal election on Thursday, October 12, 2017 from 4:00 p.m. to 8:00 p.m. at the Claresholm Community Centre located at 5920 – 8th Street West.

CARRIED

14. INFORMATION BRIEF: Multi-use Community Building & Town Hall Project Update

Received for information.

15. INFORMATION BRIEF: ARPA Choosewell Award

Received for information.

16. INFORMATION BRIEF: Council Resolution Status

Received for information.

17. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

18. IN CAMERA: Land (2); Legal

Moved by Councillor McAlonan that this meeting go In Camera at 7:49 p.m.

CARRIED

Moved by Councillor Ford that this meeting come out of In Camera at 8:12 p.m.

CARRIED

MOTION #17-101 Moved by Councillor Cutler to lease the non-operating west water treatment plant lands located at a portion of:

NE Section 23, Township 12, Range 28, Meridian 4

SE Section 26, Township 12, Range 28, Meridian 4

to Stuart Derochie for grazing.

CARRIED

ADJOURNMENT: Moved by Councillor Dixon that the meeting adjourn at 8:15 p.m.

CARRIED