



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**SEPTEMBER 26, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O’Neill.

**REGRETS:** Councillor Chris Dixon

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Development Officer: Tara VanDellen

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Ford to add the Claresholm Community Singers Correspondence to the agenda.

**CARRIED**

Moved by Councillor McAlonan that the Agenda be accepted as amended.

**CARRIED**

**MINUTES:** **REGULAR MEETING – SEPTEMBER 12, 2016**

Moved by Councillor Fieguth that the Regular Meeting Minutes of September 12, 2016 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1614a – Rescind Bylaw #1614**  
**RE: 2nd & 3rd Readings**

Mayor Steel declared a pecuniary interest and left the meeting at 7:05pm.

MOTION #16-091 Moved by Councillor O’Neill to give Bylaw #1614a, a bylaw to rescind Bylaw #1614, 2<sup>nd</sup> reading.

**CARRIED**

MOTION #16-092 Moved by Councillor Fieguth to give Bylaw #1614a, a bylaw to rescind Bylaw #1614, 3<sup>rd</sup> and final Reading.

**CARRIED**

**2. BYLAW #1616 – Borrowing Bylaw**  
**RE: 2nd & 3rd Readings**

MOTION #16-093 Moved by Councillor McAlonan to give Bylaw #1616, A borrowing bylaw, 2<sup>nd</sup> reading.

Councillor Cutler requested a recorded vote. In favor; Councillors McAlonan, O’Neill, Ford and Fieguth. Opposed; Councillor Cutler.

**CARRIED**

MOTION #16-094 Moved by Councillor O’Neill to give Bylaw #1616, a borrowing bylaw, 3<sup>rd</sup> and Final reading.

Councillor Cutler requested a recorded vote. In favor; Councillors McAlonan, O’Neill, Ford and Fieguth. Opposed; Councillor Cutler.

**CARRIED**

Mayor Steel rejoined the meeting at 7:15 p.m.

**3. CORRES: Claresholm Community Singers**  
**RE: Canada 150 Grant request**

MOTION #16-095 Moved by Councillor Ford to apply on behalf of the Claresholm Community Singers to the Canada 150 Grant Program.

**CARRIED**

4. **CORRES: Alberta Municipal Affairs**  
**RE: MSI Projects**

Received for information.

5. **CORRES: Foothills Country Hospice Society**  
**RE: Gala Invitation**

Received for information.

6. **CORRES: Society of Local Government Managers - On the Edge of the Diving Board**  
**RE: Effective Problem Solving & Decision Making**

Received for information. Councillor Cutler will attend.

7. **CORRES: Association of Alberta Registry Agents – Pamela Wilson, CAO**  
**RE: Proposed Resolution - Town of Cardston – AUMA**

Received for information.

8. **CORRES: Judy VanAmerogan - Claresholm Housing Authority**  
**RE: Resignation from Claresholm Housing Authority Board**

MOTION #16-096 Moved by Councillor Cutler to accept the resignation from the Claresholm Housing Authority Board by Judy VanAmerogan with thanks.

**CARRIED**

9. **CORRES: Minister Laviree – AUMA**  
**RE: Meeting Request**

Received for information.

10. **CORRES: Friends of the Claresholm Public Library Society**  
**RE: Invitation – Pink Tea, Oct 18, 2016**

Received for information. Mayor Steel will attend and give welcome address.

11. **REQUEST FOR DECISION: Community Peace Officer 1 Collaboration Project**

MOTION #16-097 Moved by Councillor Cutler to enter into the Service Agreement with the Town of Fort Macleod for the Community Peace Officer 1 Collaboration Project.

**CARRIED**

12. **REQUEST FOR DECISION: Curling Club Lease Renewal**

MOTION #16-098 Moved by Councillor Fieguth to approve a five (5) year lease with the Claresholm Curling Club for the property located at 430 53 AVE East, with an option to renew for a further five year term.

**CARRIED**

13. **REQUEST FOR DECISION: 2017 Oldman River Region Urban Orthophotography Project**

MOTION #16-099 Moved by Councillor McAlonan to participate in an application for the 2017 Oldman River Region Urban Orthophotography Project submitted by the Town of Olds under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant.

**CARRIED**

14. **REQUEST FOR DECISION: Sidewalk Snow Removal Program**

Referred to Administration to prepare a bylaw amendment to Bylaw #1534.

15. **REQUEST FOR DECISION: Franchise Fee- FortisAlberta Inc.**

MOTION #16-100 Moved by Councillor McAlonan to increase the franchise fee percentage to 4% for 2017 as per Clause 5(a) of the Electric Distribution System Franchise Agreement with FortisAlberta Inc.

**CARRIED**

16. **INFORMATION BRIEF: Street Tree Policy PLDE 09-16**

Referred to Administration to present at the October 11<sup>th</sup>, 2016 Council meeting.

17. **INFORMATION BRIEF: Claresholm Society for the Arts Grant application update**

Received for information.

18. **INFORMATION BRIEF: CAO Report**

Received for information.

19. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

20. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Ford to adopt the information items as presented.

21. **IN CAMERA: Personnel, Land**

Moved by Councillor Cutler that the meeting go In Camera at 8:14 p.m.

**CARRIED**

Moved by Councillor Ford that this meeting come out of In Camera at 8:40 p.m.

**CARRIED**

Councillor O'Neill declared a pecuniary interest and left the meeting at 8:41 p.m.

MOTION #16-101 Moved by Councillor McAlonan to hire Chelsea O'Neill for a Senior Lifeguard position.

**CARRIED**

Councillor O'Neill rejoined the meeting at 8:42pm.

**ADJOURNMENT:** Moved by Councillor O'Neill that the meeting adjourn at 8:42 p.m.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson