

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING
OCTOBER 24, 2022
AGENDA**

**TIME: 7:00 p.m.
PLACE: Council Chambers
Multi-use Community Building
111 – 55 Avenue West**

NOTICE OF RECORDING

CALL TO ORDER

1. **ADOPTION OF AGENDA**
2. **PROPOSED COMMITTEE ORGANIZATION & STRUCTURE**
3. **MEETING DATES - REGULAR**
4. **APPOINTMENT OF DEPUTY MAYOR**
5. **ANNUAL MOTIONS**
 - a. **Designate Municipal Office**
 - b. **Designate Financial Institution**
6. **ADJOURNMENT**

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TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL COUNCIL MEETING MINUTES
OCTOBER 24, 2022

Place: Council Chambers
Town of Claresholm Administration Office
111 – 55 Avenue West

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

NOTICE OF RECORDING: Mayor Chelsae Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 pm by Mayor Chelsae Petrovic.

1. ADOPTION OF AGENDA

Moved by Councillor Cutler that the Agenda of the Organizational Meeting of October 24, 2022 be accepted as presented.

CARRIED

2. PROPOSED COMMITTEE & ORGANIZATION STRUCTURE

Moved by Councillor Schlossberger that the proposed Committee Organization and Structure be accepted as presented.

CARRIED

3. MEETING DATES - REGULAR

Moved by Councillor Zimmer that the Regular Council Meeting dates for 2023 be accepted as presented.

CARRIED

4. APPOINTMENT OF DEPUTY MAYOR

Moved by Councillor Carlson that the Deputy Mayor appointments be accepted as presented.

CARRIED

5. ANNUAL MOTIONS

a. Designate Municipal Office

Moved by Councillor Meister to designate 111 – 55 Avenue West in Claresholm, Alberta as the Town’s municipal office.

CARRIED

b. Designate Financial Institution

Moved by Councillor Kettles to designate the Bank of Montreal as the Town’s banking institution.

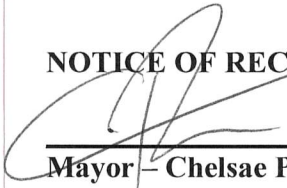
CARRIED

6. ADJOURNMENT

Moved by Councillor Carlson that this meeting adjourn at 7:06 pm.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 7:06 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney