



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING MINUTES
OCTOBER 22, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Organizational Meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson.

1. ADOPTION OF AGENDA

Moved by Councillor Schlossberger that the Agenda of the Organizational Meeting of October 22, 2018 be accepted as presented.

CARRIED

2. OFFICIAL OATH

The Official Oath of Office was administered to Councillor Mike Cutler by Karen M. Linderman, Barrister and Solicitor.

3. CODE OF CONDUCT OATH

Councillor Cutler signed the Code of Conduct Oath as prescribed by Bylaw #1641, the Council Code of Conduct Bylaw, which passed 3rd and Final Reading at the April 9, 2018 regular Council meeting.

4. RETURNING OFFICER'S REPORT

Moved by Councillor Schulze that the Returning Officer's Report for the 2018 By-Election be accepted as presented.

CARRIED

5. PROPOSED COMMITTEE ORGANIZATION & STRUCTURE

Moved by Councillor Cutler that the proposed Committee Organization and Structure be accepted as amended.

CARRIED

6. MEETING DATES – REGULAR

Moved by Councillor Moore to accept the regular meeting dates for 2018 as presented.

CARRIED

7. APPOINTMENT OF DEPUTY MAYOR

Moved by Councillor Carlson that the Deputy Mayor appointments be accepted as presented.

CARRIED

8. ADJOURNMENT

Moved by Councillor Carlson that this meeting adjourn at 7:07 p.m.

CARRIED

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson