



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**OCTOBER 22, 2018**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:07 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:07 p.m. by Mayor Doug MacPherson

**AGENDA:** Moved by Councillor Schulze that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – OCTOBER 9, 2018**

Moved by Councillor Zimmer that the Regular Meeting Minutes of October 9, 2018 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1654 – Cannabis Consumption**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1654, the Cannabis Consumption Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Schlossberger to give Bylaw #1654, the Cannabis Consumption Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**2. BYLAW #1655 – Smoking**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Zimmer to give Bylaw #1655, the Smoking Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Schulze to give Bylaw #1655, the Smoking Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**3. BYLAW #1656 – Community Standards**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Moore to give Bylaw #1656, the Community Standards Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1656, the Community Standards Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**4. DELEGATION RESPONSE: Claresholm Skatepark Association**

MOTION #18-166 Moved by Councillor Carlson to grant the Claresholm Skatepark Association \$1,000 towards creating a design concept plan for a new skatepark.

**CARRIED**

**5. CORRES: Rowan House Society**  
**RE: Family Violence Prevention Month**

Received for information.

**6. CORRES: Oldman Watershed Council**  
**RE: Request for Support**

MOTION #18-167 Moved by Councillor Zimmer to support the Oldman Watershed Council with a donation of \$1,701 to continue their efforts towards watershed health in our region.

**CARRIED**

7. **CORRES: Willow Creek Continuing Care Centre**  
**RE: 30 Year Anniversary November 24, 2018**

Received for information.

8. **CORRES: Claresholm & District Health Foundation**  
**RE: 12<sup>th</sup> Annual Gala November 24, 2018**

MOTION #18-168 Moved by Councillor Schulze to support the Claresholm & District Health Foundation's 12<sup>th</sup> Annual Gala to be held November 24, 2018 in the amount of \$500.

**CARRIED**

9. **REQUEST FOR DECISION: Tender Award – Golf Course / Frog Creek Drain Upgrade**

MOTION #18-169 Moved by Councillor Schlossberger to accept the tender from Bos Scapes Inc. in the amount of \$401,611.98 plus GST for the Golf Course Frog Creek Drain Upgrades project.

**CARRIED**

10. **REQUEST FOR DECISION: Community Advertising Program Policy**

MOTION #18-170 Moved by Councillor Schulze to adopt Policy #CEDC 10-18, the Community Advertising Program Policy, effective October 22, 2018.

**CARRIED**

11. **INFORMATION BRIEF: Handicapped Accessibility at Claresholm Arena**

Received for information.

12. **INFORMATION BRIEF: Planning for Growth Project**

Received for information.

13. **INFORMATION BRIEF: CAO Report**

Received for information.

14. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

15. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Moore to accept the information items as presented.

**CARRIED**

16. **IN CAMERA:**  
a. **LAND – FOIP Section 16.1**  
b. **LAND – FOIP Section 19.1**  
c. **LEGAL – FOIP Section 27**  
d. **LEGAL – FOIP Section 27**

Moved by Councillor Cutler to go In Camera at 7:37 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 7:37 p.m.

Walid Bakhit and Samer Kfouf were present to speak to Council regarding a legal matter. Excused at 7:58 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:49 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:49 p.m.

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:49 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson noted that recording ceased at 8:49 p.m.

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Mayor – Doug MacPherson

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Chief Administrative Officer – Marian Carlson