



Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 28, 2022**

**Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajyPVAtNL1KA/live>**

COUNCIL PRESENT: Deputy Mayor Kandice Meister, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Brad Schlossberger and Craig Zimmer

ABSENT: Mayor Chelsae Petrovic

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Meister provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Meister.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 14, 2022**

Moved by Councillor Zimmer that the Regular Meeting Minutes of November 14, 2022 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1754 – BMO Operational Borrowing Bylaw**
RE: 1st Reading

Moved by Councillor Carlson to give Bylaw #1754, the BMO Operational Borrowing Bylaw regarding the Town’s revolving line of credit in the amount of \$450,000, 1st Reading.

CARRIED

2. **BYLAW #1755 – AMSC Operational Borrowing Bylaw**
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1755, the AMSC Operational Borrowing Bylaw regarding the Town’s MasterCard account in the amount of \$50,000, 1st Reading.

CARRIED

3. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: 2022/23 Fire Services Training Grant

Received for information.

4. **CORRES: Town of Nanton**
RE: Intermunicipal Collaboration Framework

Received for information.

5. **REQUEST FOR DECISION: Fortis Franchise Fee**

Received for information.

6. **REQUEST FOR DECISION: Annexation**

MOTION #22-150 Moved by Councillor Schlossberger to proceed with the intent for annexation for the land located at:

- 4;27;12;22 NE
- 4;27;12;27 NE
- 4;27;12;27 SE

from the MD of Willow Creek No. 26 to the Town of Claresholm.

CARRIED

7. **REQUEST FOR DECISION: Claresholm Fire Department Business Plan**

MOTION #22-151 Moved by Councillor Zimmer to approve the Claresholm Fire Department’s Business Plan as presented.

CARRIED

8. **REQUEST FOR DECISION: Fire Engine Replacement Purchase**

MOTION #22-152 Moved by Councillor Kettles to accept the proposal and proceed with the purchase of the Fort Gary Triple Combination pumper, at a cost of \$667,840.00.

CARRIED

MOTION #22-153 Moved by Councillor Zimmer to fund the 15% down payment of the Fort Gary Triple Combination pumper from the Fire Capital Reserve.

CARRIED

9. REQUEST FOR DECISION: 2023 Interim Budget

MOTION #22-154 Moved by Councillor Cutler to approve the Interim 2023 Operational and Capital Budgets as presented.

CARRIED

10. FINANCIAL REPORT: Statement of Operations October 31, 2022

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended October 31, 2022 as presented.

CARRIED

11. INFORMATION BRIEF: CRAZ Workshop

Received for information.

12. INFORMATION BRIEF: CAO Report

Received for information.

13. INFORMATION BRIEF: Council Committee Reports

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

16. IN CAMERA:

- a. Personnel – FOIP Section 17
- b. Personnel – FOIP Section 17

Moved by Councillor Carlson to go In Camera at 7:44 p.m. for the following items:

- a. Personnel – FOIP Section 17
- b. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Meister stated that the live stream has ended at 7:44 p.m.

Moved by Councillor Cutler to come out of In Camera at 8:05 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Meister provided notice that live streaming and recording of the Council meeting would begin again at 8:05 p.m.

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:05 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Meister noted that recording ceased at 8:05 p.m.

Mayor – Chelsae Petrovic

Chief Administrative Officer – Abe Tinney