



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**NOVEMBER 28, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford and Lyal O'Neill.

**REGRETS:** Councillors: Chris Dixon and Mike McAlonan

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk.

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Ford that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – NOVEMBER 14, 2016**

Moved by Councillor Cutler that the Regular Meeting Minutes November 14, 2016 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

1. **BYLAW #1622 – Land Use Bylaw Amendment**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor O'Neill to give Bylaw #1622, a land use bylaw amendment, 1<sup>st</sup> Reading.

**CARRIED**

2. **DELEGATION RESPONSE: AXIA – Jason O'Connor**  
**RE: Fibre Optic Internet**

MOTION #16-125 Moved by Councillor Ford to communicate Axia's Open House in Claresholm to generate interest for their fibre optic internet on the Town of Claresholm's social media sites.

**CARRIED**

3. **CORRES: Western Economic Diversification Canada**  
**RE: Canada 150 Community Infrastructure Program**

Received for information.

4. **CORRES: Shaw Communications Inc.**  
**RE: Fast & Affordable Internet**

Referred to Administration to invite Shaw Communications Inc. to come present to Council regarding their internet offerings.

5. **CORRES: AltaLink**  
**RE: AltaLink's 911L Salvage**

Received for information.

6. **CORRES: Ogilvie LLP**  
**RE: ALARIE Asset Distribution**

Received for information.

7. **CORRES: Alberta Urban Municipalities Association (AUMA)**  
**RE: Municipal Government Act (MGA) Amendments**

Received for information.

8. **REQUEST FOR DECISION: Community Futures Business Improvement Loans – Memorandum of Understanding**

Referred to the Economic Development Committee to provide Council with an all-encompassing solution for business revitalization incentives.

9. **REQUEST FOR DECISION: Fire Chief Appointment**

MOTION #16-126 Moved by Councillor Cutler to appoint Todd Heggie as Fire Chief for the Town of Claresholm.

**CARRIED**

- 10. REQUEST FOR DECISION: Medical First Response from the Emergency Services Committee**  
MOTION #16-127 Moved by Councillor Ford to support the Alberta Medical First Response program with the level of service to be provided at a minimum of Standard First Aid.  
**CARRIED**
- 11. REQUEST FOR DECISION: Representative to Chinook Arch Regional Library System Board**  
MOTION #16-128 Moved by Councillor Fieguth to appoint Kathy Davies to the Chinook Arch Regional Library System Board with Mike McAlonan as an alternate.  
**CARRIED**
- 12. REQUEST FOR DECISION: Claresholm & District Chamber of Commerce Trade Fair 2017**  
MOTION #16-129 Moved by Councillor Fieguth to purchase a booth at the Claresholm & District Chamber of Commerce Trade Fair to be held on January 27 & 28, 2017 at the Claresholm Community Centre at a cost of \$225.  
**CARRIED**
- 13. FINANCIAL REPORT: Statement of Operations September 2016**  
Moved by Councillor Cutler to accept the Consolidated Statement of Operations for the month ended September 30, 2016 as presented.  
**CARRIED**
- 14. FINANCIAL REPORT: Statement of Operations October 2016**  
Moved by Councillor Cutler to accept the Consolidated Statement of Operations for the month ended October 31, 2016 as presented.  
**CARRIED**
- 15. INFORMATION BRIEF: Brownlee LLP Emerging Trends 2017**  
Received for information.
- 16. INFORMATION BRIEF: CAO Report**  
Received for information.
- 17. INFORMATION BRIEF: Council Resolution Status**  
Received for information.
- 18. ADOPTION OF INFORMATION ITEMS**  
Moved by Councillor O'Neill to adopt the information items as presented.  
**CARRIED**
- 19. IN CAMERA: Personnel; Board Appointment; Contracts**  
Moved by Councillor Ford that the meeting go In Camera at 7:43 p.m.  
**CARRIED**  
Moved by Councillor Ford that this meeting come out of In Camera at 9:15 p.m.  
**CARRIED**
- MOTION #16-130 Moved by Councillor Cutler to appoint Bert Franssens to the Claresholm & District Museum Board.  
**CARRIED**
- ADJOURNMENT:** Moved by Councillor O'Neill that the meeting adjourn at 9:17 p.m.  
**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson