



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 26, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Schlossberger that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 13, 2018**

Moved by Councillor Zimmer that the Regular Meeting Minutes of November 13, 2018 be accepted as presented.

CARRIED

DELEGATION: **WSP – Trent Purvis, P.Eng. Manager Southern Region (Infrastructure)**
RE: Starline Business Park Area Structure Plan

Trent Purvis from WSP was present to speak to Council regarding the Starline Business Park Area Structure Plan. Mr. Purvis went through the major parts of the plan and answered questions posed by members of Council.

ACTION ITEMS:

1. **BYLAW #1657 – Starline Business Park Area Structure Plan**
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1657, regarding the Starline Business Park Area Structure Plan, 1st Reading.

CARRIED

2. **CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs**
RE: Municipal Sustainability Initiative (MSI) Funding

Received for information.

3. **CORRES: Brownlee LLP**
RE: Emerging Trends in Municipal Law

Received for information.

4. **CORRES: Claresholm & District Chamber of Commerce**
RE: 2019 Trade Expo and Consumer Fair – February 1 & 2, 2019

Received for information.

5. **CORRES: Claresholm & District Chamber of Commerce**
RE: Old Fashioned Christmas – November 30, 2018

MOTION #18-179

Moved by Councillor Schulze to allow the Claresholm & District Chamber of Commerce to use the downtown parking lot for the Old Fashioned Christmas event on November 30, 2018 and to allow a bonfire in the downtown parking lot (weather permitting).

CARRIED

6. **CORRES: 7-11**
RE: Request for Attendance at Grand Opening

Received for information.

7. **INFORMATION BRIEF: Opportunities for Growth – “Cannabis and Claresholm”**

Received for information.

8. **INFORMATION BRIEF: CAO Report**

Received for information.

9. INFORMATION BRIEF: Council Resolution Status

Received for information.

10. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Carlson to accept the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 7:30 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 7:30 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson

DRAFT