



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 14, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:01 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Schlossberger that the Agenda be accepted as presented.

CARRIED

MINUTES:

1. ORGANIZATIONAL MEETING – OCTOBER 23, 2017

Moved by Councillor Schulze that the Organizational Meeting Minutes October 23, 2017 be accepted as presented.

CARRIED

2. REGULAR MEETING – OCTOBER 23, 2017

Moved by Councillor Carlson that the Regular Meeting Minutes October 23, 2017 be accepted as presented.

CARRIED

DELEGATIONS:

1. CPL. DALYN ORSTEN, Claresholm RCMP Detachment
RE: Introduction to Council

Cpl. Orsten was present to speak to Council regarding the current ongoing changes at the Claresholm RCMP Detachment with the retirement of Seargant Terry Wickett. He will be taking over the detachment until Seargant Wickett's replacement has been found.

2. BETTY FIEGUTH
RE: Citizen Input

Betty wanted to share with the new Council some of the things she heard while running for Mayor in the election campaign. She wanted to make sure that what she heard from citizens was passed on.

ACTION ITEMS:

1. NEWS RELEASE: Alberta Municipal Affairs
RE: Modernized Municipal Laws for Strong Communities

Received for information.

2. CORRES: Hon. Shave Anderson, Minister of Municipal Affairs
RE: 2017-2018 Alberta Community Partnership

Received for information.

3. CORRES: Town of Fort Macleod
RE: 36th Annual Santa Claus Parade – November 25, 2017

Councillor Moore will attend.

4. CORRES: Alberta Urban Municipalities Association
RE: AUMA Returning Officer Nomination Notice

Received for information.

5. CORRES: FortisAlberta Inc.
RE: AUMA Reception Notice

Received for information.

6. CORRES: Associated Engineering
RE: AUMA Reception Invitation

Received for information.

**7. CORRES: Reynolds Mirth Richards & Farmer LLP
RE: AUMA Reception Invitation**

Received for information.

**8. CORRES: Claresholm & District Chamber of Commerce
RE: Old Fashioned Christmas – December 1**

MOTION #17-115 Moved by Councillor Zimmer to allow the Claresholm & District Chamber of Commerce to use the downtown parking lot for the Old Fashioned Christmas event on December 1, 2017 and to allow a bonfire in the downtown parking lot (weather permitting).

CARRIED

**9. CORRES: The Bridges at Claresholm Golf Club
RE: Letter of Support – Community Facility Enhancement Grant (CFEP)**

MOTION #17-116 Moved by Councillor Courage to write a letter of support for the Bridges at Claresholm Golf Club's application to the Community Facility Enhancement Grant for the purpose of making upgrades to the clubhouse.

CARRIED

**10. CORRES: Claresholm Skating Club
RE: Request for Donation – Canada 150 Skating Day**

MOTION #17-117 Moved by Councillor Schulze to support the Claresholm Skating Club's Canada 150 Skating Day on Sunday, December 10, 2017 by waiving the ice fees for the event in the amount of \$150.

CARRIED

11. REQUEST FOR DECISION: Committee Structure

MOTION #17-118 Moved by Councillor Moore to approve the addition of the three committees as proposed to the Standing Board & Committee Appointments, and to appoint the following members of Council:

- Councillors Courage and Carlson to the Joint Economic Development Initiative;
- Councillor Schulze to the Lethbridge College Advisory Council;
- Councillors Schlossberger and Zimmer to the Emergency Management Advisory Committee.

CARRIED

12. REQUEST FOR DECISION: AMWWP Grant Application

MOTION #17-119 Moved by Councillor Courage to request funding through the AMWWP grant program for the SCADA upgrade to the VTSCADA system (Option 2) and direct Administration to prepare a letter of request to AMWWP on the Town's behalf.

CARRIED

13. REQUEST FOR DECISION: ALARIE Asset Payout

MOTION #17-120 Moved by Councillor Courage to transfer the ALARIE asset distribution funds received in the amount of \$41,867 to the General Capital Reserve Fund.

CARRIED

14. REQUEST FOR DECISION: Modularity at West Meadow Elementary School

MOTION #17-121 Moved by Councillor Carlson to enter into a five-year lease agreement with Livingstone Range School Division for the use of the modular building at the West Meadow Elementary School for the Claresholm Childcare Society before and after school program.

CARRIED

15. REQUEST FOR DECISION: Virtual Museum Grant Project

MOTION #17-122 Moved by Councillor Moore to approve the out of budget expenditure for the RCAF Virtual Museum Project in the amount of \$9,985 that is to be 100% funded by grant through the Canadian Museum of History.

CARRIED

16. REQUEST FOR DECISION: CARES Grant – Land Study

MOTION #17-123 Moved by Councillor Courage to apply to the CARES grant program in the amount of \$175,000 for the Industrial Development Studies and refer the matching portion of the grant program to budget discussions.

CARRIED

17. REQUEST FOR DECISION: Closure of 59th Avenue West for Winter Festival

MOTION #17-124 Moved by Councillor Schulze to close 59th Avenue from the 8th Street West intersection to the 4th Street West intersection to public traffic from 7am to 7pm on Saturday, February 10, 2018, for the Claresholm Winter Festival.

CARRIED

18. REQUEST FOR DECISION: Southern Alberta Summer Games Administrator Contract

MOTION #17-125 Moved by Councillor Zimmer to continue the Service Agreement for the Southern Alberta Summer Games Administrator position on an annual basis with the municipalities in the MD of Willow Creek in 2018, to be revisited annually by Administration.

CARRIED

19. REQUEST FOR DECISION: Southern Alberta Summer Games

MOTION #17-126 Moved by Councillor Moore to write a letter to the Southern Alberta Recreation Association stating that the Town of Claresholm would like to host the Southern Alberta Summer Games in Claresholm in 2021 rather than the 2020 Games as previously requested.

CARRIED

20. REQUEST FOR DIRECTION: Live Streaming of Council Meetings

Council directed Administration to proceed with setting up livestreaming of Council meetings.

21. FINANCIAL REPORT: Statement of Operations – September 30, 2017

MOTION #17-127 Moved by Councillor Schlossberger to accept the Consolidated Statement of Operations for the month ended September 30, 2017 as presented.

CARRIED

22. INFORMATION BRIEF: Multi-use Community Building Update

Received for information.

23. INFORMATION BRIEF: Claresholm Senior's Drop-in Centre Lease Agreement

Received for information.

24. INFORMATION BRIEF: AUMA Resolutions

Received for information.

25. INFORMATION BRIEF: Council Resolution Status

Received for information.

26. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Courage to adopt the information items as presented.

CARRIED

27. IN CAMERA:

a. LEGAL – Consultant Contract – FOIP Section 27.1a

b. CONTRACT – Airport Water Agreement – FOIP Section 24.1

c. LAND – North Industrial Area – FOIP Section 24.1c

d. LAND – Tax Sale Property – FOIP Section 16.1

e. CONFIDENTIAL EVALUATIONS – Committee Appointments – FOIP Section 19.1

Moved by Councillor Schlossberger to go In Camera at 8:40 p.m.

CARRIED

Gavin Scott, Planner with the Oldman River Regional Services Commission, was present to discuss the North Industrial Area (Land).

Josh Marti, Associate with Avison Young, was present to discuss the Tax Sale Property (Land).

Councillor Schlossberger excused himself from the meeting at 10:31 p.m. due to a potential conflict of interest regarding Committee Appointments.

Councillor Schlossberger rejoined the meeting at 10:35 p.m.

Moved by Councillor Zimmer to come out of In Camera at 11:16 p.m.

CARRIED

Moved by Councillor Moore to extend the meeting to 11:30 p.m. as per the Procedural Bylaw # 1531.

CARRIED

MOTION #17-128

e. CONFIDENTIAL EVALUATIONS – Committee Appointments – FOIP Section 19.1

Moved by Councillor Carlson to appoint Shirley Isaacson, Jillian Flanagan, Joan Ritzen and Ken McKee to the Claresholm Housing Authority Board.

CARRIED

Moved by Councillor Moore to appoint Tony Hamlyn, Marika Thyssen, Lisa Anderson, Lorraine Conaty, Casey Arnestad and Tracey Strong to the Claresholm Library Board.

CARRIED

Councillor Schlossberger declared a conflict of interest and left the meeting at 11:18 p.m.

Moved by Councillor Zimmer to appoint Cindee Schlossberger to the Porcupine Hills Lodge Board.

CARRIED

Councillor Schlossberger rejoined the meeting at 11:19 p.m.

Moved by Councillor Schlossberger to appoint Darla Slovak, Doug Leeds, Santanna Thom, Russ Anderson, Jeffery Robert Nielsen and Paul Zemplak to the Economic Development Committee.

CARRIED

Moved by Councillor Carlson to appoint Doug Priestley to the Facility & Infrastructure Planning Committee.

CARRIED

Councillor Schlossberger declared a conflict of interest and left the meeting at 11:21 p.m.

Moved by Councillor Courage to appoint Diana Ross, Delma Austin, Cindee Schlossberger, Tracey Strong and Lauren Billey to the Family & Community Support Services Board.

CARRIED

Councillor Schlossberger rejoined the meeting at 11:22 p.m.

Moved by Councillor Courage to appoint Jeffery Kerr and Sharon Galbraith to the Municipal Planning Commission.

CARRIED

Moved by Councillor Schlossberger to appoint Don Glimsdale, Betty Hoare, Bert Franssens, Rhodena King, Lorraine Conaty, Barry Gibbs and Scott Strong to the Claresholm Museum Board.

CARRIED

Moved by Councillor Zimmer to appoint Gerry McGuire, Doug Priestley and Darcy Erickson to the Subdivision & Development Appeal Board.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 11:25 p.m.

CARRIED

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson