



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**NOVEMBER 14, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Shelley Ford and Mike McAlonan.

**REGRETS:** Councillors: Betty Fieguth and Lyal O'Neill.

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk, Development Officer: Tara VanDellen.

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Ford that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:**

**1. ORGANIZATIONAL MEETING – OCTOBER 24, 2016**

Moved by Councillor Cutler that the Organizational Meeting Minutes of October 24, 2016 be accepted as presented.

**CARRIED**

**2. REGULAR MEETING – OCTOBER 24, 2016**

Moved by Councillor McAlonan that the Regular Meeting Minutes October 24, 2016 be accepted as presented.

**CARRIED**

**DELEGATION:**

**1. AXIA – Jason O'Connor**  
**RE: Fibre Optic Internet**

Appearing on behalf of Axia was Jason O'Connor to discuss bringing fibre optic internet to Claresholm. They have many communities already signed up and are looking to add more. They are planning to do a blitz in Claresholm on December 1<sup>st</sup> and 2<sup>nd</sup> to try to get the 30% of residents needed to express interest so they can continue the process.

**2. THE STATION – Danna Ormstrup & Ruth Mueller**  
**RE: Update to Council**

Danna Ormstrup and Ruth Mueller appeared before Council to give an update on the Station, which is located downtown within the Claresholm & District FCSS offices. There are many services offered within the space that are greatly needed in our community. Services are being added all the time due to the space being available.

**PUBLIC HEARING: BYLAW #1619: Land Use Bylaw Amendment**

Mayor Steel declared the hearing open at 7:36 p.m. Discussion was held between members of Council regarding the addition of a discretionary use within the C2 Highway Commercial land district. Mayor Steel made the first, second and third calls for submissions from the public. No submissions either verbal or written were noted. Mayor Steel declared the hearing closed at 7:46 p.m.

**ACTION ITEMS:**

**1. BYLAW #1617 – Fire Protection & Emergency Services Bylaw #1558 Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Ford to give Bylaw #1617, a fire protection & emergency services bylaw amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Cutler to give Bylaw #1617, a fire protection & emergency services bylaw amendment, 3<sup>rd</sup> & final Reading.

**CARRIED**

**2. BYLAW #1619 – Land Use Bylaw Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor McAlonan to give Bylaw #1619, a land use bylaw amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Dixon to give Bylaw #1619, a land use bylaw amendment, 3<sup>rd</sup> & final Reading.

**CARRIED**

**3. BYLAW #1620 – Library Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1620, a library bylaw amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor McAlonan to give Bylaw #1620, a library bylaw amendment, 3<sup>rd</sup> & final Reading.

**CARRIED**

**4. BYLAW #1622 – Land Use Bylaw Amendment  
RE: 1<sup>st</sup> Reading**

Referred to administration to provide other options for the Bylaw amendment.

**5. DELEGATION RESPONSE: Pharmachoice  
RE: Downtown Parking Lot**

Councillor McAlonan declared a pecuniary interest and left the meeting at 8:02 p.m.

MOTION #16-116

Moved by Councillor Dixon to add three additional 1 hour parking stalls within the downtown parking lot directly to the north of the existing handicapped and 1 hour parking stalls located at the southeast corner of the lot.

**CARRIED**

Councillor McAlonan rejoined the meeting at 8:17 p.m.

**6. CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs  
RE: Alberta Community Partnership (ACP) Program**

Received for information.

**7. CORRES: Town of Fort Macleod  
RE: 35<sup>th</sup> Annual Santa Claus Parade November 26, 2016**

Received for information.

**8. CORRES: Shaw Communications Inc.  
RE: Canada's 150<sup>th</sup>**

Received for information.

**9. CORRES: AltaLink  
RE: AltaLink's 911L Salvage**

Received for information.

**10. CORRES: Royal Canadian Legion – Alberta/NWT Command  
RE: Commemorative History Book**

MOTION #16-117

Moved by Councillor Cutler to support the Military Service Recognition Book produced by the Royal Canadian Legion Campaign Office in the amount of \$423.81 plus GST for 2017.

**CARRIED**

**11. CORRES: Claresholm & District FCSS  
RE: Invitation to Unstoppable Conversations Sessions**

Received for information.

**12. CORRES: Claresholm Economic Development Committee  
RE: Support for Axia**

Received for information.

**13. REQUEST FOR DECISION: Claresholm & District Health Foundation  
RE: 10<sup>th</sup> Annual Gala Sponsorship**

MOTION #16-118

Moved by Councillor Ford to support the Claresholm & District Health Foundation's 10<sup>th</sup> Annual Gala to be held November 26, 2016 in the amount of \$500.

**CARRIED**

**14. REQUEST FOR DECISION: Letter of Support – Willow Creek Ag Society**

MOTION #16-119

Moved by Councillor Dixon to write a letter of support towards the Willow Creek Agricultural Society's grant application to the Community Initiative Program (CIP) for the purpose of purchasing a new tractor for the Agriplex.

**CARRIED**

- 15. REQUEST FOR DECISION: Fortis Alberta Streetlight LED Conversion**
- MOTION #16-120 Moved by Councillor Cutler to participate in the Streetlight LED conversion offer put forward by FortisAlberta Inc.
- CARRIED**
- 16. REQUEST FOR DECISION: Non-Operating Landfill Monitoring Proposal**
- MOTION #16-121 Moved by Councillor Ford to accept the proposal from TetraTech for further monitoring of the non-operating landfill according to Alberta Environment and Parks recommendation and to have the funding as part of the 2017 budget.
- CARRIED**
- 17. REQUEST FOR DECISION: Regular Council Meeting Date – December 2016**
- Moved by Councillor Dixon to set December 12<sup>th</sup> as the only regular Council meeting date for December 2016.
- CARRIED**
- 18. INFORMATION BRIEF: Stat Holiday Shift – Aquatic Centre & Sanitation/Recycling**
- Received for information.
- 19. INFORMATION BRIEF: Council Resolution Status**
- Received for information.
- 20. ADOPTION OF INFORMATION ITEMS**
- Moved by Councillor Cutler to adopt the information items as presented.
- CARRIED**
- 21. IN CAMERA: Board Appointment; Contract; Land; Personnel**
- Moved by Councillor McAlonan that the meeting go In Camera at 8:40 p.m.
- CARRIED**
- Moved by Councillor Cutler that this meeting come out of In Camera at 9:24 p.m.
- CARRIED**
- MOTION #16-122 Moved by Councillor Cutler to appoint Doug Priestly to the Subdivision & Development Appeal Board.
- CARRIED**
- MOTION #16-123 Moved by Councillor Cutler to appoint Doug Priestley to the Facility and Infrastructure Planning Committee.
- CARRIED**
- MOTION #16-124 Moved by Councillor Dixon to appoint Jill Flanagan to the Claresholm Housing Authority Board.
- CARRIED**
- ADJOURNMENT:** Moved by Councillor McAlonan that the meeting adjourn at 9:25 p.m.
- CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson