



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**NOVEMBER 13, 2018**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

**AGENDA:** Moved by Councillor Schulze that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:**

**1. ORGANIZATIONAL MEETING – OCTOBER 22, 2018**

Moved by Councillor Cutler that the Organizational Meeting Minutes of October 22, 2018 be accepted as presented.

**CARRIED**

**2. REGULAR MEETING – OCTOBER 22, 2018**

Moved by Councillor Zimmer that the Regular Meeting Minutes of October 22, 2018 be accepted as presented.

**CARRIED**

**DELEGATION: CLARESHOLM RCMP DETACHMENT: Sergeant Greg Stannard**

Sergeant Greg Stannard was present to meet with Council with an update. Sergeant Stannard went over crime statistics the Town of Claresholm is seeing. He also discussed the traffic light in Claresholm and semi-trucks running the red light at high speeds.

**ACTION ITEMS:**

**1. BYLAW #1652 – Land Use Bylaw Amendment**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor Schlossberger to give Bylaw #1652, a Land Use Bylaw Amendment, 1<sup>st</sup> Reading.

**CARRIED**

**2. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs**  
**RE: Municipal Sustainability Initiative (MSI) Capital**

Received for information.

**3. CORRES: Community Energy Association**  
**RE: Site Selection for Electric Vehicle Infrastructure Deployment in Southern Alberta**

Referred to Administration to look into possible site options and to invite the Community Energy Association to be a delegation.

**4. CORRES: Alberta Municipal Affairs**  
**RE: Bill 23, Renewing Local Democracy in Alberta**

Received for information.

**5. CORRES: AUMA Response to Bill 23: An Act to Renew Local Democracy in Alberta**

Received for information.

**6. CORRES: Tanya Thorn, Director – Towns South, AUMA**  
**RE: AUMA Update**

**MOTION #18-171** Moved by Councillor Schulze to direct Administration to draft a letter of support towards changing the funding for the distribution of tax revenue from cannabis regarding communities under 5,000, and direct the letter to both MLA and the MP and cc the AUMA so they are aware of the support.

**CARRIED**

**7. CORRES: Highway 3 Twinning Development Association  
RE: Request for Membership in 2019**

Received for information.

**8. CORRES: Fort Macleod Santa Claus Parade  
RE: 37<sup>th</sup> Annual Santa Claus Parade Invitation**

Received for information.

**9. CORRES: Claresholm Public Library Board  
RE: Payment of Legal Fees**

MOTION #18-172 Moved by Councillor Moore to provide additional funding of up to \$2,750 to the Claresholm Public Library to come from general operational reserves.

**CARRIED**

**10. REQUEST FOR DECISION: Adhoc Committee for Amundsen Park Redesign**

MOTION #18-173 Moved by Councillor Carlson to strike the Adhoc Committee for the re-design concept plan of Amundsen Park and appoint Mayor MacPherson and Councillor Cutler to represent Council as members of the committee.

**CARRIED**

**11. REQUEST FOR DECISION: CPR Lands Lease Inquiry**

MOTION #18-174 Moved by Councillor Zimmer to approve the lease agreement for parking with Starling Auctions for the land located at Lot 12, Block RLY, Plan RY8 effective November 14, 2018 for a one-year term.

**CARRIED**

**12. REQUEST FOR DECISION: Joint Worksite Health & Safety Committee**

MOTION #18-175 Moved by Councillor Cutler that the Town of Claresholm establish a Joint Work Site Health and Safety Committee in compliance with the Alberta Occupational Health and Safety Act and designate Randy Keller and Jillian Johnston as the workers appointed by CUPE Local 3023 and designate Karine Keys and Brady Schnell as the employer's representatives.

**CARRIED**

**13. FINANCIAL REPORT: Statement of Operations – October 31, 2018**

Moved by Councillor Schlossberger to accept the Consolidated Statement of Operations for the month ended October 31, 2018 as presented.

**CARRIED**

**14. INFORMATION BRIEF: Campground Attendant**

Received for information.

**15. INFORMATION BRIEF: Strategic Plan Report to Council**

Received for information.

**16. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**17. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Schlossberger to accept the information items as presented.

**CARRIED**

**18. IN CAMERA:**

- a. Intergovernmental Relations – FOIP Section 21**
- b. Confidential Evaluations – FOIP Section 19.1**

Moved by Councillor Moore to go In Camera at 7:58 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 7:58 p.m.

Moved by Councillor Schlossberger to come out of In Camera at 8:38 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:38 p.m.

**a. Intergovernmental Relations – FOIP Section 21**

MOTION #18-176 Moved by Councillor Schulze to support the concept and approach recommended by the Regional Fire Services Study Steering Committee, and further to support the approach and guiding principles for the remaining components of the Intermunicipal Collaboration Framework.

**CARRIED**

**b. CONFIDENTIAL EVALUATIONS – FOIP Section 19.1**

MOTION #18-177 Moved by Councillor Carlson to appoint Verne Lunan to the Claresholm & District Museum Board.

**CARRIED**

MOTION #18-178 Moved by Councillor Zimmer to appoint Tom Pollon to the Claresholm & District Museum Board.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Zimmer that the meeting adjourn at 8:40 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson noted that recording ceased at 8:40 p.m.

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Mayor – Doug MacPherson

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Chief Administrative Officer – Marian Carlson