



MUNICIPAL PLANNING COMMISSION MINUTES

September 5, 2019
Town of Claresholm – Council Chambers

Attendees: Brad Schlossberger - Council Member (Chairperson)
Doug MacPherson – Mayor
Jeff Kerr – Member-At-Large
Kieth Carlson – Council Member
Doug Priestley - Member-at-Large

Staff: Tara VanDellen – Planner/Development Officer

8:30 a.m.

Call to Order /Adoption of Agenda

**Motion to amend the order of
the agenda by Mayor
MacPherson.**

**Seconded by Councillor
Carlson.**

**Motion to adopt
the amended agenda by
Mayor MacPherson**

**Seconded by
Councillor Carlson**

CARRIED

Adoption of Minutes

- August 23, 2019

**Motion to adopt the
Meeting Minutes
By Mayor MacPherson**

**Seconded by
Doug Priestley
CARRIED**

Item 1: ACTION

DEVELOPMENT PERMIT

File: D2019.076
Applicant: Delaney Berg (Berg Custom Builds & Finishes)
Owner: Fabian Berg
Address: 5111 4 St West
Legal: Block ptn 67; Plan 147N
Regarding: Home Occupation – contracting services

Condition(s):

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.

**Motion to approve with
conditions by
Jeff Kerr**

**Seconded by
Doug Priestley**

CARRIED



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2. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.
3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.
4. Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.

Note(s):

5. As per Bylaw 1550 (Traffic Bylaw), a vehicle, or a vehicle with a trailer attached, with a maximum allowable weight of 4,500 kg, shall not be parked on a highway any time after 10:00 PM and before 7:00 AM, unless it is parked in a location completely adjoining the vehicle owner's residence. This does not apply if the vehicle is a recreation vehicle, a commercial vehicle with the hazard warning lamps alight and in the process of loading or unloading goods, or if it's parked on Provincial Highway #2 (1st Street West).
 6. As per Bylaw 1550 (Traffic Bylaw), a vehicle, or a vehicle with a trailer attached, with a maximum allowable weight exceeding 9,500 kilograms, shall not be parked on a highway.
 7. As per Bylaw 1550 (Traffic Bylaw), a trailer shall not be parked on a highway unless the trailer is attached to a vehicle by which it may be drawn.
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Item 2: ACTION

DEVELOPMENT PERMIT

File: D2018.069
Permit holder: Starling Auctions Ltd.
Address: 5521 2 St East
Legal: Block 2, Plan 7810527
Regarding: Review of permitted change in use, vacant to
auctioneering facility.

**Motion to grant an extension
to the permit conditions until
Oct. 15th, 2019 with no
further extensions to be
granted by Mayor
MacPherson.**

Seconded by Jeff Kerr.

CARRIED

Item 3: IN CAMERA

LAND – FOIP SECTION 16.1

**Motion to go in camera
by Mayor MacPherson.**

Seconded by Jeff Kerr.

CARRIED

**Motion to come out of in
camera by Councillor Carlson**

Seconded by Doug Priestley

CARRIED

**Motion to Review the home
occupation business license
issued for Weatherhead
Concrete Ltd. by Jeff Kerr.**

**Seconded by Councillor
Carlson.**

CARRIED

9:15 a.m.

**Motion to adjourn
by Mayor MacPherson**

CARRIED

Next meeting date proposed: October 4, 2019