





# MUNICIPAL PLANNING COMMISSION MINUTES

**September 24, 2021**

**Town of Claresholm – meeting held via Zoom**

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such a manner that prevents such material from being blown off or scattered from the property.

3. A landscaping/fencing plan is to be submitted to the satisfaction of the Planner/Development Officer.
4. The roadway into the development is to be maintained in a suitable standard as per the Town of Claresholm's Servicing Standards (for gravel roadways), and is considered a private roadway.
5. Pursuant to the Town of Claresholm Land Use Bylaw No. 1525 and Policy PLDE 04-09 Planning and Development Fee Schedule the applicant shall provide either:  
  
An irrevocable letter of credit, or  
  
A deposit,  
  
In the amount of \$1500.00 to the Town of Claresholm as performance security to ensure that the applicant adheres to the conditions of the permit.
6. The applicant shall ensure that underground utilities are marked prior to commencing with development. Please call Alberta One Call at 1-800-242-3447.
7. The applicant shall receive approval prior to construction from Town of Claresholm Council to construct a septic tank to be utilized as per the provisions within Bylaw No. 1659, Water & Sewer Bylaw, until such a time as municipal services become available.
8. The lot is to be graveled and maintained to prevent the tracking of mud or debris onto adjacent roadways and to provide for orderly parking and permit adequate drainage, snow removal and maintenance.
9. Any further change in use (additions, renovations, or intensifications of use) will require a new permit application.
10. This application is for a change in use with shop only, any proposed signs or shipping containers will require a separate application.
11. The applicant must hold a valid Town of Claresholm business license for this new location prior to operating.

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**Item 2: ACTION**

**IN CAMERA - DISCUSSION (IF REQUIRED)**

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**9:25 a.m.**

**Motion to adjourn by  
Councilor Carlson**

**CARRIED**

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