



# MUNICIPAL PLANNING COMMISSION MINUTES

**March 15, 2019**  
**Town of Claresholm – Council Chambers**

**Attendees:** Brad Schlossberger - Council Member (Chairperson)  
Doug MacPherson – Mayor  
Doug Priestley - Member-at-Large  
Jeff Kerr – Member-At-Large  
Kieth Carlson – Council Member

**Staff:** Tara VanDellen – Planner/Development Officer  
Darlene Newson – Infrastructure Admin Assistant

**Public Present:** Rob Vogt - CLP

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<b>8:29 a.m.</b>	<b>Call to Order /Adoption of Agenda</b>	<b>Motion to adopt the agenda by Mayor MacPherson</b>
		<b>Seconded by Doug Priestley</b>
		<b>CARRIED</b>

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	<b>Adoption of Minutes</b>	<b>Motion to adopt the Meeting Minutes By Doug Priestley</b>
	<ul style="list-style-type: none"><li>February 15, 2019</li></ul>	<b>Seconded by Mayor MacPherson</b>
		<b>CARRIED</b>

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<b>8:30 a.m.</b>	<b>Mayor MacPherson left the room</b>	<b>Pecuniary interest</b>
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<b>Item 1: ACTION</b>	<b>DEVELOPMENT PERMIT</b>	<b>Motion to approve With conditions by Jeff Kerr</b>
	File: D2019.012 Applicant/Owner: Shaun MacPherson Address: 526 50 A Ave West Legal: Lot 13, Block 1, Plan 731014 Regarding: Home Occupation - Contractor	<b>Seconded by Councillor Carlson</b>
		<b>CARRIED</b>

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<b>Item 2: ACTION</b>	<b>DEVELOPMENT PERMIT</b>	<b>Motion to approve With conditions By Doug Priestley</b>
	File: D2019.015 Applicant/Owner: Zachary Menzies Address: 5026 6 St West Legal: Lot 21, Block 2, Plan 731014 Regarding: Home Occupation - Contractor	<b>Seconded by Councillor Carlson</b>
		<b>CARRIED</b>

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**8:43 a.m. Mayor MacPherson returned**

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**Item 3: ACTION DEVELOPMENT PERMIT**

File: D2018.020  
Applicant/Owner: Ad & Sheila Karsten  
Address: 236 50 Ave East  
Legal: Lot 20-21, Block 122, Plan 2496R  
Regarding: Time Extension Application (moved on dwelling)

**Motion to approve  
With conditions  
by Jeff Kerr**

**Seconded by  
Doug Priestley**

**CARRIED**

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**Item 4: DISCUSSION Sponsorship Signage/Memorial Plaque Policy**

**Motion to Refer to Council  
By Mayor MacPherson**

**Seconded by Jeff Kerr**

**CARRIED**

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**9:04 a.m.**

**Motion to Adjourn  
By Councillor Carlson**

**CARRIED**

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Next meeting: As required.