



MUNICIPAL PLANNING COMMISSION MINUTES

June 7, 2019

Town of Claresholm – Council Chambers

Attendees: Doug MacPherson – Mayor
Brad Schlossberger - Council Member (Chairperson)
Kieth Carlson – Council Member
Jeff Kerr – Member-At-Large

Regrets: Doug Priestley - Member-at-Large

Staff: Tara VanDellen – Planner/Development Officer
Darlene Newson – Infrastructure Admin Assistant

Public Present: Rob Vogt, CLP

8:31 a.m.

Call to Order /Adoption of Agenda

**Motion to adopt
the agenda by
Mayor MacPherson**

**Seconded by
Jeff Kerr**

CARRIED

Adoption of Minutes

- May 24, 2019

**Motion to adopt the
Meeting Minutes
By Councillor Carlson**

**Seconded by
Mayor MacPherson**

CARRIED

Item 1: ACTION

DEVELOPMENT PERMIT

File: D2019.044
Applicant: Kyle Hillmer
Owners: Kyle and Kelly Hillmer
Address: 5030 7 Street W.
Legal: Lot 2, Block 2, Plan 731014
Regarding: Home Occupation Application; Plumber/Gas-fitter

**Motion to approve with
amended conditions by
Mayor MacPherson**

**Seconded by
Jeff Kerr**

CARRIED

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.
 2. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for
-



MUNICIPAL PLANNING COMMISSION MINUTES

June 7, 2019

Town of Claresholm – Council Chambers

home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.

3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.
4. Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.

Note(s):

5. As per Bylaw 1550 (Traffic Bylaw), a vehicle, or a vehicle with a trailer attached, with a maximum allowable weight of 4,500 kg, shall not be parked on a highway any time after 10:00 PM and before 7:00 AM, unless it is parked in a location completely adjoining the vehicle owner's residence. This does not apply if the vehicle is a recreation vehicle, a commercial vehicle with the hazard warning lamps alight and in the process of loading or unloading goods, or if it's parked on Provincial Highway #2 (1st Street West).
 6. As per Bylaw 1550 (Traffic Bylaw), a vehicle, or a vehicle with a trailer attached, with a maximum allowable weight exceeding 9,500 kilograms, shall not be parked on a highway.
 7. As per Bylaw 1550 (Traffic Bylaw), a trailer shall not be parked on a highway unless the trailer is attached to a vehicle by which it may be drawn.
-



MUNICIPAL PLANNING COMMISSION MINUTES

June 7, 2019
Town of Claresholm – Council Chambers

Item 2: ACTION

File: D2019.051
Applicant: Nirvana Massage
Owners: Candise Fraser
Address: 136 44 Avenue W.
Legal: Lot 20, Block 7, Plan 147N
Regarding: Home Occupation Application; Massage
Therapy

**Motion to approve with
amended conditions by
Councillor Carlson**

**Seconded by
Jeff Kerr**

CARRIED

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.
2. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.
3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.
4. Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.

Item 3: ACTION

DEVELOPMENT PERMIT

File: D2019.052
Applicant: Megan McClung
Owners: Bradshaw & Megan McClung
Address: 144 Mountainview Crescent
Legal: Lot 4, Block 1, Plan 7810389

**Motion to approve with
amended conditions by
Jeff Kerr**

**Seconded by
Councillor Carlson**

CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

June 7, 2019

Town of Claresholm – Council Chambers

Regarding: Home Occupation Application; Office storage for online retail sales

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.
2. Any intensifications of use, expansion of hours, additions of building, etc. will require a new application to the Municipal Planning Commission.
3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.
4. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.
5. Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.

8:41 a.m.

**Motion to adjourn
by Mayor MacPherson**

CARRIED