



# MUNICIPAL PLANNING COMMISSION MINUTES

**July 10, 2020**

**Town of Claresholm – Zoom Meeting**

**Attendees:** Brad Schlossberger - Council Member (Chairperson)  
Doug MacPherson – Mayor  
Jeff Kerr – Member-At-Large  
Doug Priestley - Member-at-Large  
Keith Carlson – Council Member

**Staff:** Tara VanDellen – Planner/Development Officer  
Tracy Stewart - Administrative Assistant

**Public Present:** Rob Vogt – Claresholm Local Press  
Joe Starr – Freedom Living Ltd.

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**8:58 a.m.**

**Call to Order /Adoption of Agenda**

**Motion to adopt the  
agenda by  
Keith Carlson**

**Seconded by  
Doug Priestley**

**CARRIED**

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**Adoption of Minutes**

- June 12, 2020

**Motion to adopt the  
Meeting Minutes  
By Jeff Kerr**

**Seconded by  
Mayor MacPherson**

**CARRIED**

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**Item 1: ACTION**

**DEVELOPMENT PERMIT CONDITIONS**

File: D2018.022  
Applicant/Owner: Joe Starr/Freedom Living Ltd.  
Address: 4 Skyline Cres, Claresholm  
Legal: Lot 16, Block 63, Plan 0110064  
Regarding: Development approval conditions

**Motion to approve time  
extension to August 7, 2020  
by Mayor MacPherson**

**Seconded by  
Jeff Kerr**

**CARRIED**

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Item 2: ACTION

## DEVELOPMENT PERMIT

File: D2020.062

Applicant/Owner: Wild Repairs Inc. (Bruce Wild)

Address: 4509 2 St W, Claresholm

Legal: Lot 3-5, Block 9, Plan 147N

Regarding: Home Office for mobile heavy-duty mechanic & motorcycle mechanic

Motion to approve with  
conditions by  
Mayor MacPherson

Seconded by  
Doug Priestley

**CARRIED**

### Conditions:

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525. This approval is for home office and parking of the service vehicle only, all work is to take place off-site.

2. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.

3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.

4. The applicant shall ensure that the service truck is always parked off-street and not on municipal roadways.

5. A new application will be required if the use of the home office intensifies (additional storage/employees or client traffic) or additional (larger) vehicles are to be utilized for the business.

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9:26 a.m.

Motion to adjourn by  
Doug Priestley

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