



# MUNICIPAL PLANNING COMMISSION MINUTES

**February 15, 2019**  
**Town of Claresholm – Council Chambers**

**Attendees:** Brad Schlossberger - Council Member (Chairperson)  
Doug MacPherson – Mayor  
Doug Priestley - Member-at-Large

**Staff:** Tara VanDellen – Development Officer  
Darlene Newson – Infrastructure Admin Assistant

**Regrets:** Jeff Kerr – Member-At-Large  
Kieth Carlson – Council Member

**Public Present:** Gaven Scott – ORRSC, Rob Vogt - CLP, Dena Carlsen – Gallery Gifts

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<b>8:29 a.m.</b>	<b>Call to Order /Adoption of Agenda</b>	<b>Motion to adopt the agenda by Mayor MacPherson</b>
		<b>Seconded by Doug Priestley</b>
		<b>CARRIED</b>

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<b>Adoption of Minutes</b>	<b>Motion to adopt the Meeting Minutes By Doug Priestley</b>
<ul style="list-style-type: none"><li>January 11, 2019</li></ul>	<b>Seconded by Mayor MacPherson</b>
	<b>CARRIED</b>

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<b>Item 1: ACTION</b>	<b>DEVELOPMENT PERMIT</b>	<b>Motion to approve With conditions by Mayor MacPherson</b>
	File: D2019.001 Applicant: Dena Meldrum Owners: Dena Meldrum and Scott Meldrum Address: 68 Westover Avenue, Claresholm Legal: Lot 15 Block 9 Plan 7810813 Regarding: Home occupation – photography studio	<b>Seconded by Doug Priestley</b>
		<b>CARRIED</b>

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<b>Item 2: ACTION</b>	<b>DEVELOPMENT PERMIT</b>	<b>Motion to approve With conditions by Mayor MacPherson</b>
	File: D2019.007 Applicant: Gallery Gifts – Dena K. Carlsen Owners: Chandpaul Holdings Corp. Address: 100 106 50 Avenue W., Claresholm Legal: Lot 1A Block 4 Plan 9310312	<b>Seconded by Doug Priestley</b>
		<b>CARRIED</b>

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Regarding: Cultural Facility (art gallery) with addition of coffee shop (with variance to parking) and addition of discretionary use – workshop (for Art Classes)

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**Item 3: ACTION**

**DEVELOPMENT PERMIT**

File: D2019.008  
Applicant: Lauren Billey  
Owners: Kelsey Brandon (Vandervalk)  
Address: 28 Skyline Cres  
Legal: Lot 8, Block 62, Plan 9913061  
Regarding: Home occupation – photography studio

**Motion to approve  
With conditions  
by Mayor MacPherson**

**Seconded by  
Doug Priestley  
CARRIED**

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**Item 4: INFORMATION**

**Discussion – LUB / Policy Amendments**

1. LUB amendments discussion – by Gaven Scott
2. Compliance Policy
3. Good Neighbor fence policy

**Taken for information  
Motion to refer policies  
to Council  
by Mayor MacPherson**

**Seconded by  
Doug Priestley  
CARRIED**

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**Item 5: INFORMATION**

**Year End Development Statistics**

**Taken for information**

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**9:28 a.m.**

**Motion to Adjourn  
By Doug Priestley**

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Next meeting: As required.