



MUNICIPAL PLANNING COMMISSION MINUTES

February 14, 2020

Town of Claresholm – Council Chambers

Attendees: Doug MacPherson – Mayor
Brad Schlossberger - Council Member (Chairperson)
Jeff Kerr – Member-At-Large
Doug Priestley - Member-at-Large

Regrets: Kieth Carlson – Council Member

Staff: Tara VanDellen – Planner/Development Officer
Darlene Newson, Infrastructure Admin Assistant

Public Present: Rob Vogt, CLP, Gavin Scott, ORRSC

8:30 a.m.	Call to Order /Adoption of Agenda	Motion to adopt the agenda by Jeff Kerr
		CARRIED

Adoption of Minutes	Motion to adopt the Meeting Minutes By Mayor MacPherson
<ul style="list-style-type: none">December 13, 2019	Seconded by Jeff Kerr
	CARRIED

Item 1: ACTION	SUBDIVISION APPLICATION	Motion to approve with conditions by Mayor MacPherson
	File: D2020.004 ORRSC File: 2020-0--14 Applicant/Owner: MD of Willow Creek No. 26 Legal: Lots 1-19, Block B, Plan 2819R Regarding: Subdivision Application (Draft Resolution for Approval)	Seconded by Doug Priestley
		CARRIED

Item 2: ACTION	SUBDIVISION APPLICATION	Motion to approve with conditions by Jeff Kerr
	File: D2020.005 ORRSC File: 2019-0-009 Applicant: Halma Thompson Land Surveys Ltd. Owner: Livingstone Range School Division Legal: Lot 1, Block 1, Plan 8610193 within NE 27-12-27-W4M Regarding: Subdivision Application (Draft Resolution for Approval)	Seconded by Mayor MacPherson
		CARRIED



MUNICIPAL PLANNING COMMISSION MINUTES

February 14, 2020
Town of Claresholm – Council Chambers

Item 3: ACTION

DEVELOPMENT PERMIT

File: D2020.006
Applicant: Resolution Fitness/Jodi Bishop
Owners: 852984 Alberta Ltd.
Address: 4605 1 Street West
Legal: Lots 1-7, Block 5, Plan 147N
Regarding: change in use, add fitness centre

**Motion to approve with
conditions by
Mayor MacPherson**

**Seconded by
Doug Priestley**

CARRIED

Conditions:

1. The applicant shall obtain all relevant Safety Code Permits and approvals from Superior Safety Codes Inc. (ie: Building Permit). Please direct any inquiries to Superior Safety Codes Inc. at 403-320-0734.
2. Any further change in use (additions or intensifications of use) will require a new permit application.
3. Approval of this application does not include any new signs. The owner/tenant is responsible to obtain any relevant permits in regards to signage as per Schedule 2 of the Land Use Bylaw No. 1525.
4. The business will require a license from the Town of Claresholm; please contact the Administration Office for further information.

Item 4: ACTION

HOME OCCUPATION

File: D2020.009
Applicant: 1344585 Alberta Ltd.
Owners: John and Michelle DeDominicis
Address: 315 50 Avenue West
Legal: Lots 4, Block 16 Plan 147N
Regarding: Home office for general contracting services

**Motion to approve with
conditions by
Mayor MacPherson**

**Seconded by
Doug Priestley**

CARRIED

Condition(s):

1. The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.
 2. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the premises in such a manner that these items are exposed to public view.
 3. As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission
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MUNICIPAL PLANNING COMMISSION MINUTES

February 14, 2020

Town of Claresholm – Council Chambers

determines that the use has become detrimental to the residential character and amenities of the neighborhood.

4. Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.

Item 6: INFORMATION 2019 Year End Development Report

Taken for information

9:02 a.m.

**Motion to adjourn by
Doug Priestley**
