



MUNICIPAL PLANNING COMMISSION MINUTES

February 11, 2022
Town of Claresholm – Council Chambers

Attendees: Brad Schlossberger - Council Member (Chairperson)
Doug Priestley - Member-at-Large
Chelsae Petrovic – Mayor
Jeff Kerr – Member-at-Large (Vice Chairperson)

Staff: Tara VanDellen – Planner/Development Officer
Tracy Stewart – Development Assistant
Brady Schnell – EDO
Abe Tinney – CAO

Public: Robert Peters – Applicant
Rob Vogt – Claresholm Local Press

Regrets: Kieth Carlson – Council Member

8:55 a.m.	Call to Order /Adoption of Agenda	Motion to adopt the Agenda by Doug Priestley
		Seconded by Jeff Kerr CARRIED

Adoption of Minutes	Motion to adopt the Meeting Minutes By Mayor Petrovic
<ul style="list-style-type: none">January 21, 2022	Seconded by Jeff Kerr CARRIED

Item 1: ACTION	HOME OCCUPATION	Motion to approve with conditions by Doug Priestley
	File: D2022.004	
	Applicant: Robert Peters	
	Owner: Robert Peters	Seconded by Jeff Kerr
	Address: 344 50 A Ave W	
	Legal: Lot S 81' of 7 & all of 8, Block 30, Plan 1989GE	CARRIED
	Regarding: Home Occupation – Barber Shop	
	Condition(s):	
	<ol style="list-style-type: none"><i>The applicant shall adhere to the stipulations stated in Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525.</i><i>As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations shall not involve the display or storage of goods and equipment upon or inside the</i>	



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premises in such a manner that these items are exposed to public view.

3. *As per, Schedule 10, of the Town of Claresholm Land Use Bylaw No. 1525, Municipal Planning Commission would like to emphasize that all permits issued for home occupations must be renewed annually and may be subject to periodic reviews and may be revoked if the Municipal Planning Commission determines that the use has become detrimental to the residential character and amenities of the neighborhood.*
4. *Please note that the home occupation development permit will lapse/expire if a business license is not obtained within 1 year from the date of approval, or subsequently, if the business license is not purchased annually.*

Suggested Note:

5. *An approved Alberta Health Services inspection report is to be provided to the Town of Claresholm prior to the issuance of the business license.*

Item 2: ACTION

DEVELOPMENT PERMIT

Motion to approve with conditions by Jeff Kerr

File: D2022.006
 Applicant: Robert Peters
 Owner: Robert Peters
 Address: 344 50A Ave W
 Legal: Lot S 81' of 7 & all of 8, Block 30, Plan 1989GE
 Regarding: Sign Permit Application – variance to number of signs/display surface (for home occupation)

Seconded by Doug Priestley

CARRIED

Condition(s):

1. *The applicant shall adhere to the stipulations stated in Schedule 2, of the Town of Claresholm Land Use Bylaw No. 1525. Any changes to the signs outside of what has been approved will require a new sign permit application.*
2. *The signs are to be maintained in good condition and any signage shall be removed and replaced if it becomes damaged, faded, or derelict in any way.*

Item 3: ACTION

IN CAMERA – Discussion

Motion to go In Camera by Doug Priestley

- **Advice from officials FOIP Section 24**

Seconded by Mayor Petrovic

CARRIED



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**Motion to come out of In
Camera by Doug Priestley**

**Seconded by
Mayor Petrovic
CARRIED**

9:34 a.m.

**Motion to adjourn by
Mayor Petrovic**

CARRIED
