



MUNICIPAL PLANNING COMMISSION MINUTES

December 13, 2019
Town of Claresholm – Council Chambers

Attendees: Doug MacPherson – Mayor
Brad Schlossberger - Council Member (Chairperson)
Jeff Kerr – Member-At-Large
Doug Priestley - Member-at-Large

Regrets: Kieth Carlson – Council Member

Staff: Tara VanDellen – Planner/Development Officer
Darlene Newson, Infrastructure Admin Assistant

Public Present: Rob Vogt, CLP

8:30 a.m.	Call to Order /Adoption of Agenda	Motion to adopt the agenda by Doug Priestley
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Seconded by Jeff Kerr

CARRIED

Adoption of Minutes

- November 8, 2019

Motion to adopt the Meeting Minutes By Jeff Kerr

Seconded by Councillor Schlossberger

CARRIED

Item 1: ACTION	DEVELOPMENT PERMIT	Motion to approve with conditions by Jeff Kerr
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File: D2019.099
ORRSC File: 2019-0-162
Applicant: Halma Thompson Land Surveys Ltd.
Owner: Cottonwood Village Ltd, Pillar Homes (1991) Ltd.
Legal: Lots 1 & 2, Block 7, Plan 7911185 & lot 14, Block 7, Plan 9910869 within NW ¼ 23-12-27-W4M
Regarding: Subdivision Application (Draft Resolution for Approval)

Seconded by Doug Priestley

CARRIED

Item 2: ACTION	DEVELOPMENT PERMIT	Motion to approve with conditions by Jeff Kerr
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File: D2019.100
Applicant: 1981447 Alberta Ltd.,
Owner: M.R.E. Developments Ltd & Desiree Shannon
Address: 81 Harvest Square, Claresholm

Seconded by Doug Priestley



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Legal: Lot 16, Block 3, Plan 1014361

CARRIED

Regarding: Side yard deck with variance to side yard setback dimensions.

1. *The applicant shall obtain all relevant Safety Code Permits and approvals.*
2. *The applicant shall ensure that building materials and waste materials on the premises are removed or contained and secured in such a manner that prevents such material from being blown off or scattered from the property.*

Note(s):

3. *Any further changes to issued permits or site plans require prior approval by the Town of Claresholm before proceeding with any changes.*
4. *Special attention should be taken to provide privacy for neighbouring properties.*

8:57 a.m.

**Motion to adjourn by
Doug Priestley**

CARRIED
