



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**MAY 9, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan, and Lylal O’Neill.

**REGRETS:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** None

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Ford that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – APRIL 25, 2016**

Moved by Councillor Cutler that the Regular Meeting Minutes of April 25, 2016 be accepted as amended.

**CARRIED**

**ACTION ITEMS:**

**1. BYLAW #1611 – 2016 Mill Rates**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Fieguth to give Bylaw #1611, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2016 taxation year, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Cutler to give Bylaw #1611, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2016 taxation year, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**2. BYLAW #1612 – Special Street Maintenance Tax**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor McAlonan to give Bylaw #1612, a bylaw to authorize the imposition and levy of a Special Street Maintenance Tax for 2016, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor O’Neill to give Bylaw #1612, a bylaw to authorize the imposition and levy of a Special Street Maintenance Tax for 2016, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**3. BYLAW #1613 – Special Street Maintenance Tax**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1613, a bylaw to authorize the imposition and levy of a Special Street Maintenance Tax Bylaw for 2016, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Ford to give Bylaw #1613, a bylaw to authorize the imposition and levy of a Special Street Maintenance Tax Bylaw for 2016, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**4. DELEGATION RESPONSE: Lethbridge College – Justin Sweeney**  
**RE: Community Advisory Council Representation**

**MOTION #16-046** Moved by Councillor McAlonan to appoint a representative from Town Council, that being Councillor Ford, to the Lethbridge College Community Advisory Council (CAC) for Claresholm.

**CARRIED**

**5. CORRES: Community Futures Alberta Southwest**  
**RE: Board Representation**

Received for information.

**6. CORRES: Alberta SouthWest  
RE: Annual General Meeting – June 1, 2016**

Received for information.

**7. REQUEST FOR DECISION: Traffic Safety Plan**

MOTION #16-047 WHEREAS the Town of Claresholm Strategic Plan was approved by Town Council and recommended to “Develop a Traffic Safety Plan”; Therefore be it resolved by Councillor Ford to adopt the Traffic Safety Plan as presented.

**CARRIED**

**8. REQUEST FOR DECISION: Municipal Emergency Advisory Committee**

MOTION #16-048 Moved by Councillor Cutler to appoint Mayor Rob Steel and Councillor Chris Dixon to serve on the Municipal Emergency Advisory Committee, as per Bylaw #1566.

**CARRIED**

**9. REQUEST FOR DECISION: Reserve Bids & Auction Date – Tax Recovery Sale**

MOTION #16-049 Moved by Councillor Cutler that the 2016 tax recovery auction date is set for 9:00AM on July 26th, 2016.

**CARRIED**

MOTION #16-050 Moved by Councillor Fieguth that the 2016 tax recovery reserve bid for Lot 15, Block 63, Plan 0110064 is set at \$123,980.00.

**CARRIED**

MOTION #16-051 Moved by Councillor Dixon that the 2016 tax recovery sale is subject to the terms and conditions of a sale referenced herein.

**CARRIED**

**10. REQUEST FOR DECISION: Regular Council Meeting Dates – July & August 2016**

MOTION #16-052 Moved by Councillor Ford to set Thursday, July 21<sup>st</sup> and Monday, August 22<sup>nd</sup> as regular Council meeting dates for the 2016 summer months.

**CARRIED**

**11. FINANCIAL REPORT: Consolidated Statement of Operations March 2016**

Moved by Councillor McAlonan to accept the Consolidated Statement of Operations for the month ended March 31, 2016 as presented.

**CARRIED**

**12. INFORMATION BRIEF: Tamarack Sewer Services Update**

Received for information.

**13. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**14. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Dixon to adopt the information items as presented.

**CARRIED**

**15. IN CAMERA: Legal**

Moved by Councillor O’Neill that the meeting go In Camera at 7:30 p.m.

**CARRIED**

Moved by Councillor Ford that this meeting come out of In Camera at 8:20 p.m.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Dixon that the meeting adjourn at 8:22 p.m.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson