



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**MAY 24, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Deputy Mayor Jamie Cutler; Councillors: Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O’Neill

**REGRETS:** Mayor Rob Steel and Councillor Chris Dixon

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Deputy Mayor Jamie Cutler.

**AGENDA:** Moved by Councillor Ford for unanimous consent to add the following to the Agenda.

**DELEGATIONS:**

**2. DOWNTOWN MARKET – Darla Slovak & Linda Brooks**

**CARRIED**

Moved by Councillor Fieguth that the Agenda be accepted as amended.

**CARRIED**

**MINUTES: REGULAR MEETING – MAY 9, 2016**

Moved by Councillor McAlonan that the Regular Meeting Minutes of May 9, 2016 be accepted as presented.

**CARRIED**

**DELEGATIONS:**

**1. CAReS (Claresholm Animal Rescue Society)  
**RE: Animal Shelter****

President Kim Alexander was present on behalf of the Claresholm Animal Rescue Society (CAReS). There is a core of four individuals who are operating the shelter (the rest being paid employees) and it is getting to be too much for them to continue. There are several ideas as to how the shelter should be run in the future. They are willing to continue to operate the shelter until the end of the year to honor this year’s commitment. CAReS will continue to be a registered charity and perform other functions in the community.

**2. DOWNTOWN MARKET – Darla Slovak & Linda Brooks**

Linda Brooks (Claresholm & District Chamber of Commerce) and Darla Slovak (Economic Development Committee) would like to have a market downtown and involve the local stores. They are asking Council to look at blocking a portion of the alley behind Claresholm Pharmacy and if there would be a cost to them from the Town to run the market. Currently they are aiming to do markets once a month but if they get enough interest, they would like to do two a month.

**ACTION ITEMS:**

**1. CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs  
**RE: *Municipal Government Act (MGA) Review*****

Received for information.

**2. CORRES: Alberta Municipal Affairs  
**RE: Asset Management & Planning for Future Infrastructure Needs****

Received for information.

**3. CORRES: Hon. Lori Sigurdson, Minister of Seniors and Housing  
**RE: Grants in Place of Taxes Program****

Received for information.

**4. REQUEST FOR DECISION: Multiuse Community Building & Town Hall Update Proposal**

**MOTION #16-053** Moved by Councillor O’Neill to accept the proposal from BRZ Partnership Architecture Inc. to amend the architectural plans for the Multi-Use Community Building in the amount of \$8,400 plus GST with funding to come from the multi-use community building reserve.

**CARRIED**

**5. REQUEST FOR DECISION: School Transfer**

MOTION #16-054 Moved by Councillor Fieguth to approve the proposed school transfer agreement with Livingstone Range School Division as presented.

**CARRIED**

**6. REQUEST FOR DECISION: Canada 150 Community Infrastructure Program**

MOTION #16-055 Moved by Councillor Ford to apply for funding under the Canada 150 Community Infrastructure Program for the Multi-use Community Building and Town Hall.

**CARRIED**

**7. REQUEST FOR DECISION: Vacant Properties**

MOTION #16-056 Moved by Councillor Ford to allow the Economic Development Committee to hold pop-up markets in vacant properties in Claresholm for the vacant property tour without charging a business license fee.

**CARRIED**

**8. INFORMATION BRIEF: Business License Bylaw Review**

Received for information.

**9. INFORMATION BRIEF: CAO Report**

Received for information.

**10. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Fieguth to adopt the information items as presented.

**CARRIED**

**12. IN CAMERA: Land**

Moved by Councillor McAlonan that the meeting go In Camera at 8:10 p.m.

**CARRIED**

Moved by Councillor Fieguth that this meeting come out of In Camera at 8:21 p.m.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor O'Neill that the meeting adjourn at 8:22 p.m.

**CARRIED**

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Deputy Mayor – Jamie Cutler

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Chief Administrative Officer – Marian Carlson