



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 29, 2016

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Deputy Mayor Jamie Cutler; Councillors: Chris Dixon, Betty Fieguth, Shelley Ford, Mike McAlonan, and Lylal O’Neill.

REGRETS: Mayor Rob Steel

STAFF PRESENT: Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Jamie Cutler.

AGENDA: Moved by Councillor Fieguth that the Agenda be accepted as amended.

CARRIED

MINUTES: **REGULAR MEETING – MARCH 14, 2016**

Moved by Councillor McAlonan that the Regular Meeting Minutes of March 14, 2016 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **DELEGATION RESPONSE: Residents of Tamarack Road**
RE: Sewer Installation Problems

MOTION #16-022 Moved by Councillor Fieguth to begin the camera work on Tamarack Road and to prioritize property repairs based on need as discovered from this process.

CARRIED

2. **CORRES: John Barlow, Member of Parliament for Foothills**
RE: Physician-Assisted Dying Open House – April 5, 2016

Received for information.

3. **CORRES: Alberta Urban Municipalities Association**
RE: Local Advocacy on the Province’s Decision to Eliminate Grants in Lieu of Taxes for Social Housing

MOTION #16-023 Moved by Councillor Ford to write a letter to the Minister of Seniors and Housing expressing the Town’s concern regarding grants in lieu of taxes for social housing.

CARRIED

4. **CORRES: Mayor Henk De Vlieger, Town of Taber**
RE: Request for Support for Funding Application

MOTION #16-024 Moved by Councillor O’Neill to write a letter to the Town of Taber outlining our current recycling operations.

CARRIED

5. **CORRES: Southern Alberta Energy from Waste Association**
RE: 2016 Membership Fee

MOTION #16-025 Moved by Councillor O’Neill to discontinue our membership in the Southern Alberta Energy from Waste Association.

CARRIED

6. **CORRES: The Station**
RE: Invitation to Fundraising Event “The Station’s Diamond Ball”

Received for information.

7. **CORRES: Frame Aviation**
RE: Fly-in Breakfast – August 20, 2016

MOTION #16-026 Moved by Councillor Ford to allow Frame Aviation to co-sponsor a Fly-in Breakfast at the Claresholm Industrial Airport on August 20, 2016.

CARRIED

8. **CORRES: Claresholm Animal Rescue Society**
RE: Amendments to Cat Bylaw

Received for information.

9. REQUEST FOR DECISION: Budget 2016

MOTION #16-027 Moved by Councillor Fieguth to approve the 2016 Operational and Capital Budgets as presented.

CARRIED

10. REQUEST FOR DECISION: Strategic Plan 2016-2019

MOTION #16-028 Moved by Councillor Ford to approve the Town of Claresholm Strategic Plan 2016-2019 as presented.

CARRIED

11. REQUEST FOR DECISION: Engineering Contract

MOTION #16-029 Moved by Councillor Dixon to amend the scope of work from the original preliminary engineering contract with Associated Engineering for project engineering and construction of Phase I of the Town of Claresholm Stormwater Management Plan.

CARRIED

12. REQUEST FOR DECISION: Claresholm Minor Lacrosse Association

MOTION #16-030 Moved by Councillor Ford to allow Claresholm Minor Lacrosse to use the Arena concrete surface for \$90 per week plus GST for practices for May to July 2016 and charge them \$57 per hour plus GST for Saturday and Sunday games as needed.

CARRIED

13. REQUEST FOR DECISION: Policy # PLDE 04-09 – Planning & Development Fees

MOTION #16-031 WHEREAS the Town of Claresholm Strategic Plan was approved by Town Council and recommended to “Review and Streamline Development Application Processes and Procedures”;

AND WHEREAS the Town of Claresholm Council has amended the Land Use Bylaw No. 1525;

Therefore be it resolved by Councillor McAlonan to amend the Planning & Development fees as presented.

CARRIED

14. REQUEST FOR DECISION: Policy #GA 03-16 – Community Organizations Insurance Reimbursement

MOTION #16-032 Moved by Councillor Fieguth to adopt Policy #GA 03-16 regarding Community Organizations Insurance Reimbursement, effective March 29, 2016.

CARRIED

15. FINANCIAL REPORT: Consolidated Statement of Operations February 2016

Moved by Councillor Dixon to accept the Consolidated Statement of Operations for the month ended February 29, 2016 as presented.

CARRIED

16. INFORMATION BRIEF: Disaster Recovery Program Funding

Received for information.

17. INFORMATION BRIEF: Broadband

Received for information.

18. INFORMATION BRIEF: CAO Report

Received for information.

19. INFORMATION BRIEF: Council Resolution Status

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Dixon to adopt information items as presented.

CARRIED

21. IN CAMERA: Legal; Employment; Contracts

Moved by Councillor O’Neill that the meeting go In Camera at 8:51 p.m.

CARRIED

Moved by Councillor McAlonan that this meeting come out of In Camera at 10:08 p.m.

CARRIED

MOTION #16-033 Moved by Councillor Ford to enter into the proposed Development Agreement with 1428495 Alberta Ltd from Calgary, Alberta for Lots 1-16, Block 1, Plan 1014361, Lots 1-22, Block 2, Plan 1014361, Lots 1-20, Block 3, Plan 1014361.

CARRIED

MOTION #16-034 Moved by Councillor O'Neill to extend the acceptance date to April 30, 2016 in the offer as referenced in the Town's letter to Emercor Ltd. dated March 15, 2016 for the high pressure fire suppression system, to offer Emercor a five-year payment option on the purchase agreement, to inform them that the Town will not be pursuing any further insurance claims regarding the high pressure fire suppression system and that the Town will not provide a waiver of the limitation period referred to in the Alberta Limitations Act.

CARRIED

ADJOURNMENT: Moved by Councillor Dixon that the meeting adjourn at 10:10 p.m.

CARRIED

Deputy Mayor – Jamie Cutler

Chief Administrative Officer – Marian Carlson