



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 26, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Courage that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MARCH 12, 2018**

Moved by Councillor Schlossberger that the Regular Meeting Minutes of March 12, 2018 be accepted as presented.

CARRIED

PUBLIC HEARINGS:

1. BYLAW #1638 – Road Closure

Moved by Councillor Schulze to adjourn the meeting to the Public Hearings at 7:01 p.m.

Moved by Councillor Zimmer to open the Public Hearings regarding Bylaw #1638 and the Removal of Municipal Reserve at 7:01 p.m.

CAO Marian Carlson described the purpose of Bylaw #1638.

No requests have been received from the public regarding Bylaw #1638.

2. REMOVAL OF DESIGNATION OF MUNICIPAL RESERVE

CAO Marian Carlson described the reasons for the removal of designation of municipal reserve in this instance.

No requests have been received from the public to be heard on this issue.

Moved by Councillor Schulze to close the Public Hearing at 7:05 p.m.

Moved by Councillor Courage to reconvene to the regular meeting at 7:06 p.m.

DELEGATIONS:

1. CHINOOK ARCH REGIONAL LIBRARY SYSTEM
RE: Update

Robin Hepher, CEO from the Chinook Arch Regional Library System, was present to speak to Council to provide an overview of regional library services in Alberta. Chinook Arch Regional Library System provides many services within Claresholm and surrounding communities. Their central office is in Lethbridge.

2. CLARESHOLM PUBLIC LIBRARY – Barb Kemery
RE: Canada's Gardening Week

Barb Kemery, Program Coordinator at the Claresholm Public Library, discussed Garden Days 2018 from June 16-24. Garden Days is Canada's country-wide celebration of the vital role of gardens and gardening in our communities and in our lives. National Garden Day is Saturday, June 16. The Library's Spring Tea is May 25th from 2-4pm collaboration with Claresholm & District FCSS. They would like the Town's help promoting the Spring Tea and Garden Days. They are also building a planter and asked that the Town supply the soil. Would like Councillor Schulze to attend the Spring Tea and bring greetings on behalf of Town Council. Appreciation was expressed to Council for their support of the library.

ACTION ITEMS:

**1. BYLAW #1639 – Claresholm Museum Board Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Schlossberger to give Bylaw #1639, regarding the Claresholm Museum Board, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1639, regarding the Claresholm Museum Board, 3rd and Final Reading.

CARRIED

**2. BYLAW #1640 – Land Use Bylaw Amendment
RE: 1st Reading**

Moved by Councillor Courage to give Bylaw #1640, a Land Use Bylaw amendment, 1st Reading.

CARRIED

**3. BYLAW #1641 – Council Code of Conduct
RE: 1st Reading**

Moved by Councillor Carlson to give Bylaw #1641, regarding Council Code of Conduct, 1st Reading.

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1641, regarding Council Code of Conduct, 2nd Reading.

CARRIED

Moved by Councillor Carlson for unanimous consent to give Bylaw #1641, regarding Council Code of Conduct, 3rd and Final Reading at the same meeting.

DEFEATED

**4. BYLAW #1642 – Sanitary Sewer Borrowing Bylaw
RE: 1st Reading**

Moved by Councillor Courage to give Bylaw #1642, regarding Sanitary Sewer Borrowing, 1st Reading.

CARRIED

**5. CORRES: Alberta Emergency Management Agency
RE: Wireless Public Alerting**

Received for information.

**6. CORRES: Claresholm & District FCSS
RE: Volunteer Celebration April 18, 2018**

Mayor MacPherson will attend and encouraged all of Council to attend as well.

7. REQUEST FOR DECISION: Letter of Support – Claresholm Curling Club

MOTION #18-051

Moved by Councillor Schulze that administration write a letter of support towards the Claresholm Curling Club's application to the Community Facility Enhancement Program for the purpose of a new chiller.

CARRIED

8. REQUEST FOR DECISION: Removal of Designation of Municipal Reserve

MOTION #18-052

Moved by Councillor Zimmer to direct the designated officer to notify the Registrar that the provisions of Division 9 of the *Municipal Government Act* have been complied with and request the Registrar to remove the Municipal Reserve Designation located at PLAN 8010781, BLOCK 127, LOT 15MR.

CARRIED

9. REQUEST FOR DECISION: Alberta SouthWest – Townfolio

MOTION #18-053

Moved by Councillor Zimmer to enter into a three-year contract with Alberta SouthWest and Townfolio for \$800 per year as presented.

CARRIED

10. FINANCIAL REPORT: Statement of Operations – February 28, 2018

Moved by Councillor Carlson to accept the Consolidated Statement of Operations for the month ended February 28, 2018 as presented.

CARRIED

11. INFORMATION BRIEF: 2017-18 MSI Additional Allocations

Received for information.

12. INFORMATION BRIEF: CAO Report

Received for information.

13. INFORMATION BRIEF: Council Resolution Status

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Schulze to adopt the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Schlossberger that the meeting adjourn at 8:30 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 8:30 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson