



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**MARCH 14, 2016**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan, and Lyal O’Neill.

**REGRETS:** Councillor Chris Dixon

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – FEBRUARY 22, 2016**

Moved by Councillor O’Neill that the Regular Meeting Minutes of February 22, 2016 be accepted as presented.

**CARRIED**

**PUBLIC HEARING:** **BYLAW #1596: Land Use Bylaw Amendment**

Mayor Steel declared the hearing open at 7:02 p.m.

Mayor Steel made the first call for submissions from the public.

Gavin Scott from the Oldman River Regional Services Commission (ORRSC) spoke about the process that has been undertaken regarding this land use bylaw amendment. He also presented the changes that are being proposed and will be noted as Schedule A, and how the final readings should take place procedurally.

Mayor Steel made the second call for submissions from the public.

Mayor Steel read a letter submitted by Ian and Delores Hand with some comments.

Mayor Steel made a third call for submissions from the public.

No further submissions either verbal or written were noted.

Mayor Steel declared the hearing closed at 7:11 p.m.

**DELEGATION:** **RESIDENTS OF TAMARACK ROAD**

**RE: Sewer Installation Problems**

Leanne Fisher was the spokesperson for the residents of Tamarack Road and spoke to Council regarding the state of their sewer lines from their homes to the main. The residents expect that the Town will have the repairs completed as soon as possible.

**ACTION ITEMS:**

1. **BYLAW #1596: Land Use Bylaw Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to accept the amendments to Bylaw #1596 as proposed and presented in the public hearing as Schedule “A”.

**CARRIED**

Moved by Councillor Ford to give Bylaw #1596, a land use bylaw amendment, 2<sup>nd</sup> Reading as amended.

**CARRIED**

Moved by Councillor McAlonan to give Bylaw #1596, a land use bylaw amendment, 3<sup>rd</sup> & Final Reading as amended.

**CARRIED**

2. **BYLAW #1611: Borrowing Bylaw – Southcal Debt**  
**RE: 1<sup>st</sup> Reading**

Received for information.

3. **CORRES: Hon. Shannon Phillips, Minister of Environment and Parks**  
**RE: Alberta Community Resilience Program (ACRP) Application**

Received for information.

**4. CORRES: Mayor Rick Everett, Town of Nanton  
RE: Regional Collaboration**

Received for information. Planning to attend: Councillors Cutler, Ford, McAlonan and O'Neill; CAO Carlson.

**5. CORRES: Willow Creek Regional Waste Management Services Commission**

**RE: Lethbridge Biogas Facility Tour – April 6, 2016**

Received for information. Planning to attend: Councillor O'Neill.

**6. CORRES: Porcupine Hills Lodge**

**RE: 50<sup>th</sup> Anniversary Celebration – June 11, 2016**

Received for information. Planning to attend: Mayor Steel; Councillors Cutler, Fieguth, Ford, McAlonan and O'Neill; CAO Carlson.

**7. CORRES: Claresholm & District FCSS**

**RE: Volunteer Appreciation Event – April 13, 2016**

Received for information. Planning to attend: Councillors Cutler, Ford, McAlonan and O'Neill; CAO Carlson.

**8. REQUEST FOR DECISION: Letter of Support – Willow Creek Ag Society**

MOTION #16-021

Moved by Councillor Ford to write a letter of support towards the Willow Creek Agricultural Society's grant application to the Community Initiative Program for the purpose of purchasing a new tractor for the Agriplex.

**CARRIED**

**9. INFORMATION BRIEF: Multi-use Community Building & Town Hall Update**

Referred to Committee.

**10. INFORMATION BRIEF: Policy #PLDE 04-19 – Planning & Development Fees**

Referred to Administration to propose changes.

**11. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**12. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor McAlonan to adopt information items as presented.

**CARRIED**

**13. IN CAMERA: Annexation; Legal**

Moved by Councillor Ford that the meeting go In Camera at 8:07 p.m.

**CARRIED**

Moved by Councillor McAlonan that this meeting come out of In Camera at 9:16 p.m.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Ford that the meeting adjourn at 9:17 p.m.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson