



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 13, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O’Neill

ABSENT: Councillor Chris Dixon

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – FEBRUARY 27, 2017

Moved by Councillor Ford that the Regular Meeting Minutes February 27, 2017 be accepted as amended.

CARRIED

DELEGATIONS: CLARESHOLM SAFE GRAD COMMITTEE
RE: Claresholm Arena Rental

Louise Nelson, a member of the Claresholm Safe Grad Committee, was present to speak to Council with the request to use the Claresholm Arena for the celebration party for the graduates to be held on June 30, 2017.

ACTION ITEMS:

1. BYLAW #1624 – Land Use Bylaw Amendment (Secondary Suites)
RE: 1st Reading

Moved by Councillor Ford to give Bylaw #1624, a Land Use Bylaw Amendment regarding Secondary Suites, 1st Reading.

CARRIED

2. BYLAW #1627 – Cat Bylaw
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1627, the Cat Bylaw, 1st Reading.

CARRIED

3. BYLAW #1628 – Dog Bylaw
RE: 1st Reading

Moved by Councillor O’Neill to give Bylaw #1628, the Dog Bylaw, 1st Reading.

CARRIED

4. CORRES: Hon. Deron Bilous, Minister of Economic Development & Trade

RE: Community and Regional Economic Support (CARES) Program

Received for information.

5. CORRES: Alberta Urban Municipalities Association
RE: Building Canada Fund

Received for information.

6. CORRES: Claresholm Public Library
RE: Women’s Conference – April 8, 2017

Received for information.

7. CORRES: Claresholm & District FCSS
RE: Volunteer Appreciation Event – April 25, 2017

Received for information.

8. CORRES: Claresholm Arts Society
RE: Letter of Support

MOTION #17-016 Moved by Councillor Fieguth to write a letter of support for the Claresholm Arts Society’s application to the Community Foundation of Lethbridge and Southwestern Alberta to complete stage improvements at the Claresholm Community Centre.

CARRIED

**9. CORRES: Porcupine Hills Classic Cruisers
RE: 25th Annual Show 'N' Shine – August 13, 2017**

MOTION #17-017 Moved by Councillor Cutler to allow the Porcupine Hills Classic Cruisers to host their event at the Centennial Park Ball Diamonds on August 13, 2017.

CARRIED

**10. CORRES: Claresholm Lacrosse Association
RE: 2017 Arena Rate Proposal**

MOTION #17-018 Moved by Councillor Cutler to allow Claresholm Minor Lacrosse to use the Arena concrete surface for \$90 per week plus GST for practices for May to July 2017 and charge them \$57 per hour plus GST for Saturday and Sunday games as needed.

CARRIED

11. REQUEST FOR DECISION: Budget 2017

MOTION #17-019 Moved by Councillor Cutler to approve the 2017 Operational and Capital Budgets as presented.

CARRIED

12. REQUEST FOR DECISION: Conditional Offer to Purchase

MOTION #17-020 Moved by Councillor Fieguth to accept the conditional offer to purchase the property described as Lot 16, Block 63, Plan 0110064 located at 4 Skyline Crescent, in the amount of \$520,000.00.

CARRIED

13. REQUEST FOR DECISION: Respectful Workplace Policy

MOTION #17-021 Moved by Councillor McAlonan to adopt Policy #GA 03-17, the Respectful Workplace Policy, effective March 13, 2017.

CARRIED

14. INFORMATION BRIEF: Canada Day / Fair Days

Received for information.

15. INFORMATION BRIEF: Minister's Awards for Municipal Excellence

Received for information.

16. INFORMATION BRIEF: Council Resolution Status

Received for information.

17. ADOPTION OF INFORMATION ITEMS

Moved by Councillor O'Neill to adopt the information items as presented.

CARRIED

18. IN CAMERA: Contract; Legal

Moved by Councillor Cutler that the meeting go In Camera at 7:59 p.m.

CARRIED

Moved by Councillor McAlonan that this meeting come out of In Camera at 8:59 p.m.

CARRIED

ADJOURNMENT: Moved by Councillor Ford that the meeting adjourn at 9:00 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson