



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 12, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:04 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:04 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Schlossberger that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – FEBRUARY 26, 2018**

Moved by Councillor Schulze that the Regular Meeting Minutes of February 26, 2018 be accepted as presented.

CARRIED

DELEGATION: **AVAIL LLP – Darren Adamson, CPA, CA**
RE: 2017 Financial Statements

Darren Adamson, CPA, CA from Avail LLP presented the 2017 Audited Financial Statements to Council.

ACTION ITEMS:

1. REQUEST FOR DECISION: 2017 Reserve Transfers

MOTION #18-042 Moved by Councillor Schlossberger to transfer net unrestricted funds of \$232,177 to Reserves for the year ended December 31, 2017 as follows:

General Reserves

Transfers from Reserves:

FCSS – \$11,365

Transfers to Reserves:

Fire department equipment – \$30,000

Capital Reserves

Transfers to Reserves:

Fire truck – \$50,000

Parks and pathways - \$50,145

Water and sewer – \$67,422

Garbage & recycling equipment – \$20,975

Playground rehabilitation – \$25,000

CARRIED

2. REQUEST FOR DECISION: 2017 Audited Financial Statements

MOTION #18-043 Moved by Councillor Courage to accept the Audited Financial Statements for the year ended December 31, 2017 as presented.

CARRIED

3. REQUEST FOR DECISION: 2018 Budget

MOTION #18-044 Moved by Councillor Carlson to approve the 2018 Operational and Capital Budgets as presented.

CARRIED

4. BYLAW #1639 – Claresholm Museum Board Bylaw
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1639, regarding the Claresholm Museum Board, 1st Reading.

CARRIED

5. DELEGATION RESPONSE: Roxanne Thompson
RE: Claresholm Local Press Taxpayer Subscriptions

Councillor Zimmer declared a pecuniary interest and left the meeting at 7:23 p.m.

MOTION #18-045 Moved by Councillor Courage to deny the request from Roxanne Thompson regarding subscriptions to the Claresholm Local Press for taxpayers.

CARRIED

Councillor Zimmer rejoined the meeting at 7:26 p.m.

6. CORRES: Alberta Seniors and Housing and the Alberta Association of Seniors Centres

RE: Save the Date – Grey Matters 2018

Received for information.

7. CORRES: Rowan House Society

RE: Hope & Healing Gala – April 14, 2018

Received for information.

8. CORRES: Claresholm Women’s Conference

RE: Request to Bring Greetings

Councillor Schlossberger will bring greetings from the Town at the Claresholm Women’s Conference on Saturday, April 14, 2018.

9. CORRES: Willow Creek Composite High School Prom Candidates

RE: Request for Donation

MOTION #18-046 Moved by Councillor Courage to support the WCCHS 2018 Prom Candidates with a donation of \$100 for their Prom Fashion Show on March 22, 2018.

CARRIED

10. REQUEST FOR DECISION: Inventory Policy #GA 03-18

MOTION #18-047 Moved by Councillor Carlson to adopt Policy #GA 03-18, the Inventory Policy, effective March 12, 2018 as presented.

CARRIED

11. REQUEST FOR DECISION: Recreation Fees Policy #REC 03-18

MOTION #18-048 Moved by Councillor Zimmer to adopt Policy #REC 03-18, the Recreation Fees Policy, effective March 12, 2018 as presented.

CARRIED

12. REQUEST FOR DECISION: Equipment Rental Policy #GA 03-18(a)

MOTION #18-049 Moved by Councillor Schulze to adopt Policy #GA 03-18(a), the Equipment Rental Policy, effective March 12, 2018 as presented.

CARRIED

13. REQUEST FOR DECISION: Tamarack Lots Listing Price

MOTION #18-050 Moved by Councillor Zimmer to list/advertise the lots listed below at the following appraised values:

- Lot 66, Block 118, Plan 8010781 - \$57,000.00
- Lot 67, Block 118, Plan 8010781 - \$57,000.00
- Lot 68, Block 118, Plan 8010781 - \$57,000.00
- Lot 69, Block 118, Plan 8010781 - \$57,000.00
- Lot 2, Block 117, Plan 8010781 - \$81,500.00
- Lot 3, Block 117, Plan 8010781 - \$83,500.00
- Lot 4, Block 117, Plan 8010781 - \$96,500.00

CARRIED

14. INFORMATION BRIEF: Cannabis Regulations Update

Received for information.

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Courage to adopt the information items as presented.

CARRIED

17. IN CAMERA:

a. Local Public Body Confidences – Council Code of Conduct Bylaw – FOIP Section 23(1)(a)

Moved by Councillor Moore to go In Camera at 7:45 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:45 p.m.

Moved by Councillor Courage to come out of In Camera at 8:29 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:29 p.m.

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:30 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 8:30 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson