



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MARCH 11, 2019

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson.

AGENDA: Moved by Councillor Schulze for unanimous consent to add the following to the Agenda:

16. REQUEST FOR DECISION: Adjustment of Water Bills

CARRIED

Moved by Councillor Carlson that the Agenda be accepted as amended.

CARRIED

MINUTES: REGULAR MEETING – FEBRUARY 25, 2019

Moved by Councillor Zimmer that the Regular Meeting Minutes of February 25, 2019 be accepted as presented.

CARRIED

ACTION ITEMS:

**1. BYLAW #1650 – Cemetery
RE: 1st Reading**

Moved by Councillor Schlossberger to give Bylaw #1650, the Cemetery Bylaw, 1st Reading.

CARRIED

**2. BYLAW #1659 – Water & Sewer Utility Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to amend the wording of Schedule “D” of Bylaw #1659 – “Water & Sewer Utility Bylaw” as presented, namely correcting reference to sewer usage in relation to sewer rates instead of water or sewer consumption.

CARRIED

Moved by Councillor Carlson to give Bylaw #1659, the Water & Sewer Utility Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Moore to give Bylaw #1659, the Water & Sewer Utility Bylaw, 3rd & Final Reading.

CARRIED

3. REQUEST FOR DECISION: Chinook Intermunicipal Subdivision & Development Appeal Board Agreement

MOTION #19-027

Moved by Councillor Zimmer to enter into the agreement with ORRSC (Oldman River Regional Services Commission) for the provision of the Chinook Intermunicipal Subdivision and Development Appeal Board as presented.

CARRIED

4. BYLAW #1664 – Intermunicipal Subdivision & Development Appeal Board

Moved by Councillor Schlossberger to give Bylaw #1664, the Intermunicipal Subdivision & Development Appeal Board Bylaw, 1st Reading.

CARRIED

**5. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs
RE: Municipal Sustainability Initiative (MSI)**

Received for information.

**6. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs
RE: Municipal Sustainability Initiative (MSI) Capital**

Received for information.

**7. CORRES: Town of Pincher Creek
RE: Intermunicipal Transportation System “Visioning Workshop”**

Received for information.

**8. CORRES: Granum & District Canada Day Society
RE: Canada Day 2019**

Received for information.

**9. CORRES: Action on Smoking & Health (ASH)
RE: Request for Letter of Support**

MOTION #19-028

Moved by Councillor Carlson to write a letter of support for Action on Smoking & Health’s application to Health Canada’s Substance Abuse and Addictions Program (SUAP) in order to extend their outreach programs for another three years.

CARRIED

**10. CORRES: Alberta Urban Municipalities Association (AUMA)
RE: Amplify our Municipal Voice for Responsible Resource Development**

Referred to administration for more information.

**11. CORRES: AMSC Insurance
RE: Reduction in Insurance Premiums**

Received for information.

**12. CORRES: Claresholm Minor Lacrosse Association
RE: 2019 Arena Rate Proposal**

MOTION #19-029

Moved by Councillor Schlossberger to allow Claresholm Minor Lacrosse to use the Arena concrete surface for \$20 per hour plus GST for practices for May to July 2019 with no attendant and charge them \$57.75 per hour plus GST for Saturday and Sunday games as needed.

CARRIED

**13. CORRES: Cynthia Wannamaker
RE: Management Training**

Council requested that administration write a letter thanking Cynthia Wannamaker for voicing her concerns.

14. REQUEST FOR DECISION: Outdoor Markets

MOTION #19-030

Moved by Councillor Cutler to approve the request for the outdoor markets to take place in Amundsen Park as proposed, provided the group enters into a user agreement, provides the Town with a copy of liability insurance, follows a restriction of no vehicles in the park area, and obtains a Town of Claresholm business license.

CARRIED

15. REQUEST FOR DECISION: Claresholm Arts Society Letter of Support

MOTION #19-031

Moved by Councillor Schulze to partner with the Claresholm Arts Society in support of their application to the Community Foundation of Lethbridge & Southwestern Alberta for the purpose of completing upgrades to the Claresholm Community Centre’s sound system.

CARRIED

16. REQUEST FOR DECISION: Adjustment of Utility Bills

MOTION #19-032

Moved by Councillor Zimmer to authorize administration to adjust the water billing for March 2019 as deemed appropriate as a result of the requirement for continuous water flow due to water service lines freezing.

CARRIED

17. FINANCIAL REPORT: Statement of Operations – February 28, 2019

Moved by Councillor Schlossberger to accept the Consolidated Statement of Operations for the month ended February 28, 2019 as presented.

CARRIED

18. INFORMATION BRIEF: Claresholm Child Care Society CFEP Grant

Received for information.

19. INFORMATION BRIEF: Strategic Plan Report

Received for information.

20. INFORMATION BRIEF: Council Resolution Status

Received for information.

21. ADOPTION OF INFORMATION ITEMS

Council directed administration to research the implications of holding the Alberta Games in Claresholm.

Moved by Councillor Schlossberger to accept the information items as presented.

CARRIED

22. IN CAMERA:

- a. Confidential Evaluations – FOIP Section 19.1
- b. LEGAL – FOIP Section 27
- c. Intergovernmental Relations – FOIP Section 21
- d. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Cutler to go In Camera at 8:02 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:02 p.m.

Moved by Councillor Schulze to come out of In Camera at 9:07 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:07 p.m.

- a. Confidential Evaluations – FOIP Section 19.1

MOTION #19-033 Moved by Councillor Moore to appoint Marika Thyssen to the Claresholm Library Board past the three consecutive terms allowed by the *Libraries Act*, with her appointment to expire in October 2021 prior to the next municipal election.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:08 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:08 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson