



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 12, 2017

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Deputy Mayor Mike McAlonan; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford and Lyal O’Neill

ABSENT: Mayor Rob Steel; Councillor Chris Dixon

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Mike McAlonan

AGENDA: Moved by Councillor Ford that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MAY 23, 2017**

Moved by Councillor O’Neill that the Regular Meeting Minutes May 23, 2017 be accepted as presented.

CARRIED

DELEGATION: **CLARESHOLM FARMER’S MARKET – Barb Uhl**

Barb Uhl was present to speak to Council regarding the Farmer’s Markets held at the Claresholm Arena during the summer months. They are asking for a reduction in their weekly rent, which is currently \$150 per week. They are not-for-profit and have no other way to raise money other than table rent, of which they charge \$15 per table. They have seen an increase in many items including insurance and are operating at a loss each year.

ACTION ITEMS:

1. BYLAW #1631 – Land Use Bylaw Amendment
RE: 1st Reading

Deputy Mayor Mike McAlonan declared a conflict of interest at 7:14 p.m. and left the meeting. Councillor Lyal O’Neill took the chair.

Moved by Councillor Cutler to give Bylaw #1631, a land use bylaw amendment, 1st Reading.

CARRIED

Deputy Mayor Mike McAlonan rejoined the meeting and retained the chair at 7:19 p.m.

2. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs
RE: Municipal Sustainability Initiative (MSI) & Federal Gas Tax Fund (GTF)

Received for information.

3. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs
RE: Gas Tax Fund (GTF)

Received for information.

4. CORRES: Hon. Lori Sigurdson, Minister of Seniors and Housing
RE: Seniors’ Week – June 5 to 11, 2017

Received for information.

5. CORRES: Alberta Government
RE: Have Your Say on Cannabis Legislation

Received for information.

6. CORRES: Alberta Urban Municipalities Association (AUMA)
RE: Survey on the Legalization of Marijuana & Municipal Impacts

Received for information.

7. CORRES: Southern Alberta Recreation Association
RE: Southern Alberta Summer Games

MOTION #17-050 Moved by Councillor Cutler to write a letter to the Southern Alberta Recreation Association stating that the Town of Claresholm would like to host the Southern Alberta Summer Games in Claresholm in 2020.

CARRIED

8. **CORRES: Oldman River Regional Services Commission**
RE: ORRSC Shared Services and Member Litigation

Received for information.

9. **CORRES: Royal Canadian Legion Branch #41**
RE: Municipal Portion of 2017 Property Taxes

MOTION #17-051 Moved by Councillor Ford to forgive the municipal portion of the 2017 property taxes of the Royal Canadian Legion in the amount of \$1,206.06.

CARRIED

10. **CORRES: Claresholm Animal Rescue Society (CAREs)**
RE: Arena Rental for Annual Garage Sale

Received for information.

11. **CORRES: Claresholm Public Library**
RE: New Claresholm Public Library Manager

Received for information.

12. **INTERIM REPORT: Alberta Electoral Boundaries Commission**

Received for information.

13. **NEWS RELEASE: Fortis Alberta**
RE: LED Streetlight Conversions

Received for information.

14. **REQUEST FOR DECISION: Funding Agreement MD of Willow Creek**

MOTION #17-052 Moved by Councillor Fieguth to sign the Claresholm Arena Funding Agreement with the MD of Willow Creek as amended.

CARRIED

15. **REQUEST FOR DECISION: Minor Hockey Fundraiser**

MOTION #17-053 Moved by Councillor Fieguth to allow Claresholm Minor Hockey to use the Arena board signs as a fundraiser at a rate of \$1,000 each for the 2018-2019 season, and offer a discounted rate of \$200 for the 2019-2020 season. Proceeds of this fundraiser will go towards the Claresholm Arena Ice Slab and Board Replacement Project.

CARRIED

16. **REQUEST FOR DECISION: Aquatic Centre Training**

Councillors Cutler and O'Neill both declared a pecuniary interest. This resulted in not having quorum on this particular issue and therefore the issue must be tabled until the next meeting.

17. **REQUEST FOR DECISION: Municipal Development Plan Review & Update**

MOTION #17-054 Moved by Councillor O'Neill to accept the proposal from the Oldman River Regional Services Commission (ORRSC) for the Town of Claresholm Municipal Development Plan review & update up to a maximum amount of \$18,750.

CARRIED

18. **REQUEST FOR DECISION: Audit – Request for Proposal**

MOTION #17-055 Moved by Councilor Cutler that the Audit service requirements be put out to public tender with two service level options.

CARRIED

19. **REQUEST FOR DECISION: Organizational Structure & FCSS Hours of Operation**

MOTION #17-056 Moved by Councillor Fieguth that the updated Organizational Structure, as amended to reduce one FCSS position, the Outreach Worker, to a part time position, be approved as presented.

CARRIED

MOTION #17-057 Moved by Councillor Ford to reduce the hours that Claresholm & District FCSS is open to the public to 9:00 a.m. to 3:00 p.m. daily on weekdays.

CARRIED

20. **REQUEST FOR DECISION: Tax Recovery Sale – Real Estate Offer Extension**

MOTION #17-058 Moved by Councillor Ford to accept the contract extension for the purchase of #4 Skyline Crescent until August 15, 2017.

CARRIED

21. REQUEST FOR DECISION: Compost Area

Referred to administration to look into the cost of adding a fence at the south end, adding another surveillance camera, and investigating the fine structure associated with random dumping of materials.

22. FINANCIAL REPORT: Statement of Operations – April 30, 2017

Moved by Councillor Cutler to accept the Consolidated Statement of Operations for the month ended April 30, 2017 as presented.

CARRIED

23. INFORMATION BRIEF: Landfill Setback Variance Application

Received for information.

24. INFORMATION BRIEF: 2017 Sidewalk Tender

Received for information.

25. INFORMATION BRIEF: Council Resolution Status

Received for information.

26. ADOPTION OF INFORMATION ITEMS

Moved by Councillor O'Neill to adopt the information items as presented.

CARRIED

27. IN CAMERA: Legal

Moved by Councillor Ford that the meeting go In Camera at 8:24 p.m.

CARRIED

Moved by Councillor O'Neill that this meeting come out of In Camera at 8:45 p.m.

CARRIED

ADJOURNMENT: Moved by Councillor Cutler that the meeting adjourn at 8:46 p.m.

CARRIED

Deputy Mayor – Mike McAlonan

Chief Administrative Officer – Marian Carlson