



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 24, 2019

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schultz and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Carlson that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – JUNE 10, 2019

Moved by Councillor Schlossberger that the Regular Meeting Minutes of June 10, 2019 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1670 – ATB Operational Borrowing Bylaw**
RE: 1st Reading

Moved by Councillor Schulze to give Bylaw #1670, the ATB Operational Borrowing Bylaw, 1st Reading.

CARRIED

2. **BYLAW #1671 – AMSC Operational Borrowing Bylaw**
RE: 1st Reading

Moved by Councillor Zimmer to give Bylaw #1671, the AMSC Operational Borrowing Bylaw, 1st Reading.

CARRIED

3. **BYLAW #1672 – Designated Officers Bylaw**
RE: 1st Reading

Moved by Councillor Moore to give Bylaw #1672, the Designated Officers Bylaw, 1st Reading.

CARRIED

4. **DELEGATION RESPONSE: Solar Wind**
RE: Solar Project

Council referred the Solar Project proposal by Enmax and Solar Wind to Administration to investigate further and provide that information to the Facility and Infrastructure Planning Committee (FIPC).

5. **DELEGATION RESPONSE: Factor 5 Group – Eric Burton**
RE: Partnership with SouthGrow Regional Initiative

Received for information.

6. **CORRES: Town of Nanton**
RE: Certified Resolution for AUMA

Council directed Administration to write a letter to the Town of Nanton indicating that Council does not support this resolution.

7. **CORRES: Minister of Municipal Affairs**
RE: Regulations on Liquor Consumption in Municipal Parks

Received for information.

8. **CORRES: Oldman River Regional Services Commission (ORRSC)**
RE: Chinook Intermunicipal Subdivision & Development Appeal Board

Received for information.

9. **CORRES: Claresholm Kraken Swim Club**
RE: Thank you for in-kind Donation to Swim Meet

Received for information.

10. REQUEST FOR DECISION: Claresholm Farmers Market

MOTION #19-090 Moved by Councillor Moore to allow the Claresholm Farmers Market to use the nine parking stalls running north from the southwest corner of the downtown parking lot between 2:00 and 8:00 p.m. on Wednesdays for the Claresholm Farmers Market for the 2019 season from July 10th until September 18th. The Town will provide and set up barricades.

CARRIED

11. REQUEST FOR DECISION: Event Sponsorship: Raman Sawhney & Claresholm Prom Royalty

MOTION #19-091 Moved by Councillor Schlossberger to support the charity event at the Claresholm Community Centre on July 13, 2019 with the purpose of donating to Operation Smile with a donation of \$220 to cover rental costs for the community centre.

CARRIED

12. REQUEST FOR DECISION: MD of Willow Creek Tax Waiver – Claresholm Medical Clinic

MOTION #19-092 Moved by Councillor Zimmer to cancel the municipal portion of the 2019 property taxes levied on the property owned by the MD of Willow Creek located at 4215 Fairway Drive West in the amount of \$6,087.60 in the spirit of cooperation with our municipal neighbour. This cancellation is equitable to the parties involved in recognition of the support the MD of Willow Creek provides to the Town of Claresholm by way of the unconditional recreation grant and the Town's support of public health by way of supporting the Claresholm Medical Clinic.

CARRIED

13. REQUEST FOR DECISION: Royal Canadian Legion – Tax Waiver

MOTION #19-093 Moved by Councillor Schulze to cancel the municipal portion of the 2019 property taxes levied on the property located at 414 – 53rd Avenue East in the amount of \$1,132.02.

CARRIED

14. REQUEST FOR DECISION: MAP Review

MOTION #19-094 Moved by Councillor Cutler to designate 221 – 45 Avenue West in Claresholm, Alberta as the Town's municipal office.

CARRIED

MOTION #19-095 Moved by Councillor Schlossberger to designate ATB Financial as the Town's banking institution.

CARRIED

MOTION #19-096 Moved by Councillor Carlson to appoint Avail LLP as the Town's Auditor for the 2019 fiscal year.

CARRIED

MOTION #19-097 Moved by Councillor Zimmer to direct administration to provide monthly statements of operation, grouped both by function and type, showing month total revenues and expenses as well as year to date revenues and expenses alongside approved budget figures for both operational and capital.

CARRIED

15. REQUEST FOR DECISION: Demolition Tender

MOTION #19-098 Moved by Councillor Schlossberger to award the contract for the demolition of the Old Elementary School located at 5318 – 2nd Street West to OssaTerra Ltd. for \$149,857.14.

CARRIED

16. REQUEST FOR DECISION: Virtual Museum Project

MOTION #19-099 Moved by Councillor Cutler to approve the out-of-budget expenditure for the production of an additional video of Ben Scaman for the RCAF Virtual Museum Project in the amount of \$2,000 to be funded from general reserves, with the understanding that the Museum Board will fundraise to recover the costs.

CARRIED

17. REQUEST FOR DECISION: Fair Days Street Closure

MOTION #19-100 Moved by Councillor Schlossberger to approve closure of 49th Avenue West from the 2nd Street intersection to the north-south alley that runs adjacent to ATB and Pharmasave & the closure of the downtown parking lot including the alley running east & west for a period of up to 12 hours as required to facilitate the Fair Days Street Festival on August 10, 2019.

CARRIED

18. REQUEST FOR DECISION: Fair Days Event Request – Claresholm Skatepark Association

Moved by Councillor Schulze to table discussion on this request until later in the same meeting.

CARRIED

19. REQUEST FOR DIRECTION: Four Way Stop Request (Amundsen Park)

MOTION #19-101 Moved by Councillor Moore to install two stop signs (along with NEW signs) along 3rd Street West to create a four way stop at the corner of 3rd Street and 50th Avenue West.

CARRIED

20. REQUEST FOR DIRECTION: September Open House

Council directed Administration to host the next Open House on Thursday, September 19, 2019 with the possible topics to be the recycling program and the multi-use facility.

21. FINANCIAL REPORT: Statement of Operations – April 30, 2019

Moved by Councillor Cutler to accept the Consolidated Statement of Operations for the month ended April 30, 2019 as presented.

CARRIED

22. FINANCIAL REPORT: Statement of Operations – May 31, 2019

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended May 31, 2019 as presented.

CARRIED

23. INFORMATION BRIEF: CAO Report

Received for information.

24. INFORMATION BRIEF: Council Resolution Status

Received for information.

18. REQUEST FOR DECISION: Fair Days Event Request – Claresholm Skatepark Association (Brought back to the table)

MOTION #19-102 Moved by Councillor Schlossberger to approve the use of the downtown parking lot for the Claresholm Skatepark Association Fair Days Beer Gardens on August 10, 2019, provided the group adheres to all provincial/municipal regulations.

CARRIED

25. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Moore to adopt the information items as presented.

CARRIED

26. IN CAMERA:

- a. LAND – FOIP Section 16.1
- b. LAND – FOIP Section 16.1
- c. LAND – FOIP Section 16.1
- d. LAND – FOIP Section 16.1
- e. LAND – FOIP Section 16.1
- f. LEGAL – FOIP Section 27
- g. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Cutler to go In Camera at 7:54 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:54 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:50 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:50 p.m.

CARRIED

- e. LAND – FOIP Section 16.1

MOTION #19-103 Moved by Councillor Schlossberger to accept the offer to purchase from ERE Logistics for land located at Lot 6 & 7, Block 4, Plan 7910032 for \$60,000 as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:51 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 8:51 p.m.