



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 13, 2016

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O’Neill

REGRETS: Councillor Chris Dixon

STAFF PRESENT: Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MAY 24, 2016**

Moved by Councillor Ford that the Regular Meeting Minutes of May 24, 2016 be accepted as presented.

CARRIED

DELEGATIONS: **CLARESHOLM & DISTRICT MUSEUM**

RE: Claresholm & District Museum’s Strategic Plan

Ken Favrholt, Executive Director of the Claresholm & District Museum, presented the Museum’s Strategic Plan to Council.

ACTION ITEMS:

1. **DELEGATION RESPONSE: Downtown Market – Darla Slovak & Linda Brooks**

Referred to administration for more information.

2. **CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs**
RE: Federal Gas Tax Fund (GTF)

Received for information.

3. **CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs**
RE: Municipal Sustainability Initiative (MSI)

Received for information.

4. **CORRES: Hon. Danielle Larivee, Minister of Municipal Affairs**
RE: Municipal Safety Recognition Award

Received for information.

5. **CORRES: Government of Alberta**
RE: Update on Alberta Disaster Recovery Program

Received for information.

6. **CORRES: Alberta Seniors and Housing**
RE: Affordable Housing Engagement

Received for information.

7. **CORRES: Federation of Canadian Municipalities**
RE: 2016-2017 Membership

MOTION #16-057 Moved by Councillor Cutler for the Town of Claresholm to be a member of the Federation of Canadian Municipalities for the 2016-2017 year in the amount of \$675.51.

CARRIED

8. **CORRES: Royal Canadian Legion Branch #41**
RE: Municipal Portion of Property Taxes

MOTION #16-058 Moved by Councillor McAlonan to forgive the municipal portion of the 2016 property taxes of the Royal Canadian Legion in the amount of \$1,152.75.

CARRIED

**9. CORRES: Leanne Fisher, Tamarack Road
RE: Tamarack Road Block Party Request for July 1, 2016**

MOTION #16-059 Moved by Councillor Ford to allow the residents of Tamarack Road to close off the west and north entrances to their street on July 1, 2016 from 2:00 pm to midnight for a Community Block Party.

CARRIED

10. REQUEST FOR DECISION: Pavement Overlay Project – Engineer

Mayor Steel declared a pecuniary interest and left the meeting at 7:42 pm. Deputy Mayor Cutler took the position of Chair of the meeting.

MOTION #16-060 Moved by Councillor McAlonan to recommend MPE Engineering to complete engineering duties for the pavement overlay local improvement project at a cost of \$36,400 plus GST.

CARRIED

11. REQUEST FOR DECISION: Local Improvement Plan – Pavement Overlay

MOTION #16-061 Moved by Councillor O’Neill to approve the local improvement plans for pavement overlay for 47th Avenue West from 3rd Street West to 4th Street West and 52nd Avenue West from 2nd Street West to 1A Street West for a cost of \$222,583.20.

CARRIED

12. REQUEST FOR DECISION: Bylaw #1614 – Borrowing

MOTION #16-062 Moved by Councillor Ford to give Bylaw #1614, a borrowing bylaw, 1st Reading.

CARRIED

Mayor Steel rejoined the meeting and resumed the Chair position at 8:02 pm.

13. REQUEST FOR DECISION: Campground Office Project Completion

MOTION #16-063 WHEREAS option 1, in the amount of \$10,883.90, will alleviate further maintenance issues and utilize cost effectiveness;

AND WHEREAS using the remaining 2015 budget of \$7,401.00 and the balance of \$3,482.90 from 2016 Yard and Building Maintenance operational budget will finalize the repairs to protect the investment;

NOW THEREFORE it is moved by Councillor Fieguth to accept the proposal in the amount of \$10,883.90 plus GST for completion of the campground office project with the additional \$3,482.90 to be allocated from the 2016 Yard and Building Maintenance operational budget.

CARRIED

14. REQUEST FOR DECISION: Letter of Support – Willow Creek Ag Society

MOTION #16-064 Moved by Councillor Fieguth that although realizing the Claresholm Agriplex is a tremendous facility within our community, the Town regretfully declines to write a letter of support for the Willow Creek Agricultural Society’s application to the Canada 150 Community Infrastructure Program Grant for the second indoor riding arena located at the Claresholm Agriplex at this time based on the Town’s Strategic Plan and the competing application being submitted by the Town for the Multi-use Community Building.

CARRIED

15. REQUEST FOR DECISION: Letter of Support – Claresholm Curling Club

MOTION #16-065 Moved by Councillor Ford that administration write a letter of support towards the Claresholm Curling Club’s application to the Community Facility Enhancement Program for the purpose of completing necessary repairs to the Claresholm Curling Rink roof.

CARRIED

16. REQUEST FOR DECISION: Letter of Support – Claresholm Minor Hockey

MOTION #16-066 Moved by Councillor Fieguth that administration write a letter of support towards Claresholm Minor Hockey’s application to the Community Facility Enhancement Program for the purpose of upgrading washroom facilities and the sound system at the Claresholm Arena.

CARRIED

17. REQUEST FOR DECISION: Contractor Services

MOTION #16-067

Moved by Councilor Cutler to accept the proposal from Mowers and Blowers to become the Town of Claresholm General Contractor for the term of two (2) years with the option of the Town of Claresholm to extend the term of the agreement for an additional year.

CARRIED

18. FINANCIAL REPORT: Consolidated Statement of Operations April 2016

Moved by Councillor O'Neill to accept the Consolidated Statement of Operations for the month ended April 30, 2016 as presented.

CARRIED

19. INFORMATION BRIEF: Municipal Government Act Review

Received for information.

20. INFORMATION BRIEF: Annexation

Received for information.

21. INFORMATION BRIEF: Tax Recovery Sale

Received for information.

22. INFORMATION BRIEF: 2016 Parade Attendance

Received for information.

23. INFORMATION BRIEF: Tree Removal Request

MOTION #16-068

Moved by Councillor McAlonan to deny the request from Mr. Shepherd to remove the tree located at 5304 – 3rd Street East on recommendation by administration.

CARRIED

24. INFORMATION BRIEF: Council Resolution Status

Received for information.

25. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

26. IN CAMERA: Personnel; Legal DELEGATION: Harvest Square

Moved by Councillor Ford that the meeting go In Camera at 8:37 p.m.

CARRIED

Moved by Councillor McAlonan that this meeting come out of In Camera at 9:37 p.m.

CARRIED

MOTION #16-069

Moved by Councillor Ford that as per the Fair Hiring Policy, Council supports the hiring of Madison Wilhauk, who is a relative of a current employee of the Town, for a junior lifeguard position subject to proof of credentials.

CARRIED

ADJOURNMENT:

Moved by Councillor Fieguth that the meeting adjourn at 9:40 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson