



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 10, 2019

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schultz and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:01 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Schultz for unanimous consent that the Agenda be amended as follows:

DELEGATIONS:

3. FACTOR 5 GROUP – Eric Burton

CARRIED

Moved by Councillor Zimmer that the Agenda be accepted as amended.

CARRIED

DELEGATIONS:

1. SOLAR WIND

RE : Solar Project

Jason Atkinson, Director of Operations from Enmax Power Services Corporation and Scott Alexander of Solar Wind presented options to Council regarding the possible installation of solar panels on Town facilities, the costs and benefits involved, and different options to make that happen.

2. Alberta Urban Municipalities Association (AUMA)

RE: Update

Present on behalf of the Alberta Urban Municipalities Association was President Barry Morishita and CEO Dan Rude. AUMA is holding one of their 2019 Spring Municipal Leaders' Caucuses in Claresholm on June 11th, and they wanted to thank the Town of Claresholm for supporting this event and for continued support of AUMA.

3. FACTOR 5 GROUP – Eric Burton

RE: Partnership with SouthGrow Regional Initiative

Eric Burton, President and CAO of Factor 5 was present to speak to Council. This company is co-creating sustainable communities through economic development. Funding, consultation, project design, grant writing and project management are the main pieces they focus on. Factor 5 is doing work with SouthGrow Regional Initiative, which the Town of Claresholm recently became a member of. They offer services based on the needs of the Town.

MINUTES:

REGULAR MEETING – MAY 27, 2019

Moved by Councillor Zimmer that the Regular Meeting Minutes of May 27, 2019 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1669 – Bylaw to Repeal Borrowing Bylaw #1645

RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1669, a bylaw to repeal Borrowing Bylaw #1645, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1669, a bylaw to repeal Borrowing Bylaw #1645, 3rd & Final Reading.

CARRIED

2. DELEGATION RESPONSE – Irene Gladstone

RE: Fencing at Off-Leash Patterson Park

MOTION #19-078 Moved by Councillor Schlossberger to approve the lands for the off-leash dog park fencing in the area of Patterson Park, Lot 1 Block 114 Plan 1811272, and the project referred to the Recreation Department to facilitate funding/grant applications and coordination. Any further funding requirements to be referred to budget discussions.

CARRIED

**3. CORRES: Alberta Government News Release
RE: Revitalizing Municipalities Across Alberta**

Received for information.

**4. CORRES: Claresholm Curling Club
RE: Municipal Portion of Property Taxes**

MOTION #19-079 Moved by Councillor Cutler to forgive the municipal portion of the 2019 property taxes of the Claresholm Curling Club in the amount of \$928.42.

CARRIED

**5. CORRES: The Bridges at Claresholm Golf Club
RE: Municipal Portion of Property Taxes**

MOTION #19-080 Moved by Councillor Carlson to forgive the municipal portion of the 2019 property taxes of the Claresholm Golf Club in the amount of \$2,775.90.

CARRIED

6. REQUEST FOR DECISION: Recycling Program

MOTION #19-081 Moved by Councillor Schultz to award the curbside recycling blue bin program to Environmental 360 Solutions as per their proposal with remaining details of the contract to be negotiated by Administration.

CARRIED

7. REQUEST FOR DECISION: Staff Response to Fire Department Call-Out

MOTION #19-082 Moved by Councillor Zimmer to adopt Policy #1.1.60 – Staff Response to Fire Department Callout – effective June 10, 2019.

CARRIED

8. REQUEST FOR DECISION: Rescind Protective Services Policies

MOTION #19-083 Moved by Councillor Carlson to repeal the following policies effective June 10, 2019:

- Policy #5.3.20 – Citizen Complaints Concerning RCMP (Previously PROT 09-98)
- Policy #5.3.30 – Baton Policy (Previously PROT 06-07(a))
- Policy #5.3.31 – OC Spray Policy (Previously PROT 06-07).

CARRIED

9. REQUEST FOR DECISION: Community Peace Officer (CPO) Incident Capture System (ICS) Policy

MOTION #19-084 Moved by Councillor Schlossberger to adopt Policy #5.3.16 – CPO Incident Capture System (ICS) – effective June 10, 2019.

CARRIED

10. REQUEST FOR DECISION: Policy Manual Review & Update – Planning & Development

MOTION #19-085 Moved by Councillor Schlossberger to adopt the updated Town Policies as follows, effective June 10, 2019:

- Policy #5.6.01 – Land Use Bylaw #1525 Fees (Version 1.0) (Previously PLDE 04-09)
- Policy #5.6.05 – Downtown Transitional Sidewalk (Version 1.0) (Previously PLDE 09-10)
- Policy #5.6.10 – Uniform Fencing (Version 1.0) (Previously PLDE 12-11)
- Policy #5.6.15 – Street Trees (Version 1.0) (Previously PLDE 09-16)
- Policy #5.6.23 – Signage – Highway Right of Way (Version 1.0) (Previously PLDE 05-94)

MOTION #19-086 Moved by Councillor Zimmer to repeal the following policies:

- Policy #5.6.22 – Billboard Signage (Previously CEDC 01-93)
- Policy #5.6.30 – Access from Secondary Highway #520 (Previously PLDE 10-97)
- Policy #5.6.40 – Removal of Derelict Sheds (Previously CEDC 10-97)

CARRIED

11. REQUEST FOR DECISION: Open Mic Night

Councillor Moore declared a pecuniary interest and left the meeting at 8:54 p.m.

MOTION #19-087 Moved by Councillor Carlson to support the continuation of contracting the services of Gaven Moore to host Open Mic Night in the downtown parking lot on Wednesday evenings from June to September 2019 to a maximum amount of \$800.

CARRIED

Councillor Moore rejoined the meeting at 8:56 p.m.

12. INFORMATION BRIEF: Draft Intermunicipal Development Plan (IDP) Open House

Received for information.

13. INFORMATION BRIEF: Strategic Plan Report

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Schlossberger to adopt the information items as presented.

CARRIED

16. IN CAMERA:

- a. LAND – FOIP Section 16.1
- b. LAND – FOIP Section 16.1
- c. Intergovernmental Relations – FOIP Section 21
- d. PERSONNEL – FOIP Section 17.2
- e. LEGAL – FOIP Section 27

Moved by Councillor Cutler to go In Camera at 8:59 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:59 p.m.

Moved by Councillor Schlossberger to come out of In Camera at 9:23 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:23 p.m.

CARRIED

c. Intergovernmental Relations – FOIP Section 21

MOTION #19-088 Moved by Councillor Cutler to execute the one year extension on the Financial Services Contract with the Town of Granum with the same terms and rates to May 31, 2020.

CARRIED

d. Personnel – FOIP Section 17.2(c)

MOTION #19-089 Moved by Councillor Schultz to hire Meadow Liversuch to a Junior Lifeguard position at the Claresholm Aquatic Centre.

CARRIED

ADJOURNMENT: Moved by Councillor Zimmer that the meeting adjourn at 9:25 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:25 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson