



Claresholm

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JULY 16, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Courage that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 25, 2018**

Moved by Councillor Schulze that the Regular Meeting Minutes of June 25, 2018 be accepted as presented.

CARRIED

DELEGATION: **ROCKY MOUNTAIN DRIFT CLUB – Jason Toone**
RE: Drift Event at Claresholm Fair Days

Jason Toone was present to speak to Council regarding an event the Rocky Mountain Drift Club would like to host during Claresholm Fair Days. They proposed three different locations as possible sites, would like street sweeping prior to the event and would like barricades to be provided.

MOTION #18-105 Moved by Councillor Zimmer to allow the Rocky Mountain Drift Club to host an event during Claresholm Fair Days on Saturday, August 11th, 2018 on 2nd Street East between 43rd and 47th Avenue East with the following provisions:

- that they pick their start time to have their event concluded prior to the parade;
- that they have written permission for the use of private property along 2nd Street East for spectators and parking; and
- that they provide proof of insurance naming the Town of Claresholm as an additional named insured.

CARRIED

ACTION ITEMS:

1. **CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs**
RE: Submission to 2018 Minister's Awards for Municipal Excellence

Received for information.

2. **CORRES: Hon. Ricardo Miranda, Minister of Culture and Tourism**
RE: The Stars of Alberta Volunteer Awards

Received for information.

3. **CORRES: Alberta Municipal Affairs**
RE: 2017-18 Annual Report

Received for information.

4. **CORRES: Town of Cardston**
RE: Letter of Support – Expanding the Southern Alberta Trade Corridor

MOTION #18-106 Moved by Councillor Courage to write a letter of support towards the Town of Cardston's initiative to increase services at the Carway Border Crossing to 24 hours a day with full processing of commercial truck traffic.

CARRIED

5. **CORRES: Town of Pincher Creek**
RE: Pincher Creek Fair & Rodeo – August 18, 2018

Received for information.

**6. CORRES: Alberta Recreation & Parks Association
RE: Professional Development Workshop**

Received for information.

**7. CORRES: Claresholm Public Library
RE: Letter of Support – CFEP Grant**

MOTION #18-107 Moved by Councillor Schlossberger to write a letter of support towards the Claresholm Public Library's application for the Community Facility Enhancement Program (CFEP) Grant for the purpose of replacing the carpeting/flooring throughout the Library and to replace the HVAC systems.

CARRIED

**8. CORRES: John Barlow
RE: Ride to the Horizon Fundraiser**

Received for information.

**9. CORRES: Gerald Knowlton
RE: CPR Steel Caboose 434426**

Council advised Administration to send a letter stating that the Town is not interested in selling our caboose.

10. REQUEST FOR DECISION: Policy #CEDC 07-18 – Community Advertising Program

MOTION #18-108 Moved by Councillor Schulze to adopt **Policy #CEDC 07-18**, the Community Advertising Policy as amended effective July 16, 2018, with the stipulation that the structure being used is aesthetically pleasing and structurally sound.

CARRIED

11. REQUEST FOR DECISION: Camping Request – Softball Tournament

MOTION #18-109 Moved by Councillor Courage to approve the use of the area west of the Claresholm Agriplex for camping for the Fair Days Ball tournament August 10th – 12th, 2018.

CARRIED

12. REQUEST FOR DECISION: 8th Street West Pavement

MOTION #18-110 Moved by Councillor Zimmer to approve the out of budget expenditure for the Town's agreed upon portion of the 8th Street Paving Project to be completed by SouthCal Developments Inc. in the amount of \$120,000 to be funded out of general capital reserves, and to stipulate that if the project does not proceed in 2018, the money be allocated in reserves for this project.

CARRIED

13. REQUEST FOR DECISION: Intermunicipal Development Plan

MOTION #18-111 Moved by Councillor Moore to support the Town of Stavely's grant application to the Alberta Community Partnership program and to participate in the program for the completion of the Intermunicipal Development Plans with the Municipal District of Willow Creek.

CARRIED

MOTION #18-112 Moved by Councillor Schlossberger to accept the proposal from the Oldman River Regional Services Commission for the Town of Claresholm/MD of Willow Creek Intermunicipal Development Plan in the amount of \$10,500 plus GST with the Town of Claresholm and the MD of Willow Creek to share the costs 50% each with funding to be allocated from general reserves and the Alberta Community Partnership Grant.

CARRIED

14. REQUEST FOR DECISION: Claresholm Public Library Lease Agreement

MOTION #18-113 Moved by Councillor Moore to approve the renewal lease agreement with the Claresholm Public Library Board effective December 1, 2017 for a 5 year term.

CARRIED

15. REQUEST FOR DECISION: 2018 Capital Infrastructure Project – Roads

MOTION #18-114 Moved by Councillor Zimmer to not accept the tender for the 2018 Capital Infrastructure Project – Roads and defer the project to 2019, with discussions to occur at the committee level.

CARRIED

16. REQUEST FOR DECISION: 2018 Sanitary Sewer Replacement

MOTION #18-115 Moved by Councillor Schulze to not accept the tender for the 2018 Sanitary Sewer Replacement and defer the project to 2019, with discussions to occur at the committee level.

CARRIED

17. REQUEST FOR DECISION: Legal Fees – Increase Budget

MOTION #18-116 Moved by Councillor Schulze to approve the increased budget for legal expenses of \$13,000, to a total of \$25,000 to be funded from General Operational Reserves.

CARRIED

18. FINANCIAL REPORT: Statement of Operations – June 30, 2018

Moved by Councillor Carlson to accept the Consolidated Statement of Operations for the month ended June 30, 2018 as presented.

CARRIED

19. INFORMATION BRIEF: Council Resolution Status

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Schlossberger to adopt the information items as presented.

CARRIED

21. IN CAMERA:

- a. ADVICE FROM OFFICIALS – FOIP Section 24.1(b)(i)
- b. ADVICE FROM OFFICIALS – FOIP Section 24.1(b)(i)
- c. ADVICE FROM OFFICIALS – FOIP Section 24.1(b)(i)
- d. LAND – FOIP Section 16.1
- e. LAND – FOIP Section 16.1
- f. PERSONNEL – FOIP Section 17

Moved by Councillor Moore to go In Camera at 8:12 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:12 p.m.

Moved by Councillor Schulze to come out of In Camera at 9:33 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:33 p.m.

ADJOURNMENT: Moved by Councillor Zimmer that the meeting adjourn at 9:33 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:33 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson