



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**JANUARY 11, 2021**

Place: **Electronic Only due to COVID-19 Pandemic**

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger and Craig Zimmer

**ABSENT:** Councillor Lise Schulze

**STAFF PRESENT:** Director of Corporate Services: Blair Bullock, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – DECEMBER 7, 2020**

Moved by Councillor Moore that the Regular Meeting Minutes of December 7, 2020 be accepted as presented.

**CARRIED**

Moved by Councillor Schlossberger to adjourn the regular meeting to hold the Public Hearing at 7:01 p.m.

**PUBLIC HEARING:** **BYLAW #1667 – Land Use Bylaw Amendment**

Moved by Councillor Moore to open the Public Hearing regarding Bylaw #1667 at 7:02 p.m.

**CARRIED**

The Director of Corporate Services presented Bylaw #1667, a Bylaw to amend Bylaw #1525, being a bylaw setting out land uses for the Town of Claresholm.

The purpose of the Bylaw is to update the sign sections of the land use bylaw.

Mayor MacPherson asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1667.

Moved by Councillor Schlossberger to close the Public Hearing at 7:03 p.m.

**CARRIED**

Moved by Councillor Zimmer to reconvene to the regular meeting at 7:03 p.m.

**CARRIED**

**DELEGATION:** **WILLOW CREEK IMMIGRANT SERVICES – Susan Kolpak-Jarvis**  
**RE: Rural & Northern Immigration Pilot & Welcoming Claresholm Project**

Susan Kolpak-Jarvis joined the meeting to discuss what is currently happening with Willow Creek Immigrant Services and their purpose in Claresholm.

**ACTION ITEMS:**

1. **BYLAW #1667 – Land Use Bylaw Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Schlossberger to amend Bylaw #1667 in the fourth paragraph to say “the purpose of the amending Bylaw No. 1667” prior to 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Cutler to give Bylaw #1667, a Land Use Bylaw Amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1667, a Land Use Bylaw Amendment, 3<sup>rd</sup> & Final Reading.

**CARRIED**

2. **BYLAW #1709 – Dog Bylaw**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor Moore to give Bylaw #1709, the Dog Bylaw, 1<sup>st</sup> Reading.

**CARRIED**

**3. BYLAW #1710 – Traffic & Highways Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Schlossberger to give Bylaw #1710, a Traffic & Highways Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Zimmer to give Bylaw #1710, a Traffic & Highways Bylaw, 3<sup>rd</sup> and Final Reading.

**CARRIED**

**4. BYLAW #1711 – Unsightly Premises & Property Standards Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Carlson to give Bylaw #1711, an Unsightly Premises & Property Standards Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Zimmer to give Bylaw #1711, an Unsightly Premises & Property Standards Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**5. BYLAW #1716 – BMO Operational Borrowing Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1716, the BMO Operational Borrowing Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Schlossberger to give Bylaw #1716, the BMO Operational Borrowing Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**6. BYLAW #1717 – AMSC Operational Borrowing Bylaw  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Zimmer to give Bylaw #1717, the AMSC Operational Borrowing Bylaw, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1717, the AMSC Operational Borrowing Bylaw, 3<sup>rd</sup> & Final Reading.

**CARRIED**

**7. BYLAW #1718 – Land Use Bylaw Amendment  
RE: 1<sup>st</sup> Reading**

Moved by Councillor Schlossberger to give Bylaw #1718, a Land Use Bylaw Amendment, 1<sup>st</sup> Reading.

**CARRIED**

**8. BYLAW #1719 – Land Use Bylaw Amendment  
RE: 1<sup>st</sup> Reading**

Moved by Councillor Carlson to give Bylaw #1719, a Land Use Bylaw Amendment, 1<sup>st</sup> Reading.

**CARRIED**

**9. NEWS RELEASE: Alberta Municipal Affairs  
RE: Fiscal report card improves local decision-making**

Received for information.

**10. CORRES: Hon. Tracy Allard, Minister of Municipal Affairs  
RE: MSP Red Tape Reduction**

Received for information.

**11. CORRES: Hon. Tyler Shandro, Minister of Health  
RE: HEMS Review / 2020 Air Ambulance Review Update**

Received for information.

**12. CORRES: Reynolds Mirth Richards & Farmer LLP  
RE: 36<sup>th</sup> Annual Municipal Law Seminar**

Received for information.

**13. CORRES: Oldman Watershed Council  
RE: On-going Support**

MOTION #21-001

Moved by Councillor Carlson to support the Oldman Watershed Council with a donation of \$1,777 to continue their efforts towards watershed health in our region.

**CARRIED**

**14. CORRES: City of Cold Lake  
RE: Letter to Minister Shandro about COVID-19 Alert App**

Received for information.

**15. CORRES: Claresholm Potters Guild  
RE: Use of Mackin Hall**

MOTION #21-002 Moved by Councillor Cutler to direct Administration to investigate the possible use of Mackin Hall by the Claresholm Potters Guild, and to investigate the possible amendment of policy regarding the use of Mackin Hall.

**CARRIED**

**16. REQUEST FOR DECISION: Kinsmen Club Grant Application - Playground**

MOTION #21-003 Moved by Councillor Moore to write a letter of support for the Kinsmen Club of Claresholm's application to the Community Facility Enhancement Program grant for the purpose of constructing a new playground at Amundsen Park and to provide the matching funds/in-kind donation of \$72,334.

**CARRIED**

**17. REQUEST FOR DECISION: Minor Hockey Grant Application - Zamboni**

MOTION #21-004 Moved by Councillor Cutler to write a letter of support for the Claresholm Minor Hockey Association's application to the Community Facility Enhancement Program small stream grant and provide the matching funds in the amount of \$51,272 for the purchase of a Zamboni.

**CARRIED**

**18. REQUEST FOR DECISION: Ortho Photography Project**

MOTION #21-005 Moved by Councillor Cutler to participate in an application for the 2021 South Region Urban Orthophotography Project submitted by the Town of Fort Macleod under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and as a participant agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

**CARRIED**

**19. FINANCIAL REPORT: Statement of Operations – November 30, 2020**

Moved by Councillor Schlossberger to accept the Consolidated Statement of Operations for the month ended November 30, 2020 as presented.

**CARRIED**

**20. INFORMATION BRIEF: 2020 Healthy Community Award Winners**

Received for information.

**21. INFORMATION BRIEF: Foreclosure & Debt Recovery**

Received for information.

**22. INFORMATION BRIEF: Arena Operations**

MOTION #21-006 Moved by Councillor Schlossberger to authorize Administration to remove the Claresholm Arena ice if the Alberta government does not allow the use of recreation facilities in our province after January 21, 2021 and/or the restrictions continue, and to leave the ice out until the 2021/2022 season in the fall of 2021.

**CARRIED**

**23. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**24. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Zimmer to adopt the information items as presented.

**CARRIED**

**25. IN CAMERA**

- a. Intergovernmental Relations – FOIP Section 21
- b. Local Public Body Confidences – FOIP Section 23

Moved by Councillor Zimmer to go In Camera at 8:30 p.m. for the following items:

- a. Intergovernmental Relations – FOIP Section 21
- b. Local Public Body Confidences – FOIP Section 23

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 8:30 p.m.

Moved by Councillor Zimmer to come out of In Camera at 9:01 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:01 p.m.

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 9:01 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson noted that recording ceased at 9:02 p.m.

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Mayor – Doug MacPherson

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Chief Administrative Officer – Marian Carlson