



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**JANUARY 9, 2017**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan and Lyal O’Neill.

**REGRETS:** Councillor Chris Dixon

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk.

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – DECEMBER 12, 2016**

Moved by Councillor McAlonan that the Regular Meeting Minutes December 12, 2016 be accepted as presented.

**CARRIED**

**PUBLIC HEARING: BYLAW #1622 – LAND USE BYLAW AMENDMENT**

Mayor Steel declared the hearing open at 7:03 p.m.  
Mayor Steel made the first, second and third calls for submissions from the public.  
No submissions either verbal or written were noted.  
Mayor Steel declared the hearing closed at 7:05 p.m.

**ACTION ITEMS:**

1. **BYLAW #1621 – Claresholm & District FCSS**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor Ford to give Bylaw #1621 regarding Claresholm & District FCSS 1<sup>st</sup> Reading.

**CARRIED**

2. **BYLAW #1622 – Land Use Bylaw Amendment**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**

Moved by Councillor Cutler to give Bylaw #1622, a land use bylaw amendment, 2<sup>nd</sup> Reading.

**CARRIED**

Moved by Councillor O’Neill to give Bylaw #1622, a land use bylaw amendment, 3<sup>rd</sup> and Final Reading.

**CARRIED**

3. **DELEGATION RESPONSE: Request for Direction – Alberta Municipal Affairs**

**RE: ACP – Mediation & Cooperative Processes Grants and Supports**

Referred to Administration to work on a grant application with the other area municipalities.

4. **DELEGATION RESPONSE: Information Brief – Claresholm Skating Club, Claresholm Minor Hockey, Claresholm Pond Hockey**

**RE: Claresholm Arena Needs**

Received for information.

5. **CORRES: John Barlow, Member of Parliament**  
**RE: Annual General Meeting January 30, 2017**

Referred to Administration for clarification on the program.

6. **CORRES: EQUUS**

**RE: FortisAlberta Inc. Application to the Alberta Utilities Commission**

Received for information.

7. **CORRES: Reynolds Mirth Richards & Farmer LLP**  
**RE: Municipal Law Seminar – February 24, 2017**

Received for information.

**8. REQUEST FOR DECISION: Southern Alberta Summer Games Administrator Contract**

MOTION #17-001 Moved by Councillor McAlonan to sign the Service Agreement for the Southern Alberta Summer Games Administrator position as presented.

**CARRIED**

**9. REQUEST FOR DECISION: Willow Creek Ag Society Letter of Support**

MOTION #17-002 Moved by Councillor Ford to write a letter of support for the Willow Creek Agricultural Society's application to the Community Facility Enhancement Program (CFEP) Grant for the purpose of the completion of the interior of the new riding facility recently constructed at the Claresholm Agriplex.

**CARRIED**

**10. REQUEST FOR DECISION: CAREs Lease Agreement & CAREs Facility Holding Agreement**

MOTION #17-003 Moved by Councillor Cutler to approve the amended CAREs Lease and the CAREs Facility Holding Agreement effective January 1, 2017 for a one year term.

**CARRIED**

**11. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**12. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

**13. IN CAMERA: Land (2); Personnel**

Moved by Councillor Ford that the meeting go In Camera at 7:33 p.m.

**CARRIED**

Moved by Councillor O'Neill that this meeting come out of In Camera at 8:53 p.m.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor McAlonan that the meeting adjourn at 8:54 p.m.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson