



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 28, 2019

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Lise Schulze and Craig Zimmer

ABSENT: Mayor Doug MacPherson

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Brad Schlossberger.

AGENDA: Moved by Councillor Schulze that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 14, 2019**

Moved by Councillor Zimmer that the Regular Meeting Minutes of January 14, 2019 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1660 – ATB Operational Borrowing Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Carlson to give Bylaw #1660, the ATB Operational Borrowing Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1660, the ATB Operating Borrowing Bylaw, 3rd & Final Reading.

CARRIED

2. BYLAW #1661 – AMSC Operational Borrowing Bylaw
RE: 1st Reading

Moved by Councillor Moore to give Bylaw #1661, the AMSC Operational Borrowing Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Schulze to give Bylaw #1661, the AMSC Operational Borrowing Bylaw, 3rd & Final Reading.

CARRIED

3. CORRES: Hon. Shaye Anderson, Minister of Municipal Affairs
RE: 18th Annual Minister's Awards for Municipal Excellence

Council directed Administration to submit a nomination for the Town of Claresholm in the Safe Communities category for the work done by the Community Peace Officer with the Risk Reduction Workshops.

4. CORRES: Office of the Lieutenant Governor
RE: The Alberta Order of Excellence

Received for information.

5. CORRES: Canadian Senior Pro Rodeo Association
RE: Request for Sponsorship – October 17-19, 2019

MOTION #19-008 Moved by Councillor Schulze to support the Canadian Senior Pro Rodeo Association's Rodeo Finals in Claresholm October 17-20, 2019 with sponsorship of \$500.

CARRIED

6. CORRES: Midget D Provincial Hockey Tournament
RE: Application for Donation

MOTION #19-009 Moved by Councillor Carlson to support the Midget D Provincial Hockey Tournament being hosted by Fort Macleod Minor Hockey by waiving ice fees for the four games to be held at the Claresholm Arena March 21-24, 2019 to a maximum value of \$600.

CARRIED

**7. CORRES: Terry Mahoney
RE: Resignation from the Library Board & Museum Board**

Council indicated they would like a letter of thanks to be sent to Terry.

8. REQUEST FOR DECISION: Policy Manual Review

MOTION #19-010 Moved by Councillor Cutler to adopt the renumbering of all Town Policies effective January 28, 2019 as presented.

CARRIED

MOTION #19-011 Moved by Councillor Moore to rescind Policies GA 06-87 – Council Procedures Policy, GA 04-91 – Management Organization Policy, and GA 10-04 Council Remuneration Policy.

CARRIED

MOTION #19-012 Moved by Councillor Zimmer to adopt Policy 1.0.01 – Hiring Policy, Policy 1.0.05 – Performance Management Policy, Policy 1.0.10 – Recognition and Long Service Pay Policy, Policy 1.0.20 – Record Checks Policy, and Policy 1.0.40 – Payroll Administration Policy effective January 28, 2019 as presented.

CARRIED

9. REQUEST FOR DECISION: Economic Development Committee 3-Year Business Plan (2019-2021)

MOTION #19-013 Moved by Councillor Zimmer to approve the 2019–2021 Economic Development 3 Year Business Plan as presented.

CARRIED

10. REQUEST FOR DIRECTION: Doggy Poop Bags

Council directed Administration to not install any more dispensers and to monitor the situation.

11. INFORMATION BRIEF: Claresholm Minor Hockey CFEP Application

Received for information.

12. INFORMATION BRIEF: Swimming Pool Operating Agreement

Received for information.

13. INFORMATION BRIEF: Alberta Human Rights Complaint

Received for information.

14. INFORMATION BRIEF: CAO Report

Received for information.

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Zimmer to accept the information items as presented.

CARRIED

17. IN CAMERA:

a. Confidential Evaluations – FOIP Section 19.1

Moved by Councillor Cutler to go In Camera at 7:38 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger stated that the live stream has ended at 7:38 p.m.

Moved by Councillor Zimmer to come out of In Camera at 7:45 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 7:45 p.m.

a. Confidential Evaluations – FOIP Section 19.1

MOTION #19-014 Moved by Councillor Cutler to appoint Barry Pratte to the Claresholm Library Board.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 7:46 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 7:46 p.m.