



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 22, 2018

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Donna Courage, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:04 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:04 p.m. by Mayor Doug MacPherson

AGENDA: Moved by Councillor Zimmer that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 8, 2018**

Moved by Councillor Moore that the Regular Meeting Minutes of January 8, 2018 be accepted as presented.

CARRIED

DELEGATION: **CHAD BESPLUG**
RE: Invitational Bull Riding Event

Chad Besplug was present to speak to Council regarding his upcoming Invitational Bull Riding Event. This will be the fifth year in Claresholm. The Claresholm Agriplex is completely transformed for the event. The new building will provide more capacity in the future and help to bring more visitors into our community. He would like to work with Council to find ways that his bull riding event could be more engaging to the community. Chad wanted to start a dialogue with Council to get ideas going forward.

ACTION ITEMS:

1. BYLAW #1636 – Subdivision and Development Appeal Board
RE: 2nd & 3rd Readings

Moved by Councillor Courage to give Bylaw #1636, regarding the Subdivision and Development Appeal Board, 2nd Reading.

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1636, regarding the Subdivision and Department Appeal Board, 3rd and Final Reading.

CARRIED

2. BYLAW #1637 – Designated Officers
RE: 2nd & 3rd Readings

Moved by Councillor Courage to give Bylaw #1637, regarding Designated Officers, 2nd Reading.

CARRIED

Moved by Councillor Schulze to give Bylaw #1637, regarding Designated Officers, 3rd and Final Reading.

CARRIED

3. DELEGATION RESPONSE: Susan Holland
RE: Claresholm Citizens Coalition

Mayor MacPherson spoke about the format of Council's first Open House to be held on January 24, 2018. The Municipal Development Plan is the main focus of the evening but questions from the public will be accepted as well.

4. CORRES: MD of Willow Creek
RE: Appointment to the Economic Development Committee

MOTION #18-009 Moved by Councillor Schlossberger to appoint Municipal District of Willow Creek Deputy Reeve Glen Alm to the Town of Claresholm's Economic Development Committee.

CARRIED

5. **CORRES: Alyssa Cole**
RE: Letter of Support for Kraft Hockeyville Application
- MOTION #18-010 Alyssa Cole was allowed to speak to Council regarding her request. Moved by Councillor Zimmer to write a letter of support for Alyssa Cole's application to Kraft Hockeyville for arena upgrades.
CARRIED
6. **CORRES: Canadian Senior Pro Rodeo Association**
RE: Request for Sponsorship
- MOTION #18-011 Moved by Councillor Courage to support the Canadian Senior Pro Rodeo Association's Senior Pro Rodeo Finals October 11-14, 2018 with sponsorship of \$500.
CARRIED
7. **CORRES: The Bridges at Claresholm Golf Club**
RE: Support for the Golf Course
- Councillor Schlossberger spoke about support for the golf club.
8. **REQUEST FOR DECISION: Rescind Policy #PLDE 10-10 – Offsite Levies**
- MOTION #18-012 Moved by Councillor Carlson to rescind Policy #PLDE 10-10 regarding Offsite Levies, effective January 22, 2018.
CARRIED
9. **REQUEST FOR DECISION: Recorded Vote**
- Moved by Councillor Courage to amend Bylaw #1531, the Procedural Bylaw, to reflect that all motions of Council require a recorded vote.
DEFEATED
10. **REQUEST FOR DECISION: Progressive Discipline Policy**
- MOTION #18-013 Moved by Councillor Schlossberger to adopt Policy #GA 01-18, the Progressive Discipline Policy, effective January 22, 2018 as presented.
CARRIED
11. **FINANCIAL REPORT: Statement of Operations – November 30, 2017**
- Moved by Councillor Moore to accept the Consolidated Statement of Operations for the month ended November 30, 2017 as presented.
CARRIED
12. **FINANCIAL REPORT: Statement of Operations – December 31, 2017**
- Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended December 31, 2017 as presented.
CARRIED
13. **INFORMATION BRIEF: Transparency**
- Councillor Schulze spoke regarding relations within Council.
14. **INFORMATION BRIEF: ATCO Working Space Agreement**
- Received for information.
15. **INFORMATION BRIEF: Emergency Advisory Committee**
- Received for information.
16. **INFORMATION BRIEF: CAO Report**
- Received for information.
17. **INFORMATION BRIEF: Council Resolution Status**
- Received for information.
18. **ADOPTION OF INFORMATION ITEMS**
- Moved by Councillor Moore to adopt the information items as presented.
CARRIED
19. **IN CAMERA:**
- a. **LAND – Cottonwood Access – FOIP Section 16.1**
 - b. **LAND – Tax Sale Property – FOIP Section 16.1**
 - c. **PERSONNEL – FOIP Section 17.2 (c)**
 - d. **Confidential Evaluations – Committee Structure – FOIP Section 19.1**
- Moved by Councillor Zimmer to go In Camera at 8:03 p.m.
CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:03 p.m.

Moved by Councillor Schlossberger to come out of In Camera at 9:05 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:05 p.m.

b. LAND – Tax Sale Property: FOIP Section 16.1

MOTION #18-014 Moved by Councillor Carlson to authorize administration to accept an unconditional offer on the #4 Skyline Crescent property for the appraised value subject to legal review.

CARRIED

c. PERSONNEL – FOIP Section 17.2 (c)

MOTION #18-015 Moved by Councillor Zimmer to direct administration to move forward with the request for proposals for the campground attendant.

CARRIED

d. Confidential Evaluations – Committee Structure – FOIP Section 19.1

MOTION #18-016 Moved by Councillor Schlossberger to appoint Councillor Schulze to the Learn-a-lot Playschool Society Board.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:08 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:08 p.m.

Mayor – Doug MacPherson

Chief Administrative Officer – Marian Carlson