



**Claresholm**

# INFORMATION BULLETIN

## COVID-19

### MARCH 18, 2020

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In response to the current COVID-19 situation in Alberta, the Town of Claresholm is taking steps to reduce risk to staff and the general public. The Administration and FCSS offices will be closed to the public beginning Thursday, March 19, 2020 and will remain so until further notice.

The Town wants to ensure that citizens are not impacted negatively by this office closure. Staff continue to report for work and are available by phone or email for citizen assistance.

Citizens can call 403-625-3381 or email [info@claresholm.ca](mailto:info@claresholm.ca) to reach staff or for inquiries.

Residents who need to pay utilities and accounts receivables can use the following methods during the office closure (postdated cheques are accepted):

- The office has a drop box at the front doors
- Payments can be made via e-transfer to [payments@claresholm.ca](mailto:payments@claresholm.ca)
- Accounts are payable at most financial institutions
- Payments can be mailed to the Town of Claresholm, Box 1000, Claresholm, AB, T0L 0T0.

Development, Business Licenses and Land Use applications will continue to be accepted during this time. Applications can be submitted through the Town's drop box at the front door or e-mailed to [tara@claresholm.ca](mailto:tara@claresholm.ca).

The Town Council meeting scheduled for Monday March 23, 2020 will continue as planned but will be closed to the public. The meeting will be livestreamed as usual from our website. Please check the Town's Facebook page and website for further updates.

Residents are asked to follow recommendations from Alberta Health Services such as frequent hand washing, self-isolating if you have recently travelled outside of Canada, staying home if feeling sick, and social distancing. More information is available at [www.ahs.ca/covid19](http://www.ahs.ca/covid19).

The Town continues to utilize the Connect Communication system which sends out updates via text message, email and phone calls. If you receive a phone call, please check your messages and contact the Town only if you have further questions after listening to the message. If you are not yet signed up to receive messages from the Connect system, please visit our website <http://www.claresholm.ca/news/public-notices/connect-by-all-net>.