



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES FEBRUARY 8, 2021

Place: **Electronic Only due to COVID-19 Pandemic**

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Councillor Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:11 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:11 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Schulze for unanimous consent to add the following to the Agenda:

DELEGATION: Mr. Roger Reid, MLA Livingstone-Macleod

RE: Alberta's Coal Policy

CARRIED UNANIMOUSLY

Moved by Councillor Carlson that the Agenda be accepted as amended.

CARRIED

MINUTES: REGULAR MEETING – JANUARY 25, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of January 25, 2021 be accepted as presented.

CARRIED

DELEGATION: MR. ROGER REID, MLA – Livingstone-Macleod

RE: Alberta's Coal Policy

Mr. Roger Reid, MLA for Livingstone-Macleod, joined Council by Zoom after Mayor MacPherson invited him to provide some updates. Mr. Reid thanked Council for all the work they have been doing to help deal with the COVID-19 pandemic. The plan was for Mr. Reid to speak about the 1976 Coal Policy, however the Alberta Government reinstated it earlier in the day with plans to undergo public consultation prior to any more changes being made.

Moved by Councillor Cutler to adjourn the regular meeting to hold the Public Hearing at 7:31 p.m.

CARRIED

PUBLIC HEARINGS:

1. **BYLAW #1718 – Land Use Bylaw Amendment**
2. **BYLAW #1719 – Land Use Bylaw Amendment**

Moved by Councillor Zimmer to open the Public Hearing regarding Bylaws #1718 and #1719 at 7:32 p.m.

CARRIED

Gavin Scott, Planner from the Oldman River Regional Services Commission (ORRSC) presented Bylaw #1718, a Bylaw to amend Bylaw #1525, being a bylaw setting out land uses for the Town of Claresholm.

The purpose of the Bylaw is to accommodate the construction of a proposed shop with office for trailer sales.

Mayor MacPherson asked if there were any comments from the public.

Marian Carlson, CAO, did have one resident who expressed concern regarding drainage along the corridor on the west side of the highway. Josh Thiessen from Gerto Cabinets would like storm water dealt with in an effective manner.

No other comments were received from the public regarding Bylaw #1718.

Gavin Scott, Planner from the Oldman River Regional Services Commission (ORRSC) presented Bylaw #1719, a Bylaw to amend Bylaw #1525, being a bylaw setting out land uses for the Town of Claresholm.

The purpose of the Bylaw is to change a certain section of annexed lands from Rural Commercial (RC) to Industrial (I1).

Mayor MacPherson asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1719.

Moved by Councillor Carlson to close the Public Hearings at 7:37 p.m.

CARRIED

Moved by Councillor Zimmer to reconvene to the regular meeting at 7:37 p.m.

CARRIED

ACTION ITEMS:

**1. BYLAW #1718 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1718, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1718, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

**2. BYLAW #1719 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Zimmer to give Bylaw #1719, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Moore to give Bylaw #1719, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

**3. BYLAW #1720 – Business License Bylaw Amendment
RE: 1st Reading**

Moved by Councillor Schulze to give Bylaw #1720, a Business License Bylaw Amendment, 1st Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1720, a Business License Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Schlossberger for unanimous consent to give Bylaw #1720, a Business License Bylaw Amendment, 3rd & Final Reading at the same meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Zimmer to give Bylaw #1720, a Business License Bylaw Amendment, 3rd & Final Reading.

CARRIED

**4. CORRES: Mayor Craig Snodgrass, Town of High River
RE : Reinstatement of the 1976 Coal Development Policy**

Received for information.

**5. CORRES: Alberta Urban Municipalities Association (AUMA)
RE: Regional Partnerships and Collaboration Course**

Received for information.

**6. CORRES: Alberta Urban Municipalities Association (AUMA)
RE: 2021 Insurance Renewal**

Received for information.

**7. CORRES: Crime Stoppers
RE: Request for Advertising**

Received for information.

**8. CORRES: TELUS
RE: Universal Broadband Fund – Letter of Support**

MOTION #21-013

Moved by Councillor Schlossberger to write a letter of support for TELUS's application to the Canadian Government's Universal Broadband Fund for a financial contribution to improve access to wireless services within Claresholm.

CARRIED

**9. CORRES: FortisAlberta
RE: Approved FortisAlberta 2021 Distribution Rates**

Received for information.

**10. CORRES: Naomi Bullock
RE: Public Space for Home Schoolers**

MOTION #21-014

Moved by Councillor Cutler to allow Home Schoolers in our community to use the arena mezzanine for the remainder of the 2021 school year if they so choose, for free of charge for their home schooling purposes.

CARRIED

**11. CORRES: Jacqueline L. Chalmers
RE: Request to Install "Protect Alberta Water" Banners**

MOTION #21-015 Moved by Councillor Zimmer to direct Administration to develop a policy for addressing requests from the public for advertising and signage on Town fencing and Town property for Council's approval at a future meeting.

CARRIED

12. REQUEST FOR DECISION: MD of Willow Creek – Notice of Application for Subdivision

MOTION #21-016 Moved by Councillor Schlossberger to direct Administration to write a letter to the MD of Willow Creek in regards to the proposed subdivision 2021-0-015 outlining the points within the comments from Gavin Scott, Planner with the Oldman River Regional Services Commission (ORRSC).

CARRIED

13. INFORMATION BRIEF: Strategic Plan Report

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

16. IN CAMERA

- a. DELEGATION - Faith Community Baptist Church: LAND – FOIP Section 16.1
- b. Intergovernmental Relations – FOIP Section 21
- c. Intergovernmental Relations – FOIP Section 21
- d. Local Public Body Confidences – FOIP Section 23
- e. LAND – FOIP Section 16.1
- f. LEGAL – FOIP Section 27
- g. LEGAL – FOIP Section 27

Moved by Councillor Zimmer to go In Camera at 8:14 p.m. for the following items:

- a. DELEGATION - Faith Community Baptist Church: LAND – FOIP Section 16.1
- b. Intergovernmental Relations – FOIP Section 21
- c. Intergovernmental Relations – FOIP Section 21
- d. Local Public Body Confidences – FOIP Section 23
- e. LAND – FOIP Section 16.1
- f. LEGAL – FOIP Section 27
- g. LEGAL – FOIP Section 27

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 8:14 p.m.

Moved by Councillor Moore to come out of In Camera at 9:44 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:44 p.m.

- b. Intergovernmental Relations – FOIP Section 21

MOTION #21-017 Moved by Councillor Cutler to accept the proposed Intermunicipal Collaboration Framework (ICF) Recreation funding model and direct Administration to work with the ICF Committee to prepare a draft agreement for Council approval.

CARRIED

- c. Intergovernmental Relations – FOIP Section 21

MOTION #21-018 Moved by Councillor Zimmer to direct Administration to work with the Town of Stavelly in order to assist them in improving their recycling program by allowing them to share in Claresholm's hauling company for recyclables.

CARRIED

- g. LEGAL – FOIP Section 27

MOTION #21-019 Moved by Councillor Carlson to direct Administration to send a letter to the Willow Creek Agricultural Society regarding utilities and insurance charges.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:47 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:47 p.m.