



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 8, 2016

Place: Council Chambers
Town of Claresholm Administration Office
221 – 45 Avenue West

COUNCIL PRESENT: Mayor Rob Steel; Councillors: Jamie Cutler, Chris Dixon, Betty Fieguth, Mike McAlonan and Lyal O’Neill.

REGRETS: Councillor Shelley Ford

STAFF PRESENT: Chief Administrative Officer: Marian Carlson; Finance Assistant: Karine Wilhauk

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

AGENDA: Moved by Councillor McAlonan that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 25, 2016**

Moved by Councillor Fieguth that the Regular Meeting Minutes of January 25, 2016 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **DELEGATION RESPONSE: AXIA – Jason O’Connor**
RE: Fibre Optic Internet

Referred to administration to investigate the opportunity further.

2. **DELEGATION RESPONSE: ORRSC – Gavin Scott**
RE: Land Use Bylaw Amendment

Received for information.

3. **CORRES: Alberta SouthWest**
RE: Alberta Community Partnership Grant Application

Received for information.

4. **CORRES: Municipal District of Willow Creek**
RE: Dinner Meeting March 9, 2016

Received for information.

5. **CORRES: Claresholm Kraken Swim Club**
RE: Letter of Support

MOTION #16-010 Moved by Councillor Dixon to write a letter of support towards the Claresholm Kraken Swim Club’s grant application to the Community Foundation of Lethbridge and Southern Alberta to purchase new lane ropes and accessories for the Claresholm Aquatic Centre.

CARRIED

6. **CORRES: Southern Alberta Energy from Waste Association**
RE: 2016 Membership Fee

MOTION #16-011 Moved by Councillor O’Neill to table discussion on membership to the Southern Alberta Energy from Waste Association to the regular meeting of March 14, 2016.

CARRIED

7. **CORRES: Claresholm & District Chamber of Commerce**
RE: Chamber’s Representative to the Economic Development Committee

Received for information.

8. **REQUEST FOR DECISION: Alberta Community Partnership Grant Application**

MOTION #16-012 Moved by Councillor Cutler to submit an application to the Alberta Community Partnership Grant for the Frog Creek Drainage Project in the amount of \$350,000 under the Intermunicipal Collaboration (IC) component, and agree to enter into and abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

9. REQUEST FOR DECISION: Fair Hiring Policy

MOTION #16-013 Moved by Councillor O'Neill to adopt Policy #GA 02-16, the Fair Hiring Policy, effective February 8, 2016.

CARRIED

10. REQUEST FOR DECISION: Organizational Structure

MOTION #16-014 Moved by Councillor Fieguth to adopt the Organizational Structure as amended effective February 8, 2016.

CARRIED

11. INFORMATION BRIEF: School Transfer Agreement

Council directed Administration to notify the Livingstone Range School Division that possession of the property would not proceed until after the playground equipment is removed by the purchasing party.

12. INFORMATION BRIEF: Disaster Recovery Program Application

Received for information.

13. INFORMATION BRIEF: Council Resolution Status

Received for information.

14. ADOPTION OF INFORMATION ITEMS

Moved by Councillor McAlonan to adopt information items as presented.

CARRIED

15. IN CAMERA: Committee Appointment, Land, Legal

Moved by Councillor Dixon that the meeting go In Camera at 7:56 p.m.

CARRIED

Moved by Councillor Cutler that this meeting come out of In Camera at 8:04 p.m.

CARRIED

DELEGATION: JOHN BARLOW, MP for Macleod

John Barlow, MP for Macleod, was present to speak at 8:05 pm. He updated Council on current federal government initiatives that may be of interest to municipalities.

Moved by Councillor Dixon that this meeting go In Camera at 8:37 p.m.

CARRIED

Moved by Councillor McAlonan that this meeting come out of In Camera at 9:04 p.m.

CARRIED

MOTION #16-015 Moved by Councillor Cutler to appoint Jill Flanagan to the Claresholm & District FCSS Board.

CARRIED

MOTION #16-016 Moved by Councillor Cutler to accept the real estate listing proposal from Avison Young Lethbridge Inc. for 4 Skyline Crescent as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Dixon that the meeting adjourn at 9:07 p.m.

CARRIED

Mayor – Rob Steel

Chief Administrative Officer – Marian Carlson