



**TOWN OF CLARESHOLM**  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
FEBRUARY 25, 2019

Place: Council Chambers  
Town of Claresholm Administration Office  
221 – 45 Avenue West

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Doug MacPherson.

**AGENDA:** Moved by Councillor Schlossberger that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** REGULAR MEETING – FEBRUARY 11, 2019

Moved by Councillor Zimmer that the Regular Meeting Minutes of February 11, 2019 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

1. BYLAW #1650 – Cemetery  
RE: 1<sup>st</sup> Reading

Referred to Administration to make changes prior to 1<sup>st</sup> Reading.

2. CORRES: Porcupine Hills Classic Cruisers  
RE: 27<sup>th</sup> Annual Show 'N' Shine – August 11, 2019

MOTION #19-020 Moved by Councillor Cutler to allow the Porcupine Hills Classic Cruisers to host their event at the Centennial Park Ball Diamonds on August 11, 2019.

**CARRIED**

3. REQUEST FOR DECISION: Compliance Policy

MOTION #19-021 Moved by Councillor Schlossberger to adopt Policy #5.6.02 "Compliance Policy" effective February 25, 2019 as presented.

**CARRIED**

4. REQUEST FOR DECISION: Good Neighbour Fence Policy

MOTION #19-022 Moved by Councillor Zimmer to adopt Policy #5.6.11 "Good Neighbor Fence Policy" effective February 25, 2019 as presented.

**CARRIED**

5. REQUEST FOR DECISION : Appointment – Director of Emergency Management

MOTION #19-023 Moved by Councillor Cutler to appoint Jason Hemmaway as the Director of Emergency Management for the Town of Claresholm effective February 25, 2019.

**CARRIED**

6. REQUEST FOR DECISION: Rural & Northern Immigration Pilot Application

MOTION #19-024 Moved by Councillor Schlossberger to approve the Town of Claresholm Economic Development Application for the Government of Canada's Rural and Northern Immigration Pilot, provided that another local or regional immigrant-servicing organization provides its written support, and given that all other requirements of the application are met prior to the March 1, 2019 application deadline.

**CARRIED**

7. REQUEST FOR DECISION: 2019 Capital Infrastructure Project

MOTION #19-025 Moved by Councillor Carlson to award the 2019 capital infrastructure project to McNally Contractors in the amount of \$481,116.50 plus GST and that an additional overbudget funding of \$11,500 be approved out of the General Capital Reserve.

**CARRIED**

**8. REQUEST FOR DIRECTION: Name for Storm Water Management Facility**

Referred to Administration to put the names out to the public to help select the best name or for other possible suggestions.

**9. FINANCIAL REPORT: Statement of Operations – January 31, 2019**

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended January 31, 2019 as presented.

**CARRIED**

**10. INFORMATION BRIEF: Amundsen Park Redesign**

Received for information.

**11. INFORMATION BRIEF: CAO Report**

Received for information.

**12. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**13. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Schulze to accept the information items as presented.

**CARRIED**

**18. IN CAMERA:**

**a. Intergovernmental Relations – FOIP Section 21**

Moved by Councillor Cutler to go In Camera at 7:48 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 7:48 p.m.

Moved by Councillor Schulze to come out of In Camera at 8:19 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:19 p.m.

**MOTION #19-026** Moved by Councilor Schlossberger to enter into a Shared Services Agreement with the Municipal District of Willow Creek #26 for the purposes of traffic enforcement and traffic safety operations.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:20 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson noted that recording ceased at 8:20 p.m.

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Mayor – Doug MacPherson

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Chief Administrative Officer – Marian Carlson