



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**FEBRUARY 13, 2017**

**Place: Council Chambers**  
**Town of Claresholm Administration Office**  
**221 – 45 Avenue West**

**COUNCIL PRESENT:** Mayor Rob Steel; Councillors: Jamie Cutler, Betty Fieguth, Shelley Ford, Mike McAlonan, Chris Dixon, and Lyal O’Neill.

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Wilhauk

**MEDIA PRESENT:** Rob Vogt, Claresholm Local Press

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Rob Steel.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – JANUARY 23, 2017**

Moved by Councillor Fieguth that the Regular Meeting Minutes January 23, 2017 be accepted as presented.

**CARRIED**

**DELEGATION:** **CLARESHOLM & DISTRICT CHAMBER OF COMMERCE – Donna Courage**  
**RE: Exercise Equipment**

Donna Courage appeared on behalf of the Claresholm & District Chamber of Commerce regarding their plan to purchase two outside fitness equipment parks – one for the east side and one for the west side. Their request to the Town of Claresholm is:

1. Donation of the land for the parks to be installed on;
2. To have the Town crew build, install and inspect the parks, and maintain them on an ongoing basis;
3. A letter of support for grant applications; and
4. They are unable to apply to the Lethbridge Community Foundation grant on their own and require the Town’s support in this regard.

**ACTION ITEMS:**

1. **BYLAW #1624 – Land Use Bylaw Amendment (Secondary Suites)**  
**RE: 1<sup>st</sup> Reading**

Referred to Administration for clarification on a definition within the original land use bylaw.

2. **BYLAW #1625 – Land Use Bylaw Amendment (Annexation)**  
**RE: 1<sup>st</sup> Reading**

Referred to Administration for zoning clarification within this bylaw.

3. **BYLAW #1626 – Local Improvement Tax Bylaw Amendment**  
**RE: 1<sup>st</sup> Reading**

Moved by Councillor McAlonan to give Bylaw #1626, a local improvement tax bylaw amendment, 1<sup>st</sup> Reading.

**CARRIED**

4. **CORRES: Claresholm Garden Club**  
**RE: Downtown Planters**

Referred to Administration to write a letter of thanks to the Claresholm Garden Club for their service. Referred to budget.

5. **CORRES: Claresholm Animal Rescue Society (CAREs)**  
**RE: Animal Rescue Shelter**

Referred to budget.

6. **REQUEST FOR DECISION: Letter of Support – Town of Fort Macleod**  
**ACP Grant Application**

**MOTION #17-005** Moved by Councillor Cutler to participate in an application to fund the creation of intermunicipal / regional collaborative frameworks & protocols submitted by the Town of Fort Macleod under the Intermunicipal Collaboration Component of the Alberta Community Partnership Grant, and further that the Town of Claresholm, a participant, agrees to abide by the terms of the conditional grant agreement, governing the purpose and use of the grant funds.

**CARRIED**

**7. REQUEST FOR DECISION: Town of Fort Macleod / Claresholm CPO Program**

MOTION #17-006 Moved by Councillor Ford to enter into the proposed service agreement with the Town of Fort Macleod for the Community Peace Officer 1 Collaboration Project as presented.

**CARRIED**

**8. REQUEST FOR DECISION: Tax Recovery Sale - #4 Skyline Crescent List Price**

MOTION #17-007 Moved by Councillor Cutler to reduce the listing price on 4 Skyline Crescent, Lot 16, Block 63, Plan 0110064, to the appraised value of \$520,000.00.

**CARRIED**

**9. REQUEST FOR DECISION: #4 Skyline Crescent Real Estate Listing Extension**

MOTION #17-008 Moved by Councillor Cutler to amend the contract with Avison Young Lethbridge (2016) Inc. until January 31, 2018 as the Listing Agent for the tax recovery property located at #4 Skyline Crescent.

**CARRIED**

**10. REQUEST FOR DECISION: Local Improvement Tax Reimbursement**

MOTION #17-009 Moved by Councillor McAlonan to reimburse the local improvement tax imposed on Lots 8 to 14, Block 7, Plan 9910869 from 2011 to 2016 in the amount of \$5,913.60.

**CARRIED**

**11. INFORMATION BRIEF: South Saskatchewan Regional Plan**

Received for information.

**12. INFORMATION BRIEF: MGA Review – Draft Regulations Online**

Received for information.

**13. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**14. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor O’Neill to adopt the information items as presented.

**CARRIED**

**15. IN CAMERA: Land (2); Legal; Personnel**

Moved by Councillor Ford that the meeting go In Camera at 8:04 p.m.

**CARRIED**

Moved by Councillor O’Neill that this meeting come out of In Camera at 8:45 p.m.

**CARRIED**

MOTION #17-010 Moved by Councillor Dixon to withdraw the offer to Emercor Ltd. and ESIP Holdings Ltd. of April 21, 2016 and direct Claimspro to file for a discontinuance with the court.

**CARRIED**

MOTION #17-011 Moved by Councillor Fieguth that as per the Fair Hiring Policy, Council supports the appointment of Kristin Payne, to the Centennial Park Campground Attendant position effective April 1, 2017 for a period of one (1) year.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Cutler that the meeting adjourn at 9:00 p.m.

**CARRIED**

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Mayor – Rob Steel

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Chief Administrative Officer – Marian Carlson